

**ECS Educational Foundation for Excellence  
BOARD OF TRUSTEES MEETING**

**Location: Engadine Schools – Room 104**

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**Date: September 28, 2023, 5:00 PM**

***Minutes-APPROVED***

**Call to Order:** Meeting was called to order at 5:15 PM

**Roll Call:** Present: Tanner Flatt, Amy Ferchak-Petrie, Julie Wiegand, Mike Meier, absent Rae Klobucher

**Approval of Minutes: From May 30, 2023;** motion to accept the minutes by Mike Meier, 2<sup>nd</sup> by Tanner Flatt, all in favor – minutes approved.

**Agenda Changes or Additions:**

**Reports of Officers:**

1. **President's Report:** Tanner Flatt did not present a formal report – verbally requesting the acceptance of his registration email as ECS-EFFE President due to time available for volunteering. He is able to stay on as a Trustee and attend meetings when available, but does not have time currently to serve as President.
2. **Treasurer's Report:** Julie presented the Financial Reports through August. The TACU checking account experienced fraud in August – with multiple withdrawals as shown on the report. The debit card was cancelled and re-issued. Julie reported that she has to submit in writing that the charges were not ours, and will work with the Newberry branch to retrieve the funds. During the meeting, it was discovered that due to this, donations through PayPal have been held up in the paypal account – totally \$188.58. Julie will request that the funds be transferred. Tanner Flatt checked on the website account and it was also on hold due to the card on file being unavailable. The website account was re-activated with Tanner's personal card for the time being.

**New Business:**

1. Julie Wiegand made a motion to accept Tanner Flatt's President resignation email. Amy Ferchak-Petrie 2<sup>nd</sup> the motion. All in favor, motion carries.
2. Amy Ferchak-Petrie made a motion to nominate Mike Meier as President, Julie Wiegand to remain Treasurer, and Amy Ferchak-Petrie to remain as Secretary. Julie Wiegand 2<sup>nd</sup> the motion. Discussion – Mike Meier stated he would be willing to accept for at least a year. All in favor, motion carries. Officers set for 2023-2024 year: Mike Meier, President; Julie Wiegand, Treasurer; Amy Ferchak-Petrie, Secretary.
3. Discussion on the website – due to the compromise, the shopify account was down. With Tanner Flatt reactivating for the time being, no change will be made at this time. Amy Ferchak-Petrie and Julie Wiegand have been added, as staff to the website account to allow monitoring access of the website account as well as make changes to the website, including the addition of posting the minutes of the meetings for interested parties.
4. Amy Ferchak-Petrie notified the board that the 990-N postcard for 2022 has been submitted.

5. Motion by Amy Ferchak-Petrie to remove Tanner Flatt from the Edward Jones accounts and add Mike Meier to the Edward Jones accounts with Julie Wiegand remaining. Tanner Flatt 2<sup>nd</sup> motion. All in favor, motion carried.
6. Motion by Amy Ferchak-Petrie to remove Tanner Flatt from the checking account and savings account at Tahquamenon Area Credit Union, and add Mike Meier to those accounts, with Julie Wiegand remaining on the accounts. Julie Wiegand 2<sup>nd</sup> motion. All in favor, motion carried.
7. Discussion: Tanner Flatt passed over his Post Office box key to Amy Ferchak-Petrie. Amy Ferchak-Petrie will plan to check the mail on a weekly basis, as well as stop at the school office to check the box there.

**Next Meeting:** November 7, 2023 – 5:00 PM. Meeting place TBA.

Options will be Room 104 at the school, with back-up place at the HSC Recreation Building.

**Adjournment: 6:25 pm**

Engadine Consolidated Schools Educational Foundation for Excellence

Treasurers Report for

May 1, 2023- May 31, 2023

Checking Account Beginning Balance-	\$8,124.64	
Credits-		
5/4/23	\$10.14	Amazon Smile
5/22/23	\$32.37	Amazon Smile
5/22/23	\$100.00	Top of the Lakes Donation
5/31/23	\$.34	Interest
Debits-		
5/2/23	\$54.00	USPS PO BOX Fee
5/13/23	\$39.00	Shopify
5/26/23 Donation	\$75.00	Brimley Schools-EUP Awards
Checking Account Ending Balance-	\$8,099.49	
Savings Account Beginning Balance-	\$317.76	
Savings Account Ending Balance-	\$317.76	

Submitted by Julie Wiegand

Engadine Consolidated Schools Educational Foundation for Excellence

Treasurers Report for

June 1, 2023- June 30, 2023

Checking Account Beginning Balance-	\$8,099.49	
Credits-		
6/30/23	\$.33	Interest
Debits-		
6/13/23	\$39.00	Shopify
Checking Account Ending Balance-	\$8,060.82	
Savings Account Beginning Balance-	\$317.76	
6/30/23	\$.04	
Savings Account Ending Balance-	\$317.80	
Submitted by Julie Wiegand		

Engadine Consolidated Schools Educational Foundation for Excellence

Treasurers Report for

July 1, 2023- July 31, 2023

Checking Account Beginning Balance-	\$8,060.82	
Credits-		
7/31/23	\$.68	Interest
Debits-		
7/12/23	\$39.00	Shopify
Checking Account Ending Balance-	\$8,022.50	
Savings Account Beginning Balance-	\$317.80	
Savings Account Ending Balance-	\$317.80	

Submitted by Julie Wiegand

Engadine Consolidated Schools Educational Foundation for Excellence

Treasurers Report for

August 1, 2023- August 31, 2023

Checking Account Beginning Balance-	\$8,022.50	
Credits-		
8/31/23	\$.68	Interest
Debits-		
8/22/23	\$9.71	Restaurant (Fraud)
8/22/23	\$9.71	Restaurant (Fraud)
8/22/23	\$9.71	Restaurant (Fraud)
8/22/23	\$9.71	Restaurant (Fraud)
8/22/23	\$9.71	Restaurant (Fraud)
8/22/23	\$9.71	Restaurant (Fraud)
8/22/23	\$9.71	Restaurant (Fraud)
8/22/23	\$9.71	Merch/Supp (Fraud)
8/22/23	\$9.71	Merch/Supp (Fraud)
8/22/23	\$9.71	Merch/Supp (Fraud)
8/22/23	\$9.71	Merch/Supp (Fraud)
8/22/23	\$9.71	Merch/Supp (Fraud)
Checking Account Ending Balance-	\$7,916.37	
Savings Account Beginning Balance-	\$317.80	
Savings Account Ending Balance-	\$317.80	

Submitted by Julie Wiegand