

EXCAVATOR DAILY CHECKLIST

BY LOG BOOKS UNLIMITED

Date		Department	
Vehicle #		Hour Meter	
Department		Make & Model	
Operator		Supervisor's/Your Signature	

Daily Inspection							
	Yes	No	N/A		Yes	No	N/A
Safety				Cabin			
Flashing beacon				Operator manual present			
Windows				Safety bar			
Mirrors				Controls			
Horn				Electrical system			
Engine				Seat & Seatbelt			
Lights				Bucket/Grab			
Travel lights				Condition			
Control lamp				Lubricate pins & Bushes			
Front lights				Cutting edges			
Hydraulics				Tracks (if applicable)			
Hydraulic system oil level				Undercarriage			
Hoses				Rollers and idlers			
Valves				Tension			
Leaks				Wheels (if applicable)			
Lubricants				Tires			
Engine oil level				Wheel nuts / Sprockets			
Water level				Brakes			
Fuel level							
Auto-lube level							
Comments:							

Caution: This is not a complete list of all items which may require attention. Operators are responsible for ensuring that the lift truck is in proper working condition in accordance with the manufacturer's specifications.

EXCAVATIONS CHECKLIST

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Business Name		Your Name	
Job Name		Your Signature	
Supervisor's Name		Date	
Supervisor's Signature		Date to re-check	

Item	Notes	Action	Yes	No	N/A
Competent person on site					
Soil type determined					
Protective systems required					
Sloping					
Benching					
Shoring					
Spaced Sheeting					
Closed Sheeting					
Shield or box					
Other systems					
Vibration considered					
Equipment					
Traffic					
Plan for spoils					
Public safety					
Vehicles					
Pedestrians					
Access & egress provided					
Barricades and/or guardrails					
Rescue plan & equipment					
Utilities located					
Removal of water					
Hazardous atmosphere testing					
Regular inspections					
Excavation equipment					
Proper equipment available					
Inspections complete					
Qualified operators					