



Digital Planning Instructions

DIGITAL PLANNERS



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Thank you for
your order!

WHAT IS DIGITAL PLANNING?



Hello there! I am so happy that you are here! Thank you so much for supporting my shop and investing in this digital planner.

A **digital planner** is just like the traditional paper planners, with the difference that instead of being in paper form, you import a PDF file into a note-taking app and use it on your iPad or tablet.

These interactive PDF planners contain **hyperlinked tabs** that make navigating through your planner quick and easy. By just clicking on the planner's tabs, the pages flip for you, just like you would use a paper planner with dividers.

If you have any questions, you email me at help@herplusgoalsco.com. I'll be happy to help!

Sincerely,
Kadesha



What tools do you need?

DIGITAL PLANNING TOOLS

Digital Planners are compatible with both **Apple** and **Android** devices.
So, the tools depend on which one you have.

iOS

APPLE

- iPad Tablets
- A stylus to write, such as the Apple Pencil
- Note-Taking App: Goodnotes or Notesshelf App
- Digital Planner PDF



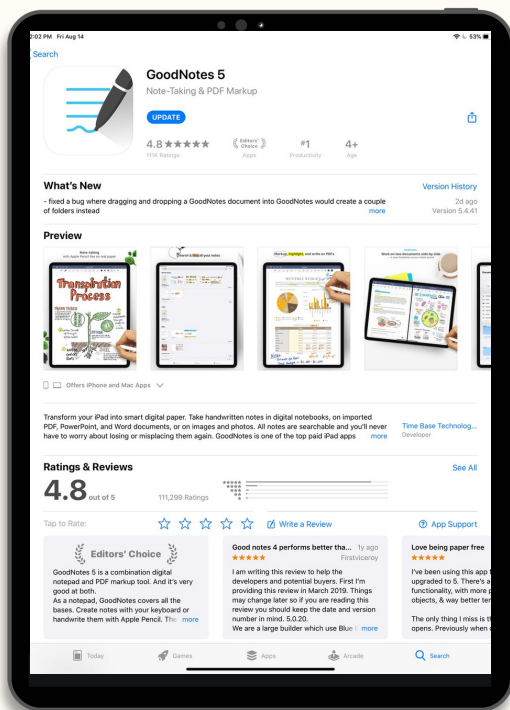
ANDROID

- Android Tablets
- Stylus to be able to write in your planner
- Note-Taking App: I recommend the Notesshelf App
- Digital Planner PDF

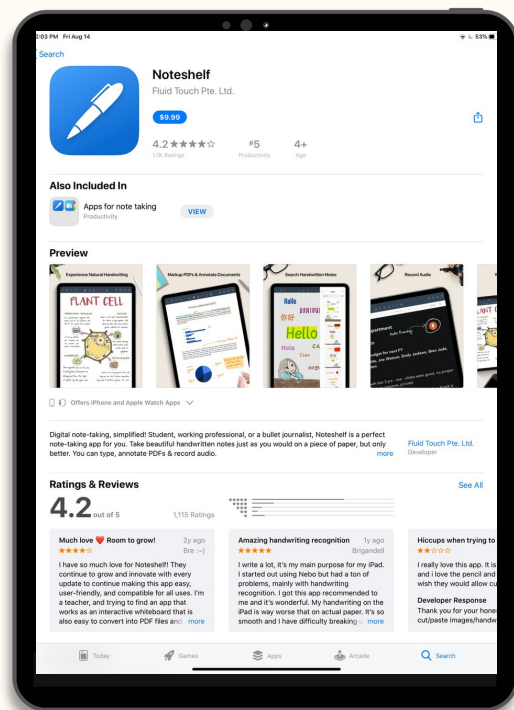
3

Choosing a Note-taking App

BUY THE APP AND DOWNLOAD IT



GOODNOTES



NOTESHELL

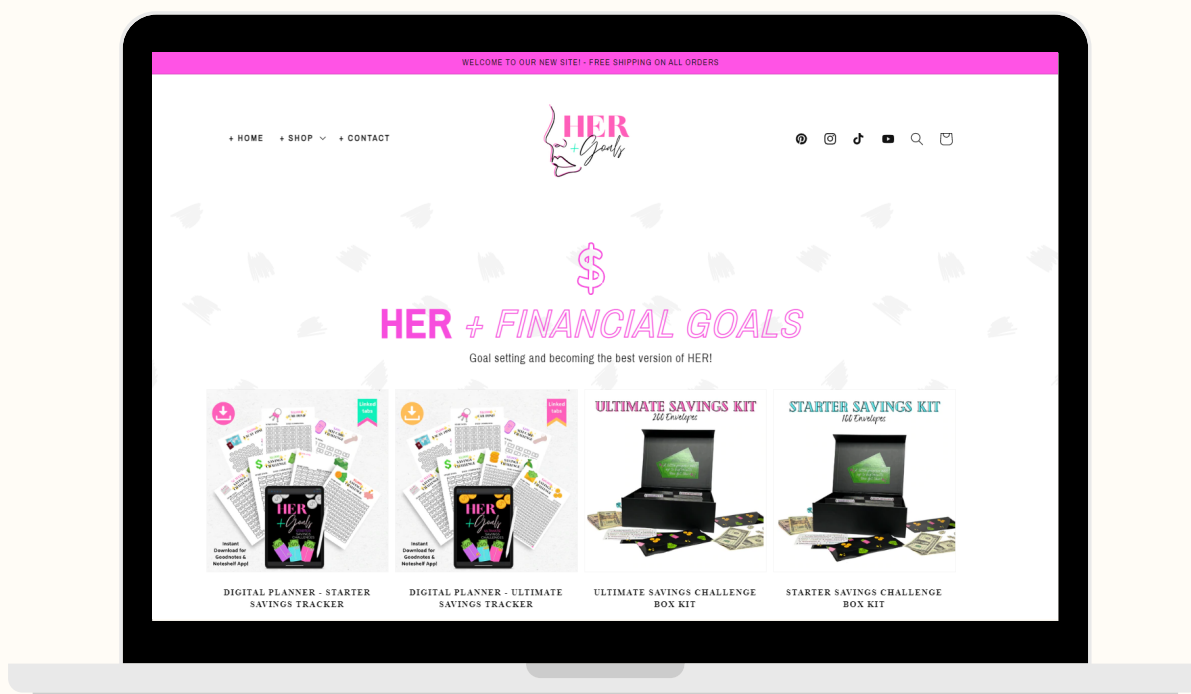
- If you are using an Apple Device, I would recommend using the Goodnotes or Noteshell Apps.
- For Android Tablets, I would recommend the Noteshell App.
- Once you choose one, purchase it and make sure it is updated.

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Shop for Digital Planners

VISIT MY PLANNERS SHOP

Now it's time for the fun part. Start shopping for digital planners and notebooks. You can shop for the collection at herplusgoalsco.com

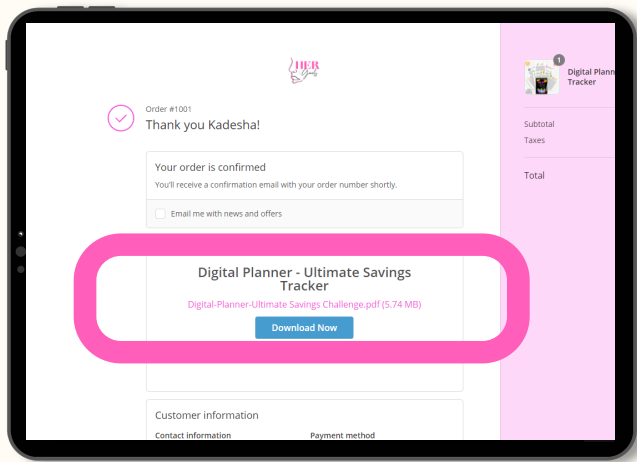


[CLICK HERE TO SHOP](#)

5

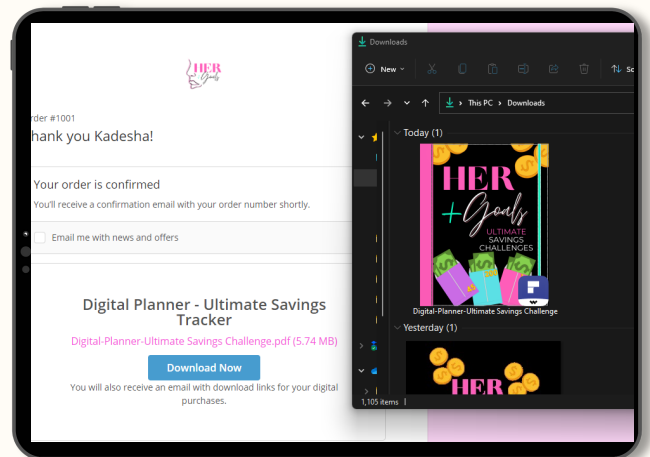
Download Files from the site

DOWNLOAD INSTRUCTIONS



- Once you have placed your order, you will be directed to a page that will have your downloads. You will also receive a download link through email.

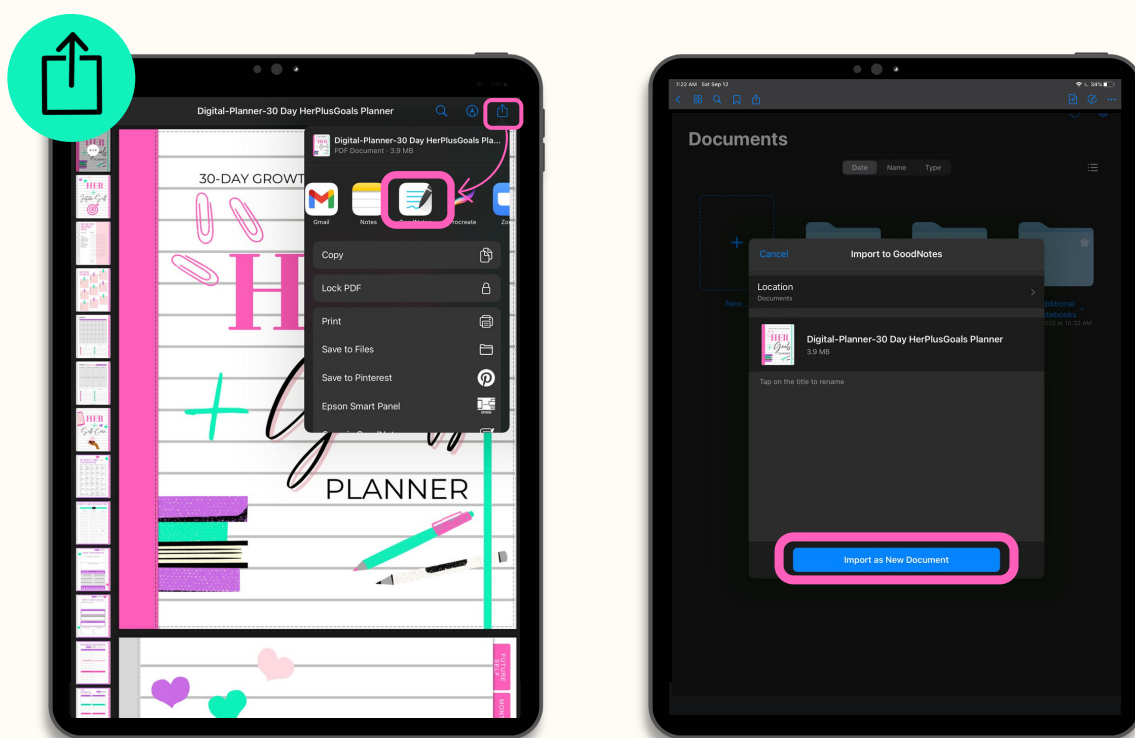
- Select the **Download** button.
- It will download to your device. Check your downloads folder for the PDF file.



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How to Import into Goodnotes?

IMPORTING YOUR DIGITAL PLANNER



- After downloading the PDF file following **Step 5**, the planner will open in the Safari browser of your iPad as gogetsy.com.
- Click on the **Share button** on the top right corner.
- You might have to scroll and select copy to Goodnotes.
- In Goodnotes, choose a location and click the **import as a new document button**.

How to Use the Goodnotes App

HOW TO CLICK THE TABS AND WRITE



CLICK ON THE TABS

- For the tabs to work, you need to be in the **Read-Only Mode** in Goodnotes. The pencil icon should look like the icon above.
- This mode lets you navigate through your pages comfortably.
- All other inputs, like the pen, are blocked when this mode is active.



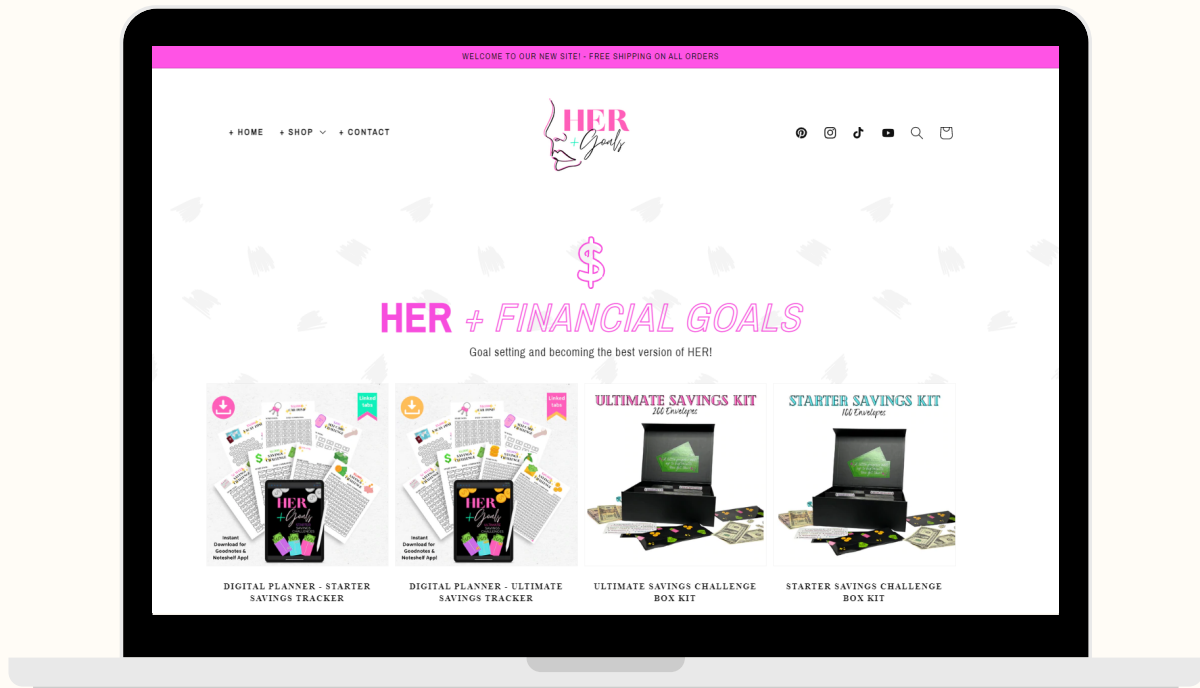
WRITE ON THE PLANNER

- To be able to write on your planner, you need to **deselect the Read-Only Mode** in Goodnotes.
- You can use the writing tools like the pen and highlighter in this mode.
- So, make sure the pencil icon in the top right corner of Goodnotes looks like the one above.



Have a Question?
Send Me a Message!

LET'S KEEP IN TOUCH



If you have any questions, feel free to email me on help@herplusgoalsco.com. Also, if you are looking for more Digital Planners, click the button below to visit our website. Please leave a review if you enjoyed this product. Thanks again for your support!

[CLICK HERE TO SHOP](#)