Sample Page & Detailed Features

#505 Green Standard Edition (One-Page-Per-Day, Single-Volume Log)

20 ___ JAN. 1 **DAILY LOG** DAY _____

CONTRACTOR _____ JOB NAME _____ JOB NO. _____

Work Performed Today 2 _____

Problems - Delays _____

Sub-Contractor Progress _____

Special Assignments _____

Extra Work	Authorized By	Approx. Price

Equipment Rented Today	Rented From	Rate

Supervisor's Signature _____

Weather 3 _____

Temp. AM_____ PM_____

Safety Meeting 4 _____

Work Force	No.
Superintendent	
Clerk	
Bricklayers	
Carpenters	
Cement Masons	
Electricians	
Iron Workers	
Laborers	
Operating Eng.	
Plumbers	
Pipe Fitters	
Sheet Metal	
Truck Driivers	
Total	

5

Equipment	Hrs.

Material Purchased

1. Month and date are printed for convenience and credibility; you complete year and day of the week for flexibility.

2. Headings prompt you to summarize a complete record for the day, including the who, what, why and how much.

3. Your weather notes will explain why you may have altered a schedule.

4. If you presented a safety meeting, the record is here.

5. Workforce notes recall exactly which trades and how many workers present.