

Sample Page & Detailed Features

#506 Blue Expanded Edition (Two-Page-Per-Day, Two-Volume Log)

20 ___ JAN. **2** **DAILY LOG** DAY _____

CONTRACTOR _____ JOB NAME _____ JOB NO. _____

Work Performed Today **3**

Weather **4**

Temp. AM _____ PM _____

Safety Meeting **5**

Work Force _____ No. _____

Superintendent _____

Clerk **6**

Bricklayers _____

Carpenters _____

Cement Masons _____

Electricians _____

Iron Workers _____

Laborers _____

Operating Eng. _____

Plumbers _____

Pipe Fitters _____

Sheet Metal _____

Truck Drivers _____

Total _____

Equipment	Hrs.

Material Purchased

Extra Work	Authorized By	Approx. Price

Equipment Rented Today	Rented From	Rate

Problems - Delays _____

Sub-Contractor Progress _____

Special Assignments _____

Supervisor's Signature _____

2. Month and date are printed for convenience and credibility; you complete year and day of the week for flexibility.

3. Headings prompt you to summarize a complete record for the day, including the who, what, why and how much.

4. Your weather notes will explain why you may have altered a schedule.

5. If you presented a safety meeting, the record is here.

6. Workforce notes recall exactly which crew members were on site.