

# Quick Start Guide

We highly recommend that you to follow along this video tutorial to assemble your bike. Simply scan the QR code below.



Or visit:

[www.totemusa.com](http://www.totemusa.com)

**This guide will get your new bike set up and ready to ride.**

- **What's in the Tool Box**
- **Bike Assembly**
- **Bike Diagram**

## What's in the Toolkit

Tool Box

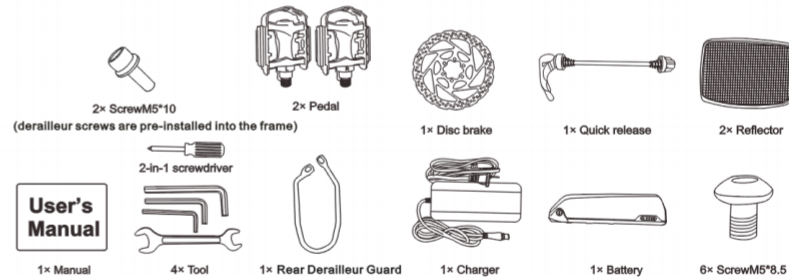
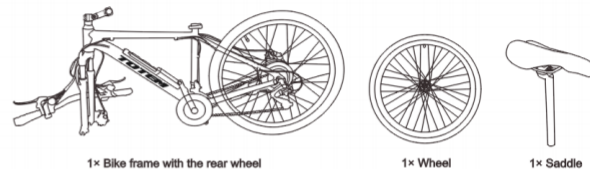
Quick Start  
Guide

### Section 1. General Information

#### 1.1 What's in the Box?

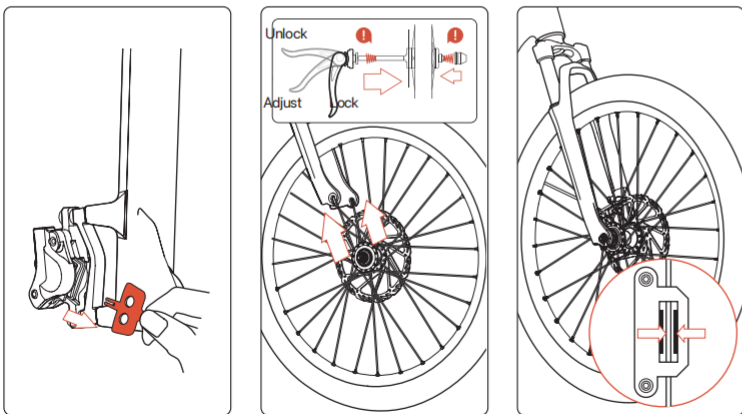
- 1×Bike frame with the rear wheel
- 1×Wheel
- 1×Saddle
- 2×Pedal
- 1×Disc brake
- 1×Quick release
- 2×Reflector
- 1×Rear Derailleur Guard
- 1×Charger
- 1×Battery
- 6×ScrewM5\*8.5
- 2×ScrewM5\*10  
(derailleur screws are pre-installed into the frame)
- 4×Tool
- 1×User's Manual

## What's in the Tool Box

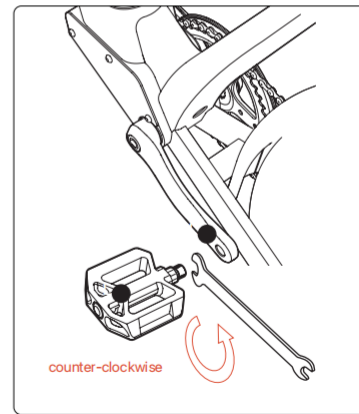
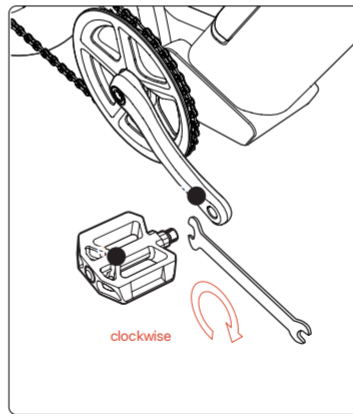


1. Take out the brake pad spacer from the front brake caliper.
2. Seat the hub axle into the dropouts.
3. Insert the quick release and close the quick release lever securely.

**▲NOTE** 1. Disc in line with the brake caliper pads.  
2. Do not engage the brake levers before this step. Otherwise you may misalign your mechanical brakes.



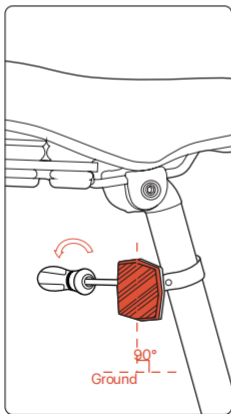
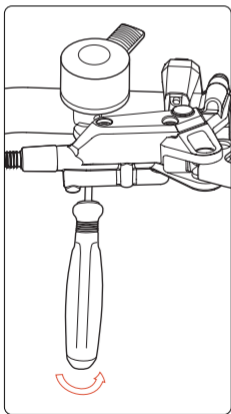
1. Attach the right pedal to the right crankset by turning the pedal **CLOCKWISE** (see below).
2. Tighten the pedal with the M15 wrench.
3. Attach the left pedal to the left crankset by turning the pedal **COUNTER-CLOCKWISE** (see below).
4. Tighten the pedal with the M15 wrench.



## Step 3 Bell and Front/Rear Reflector

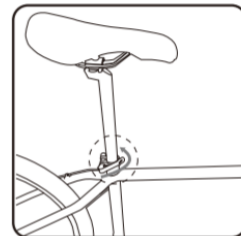
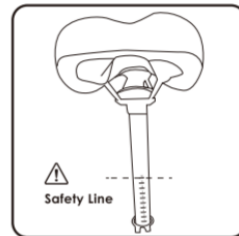
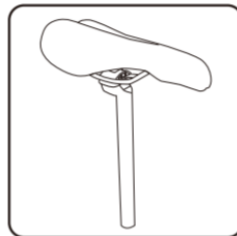
1. Unscrew the bolt on the bell mount and install the bell. Adjust the angle before tightening the bolt.
2. Unscrew the bolt on the reflector mount and install the reflector. Adjust the angle before tightening the bolt.
3. Attach the rear reflector to the seat post. Adjust the angle before tightening the bolt.

**▲NOTE** You can position the bell and reflector according to your preference.



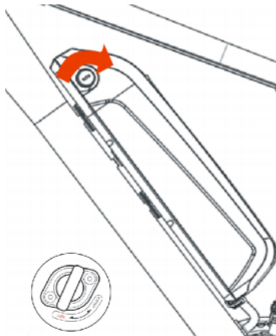
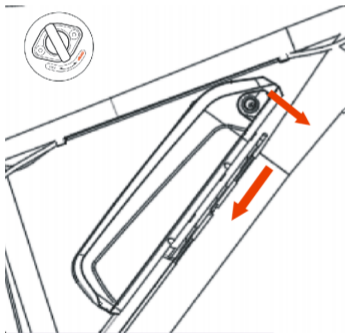
## Step 4 Install the saddle

1. Open the clamp under the seat post. Pull the seat up or push it down to adjust the height.
2. Close the clamp to secure the seat in place. Do not raise the saddle above the safety line.



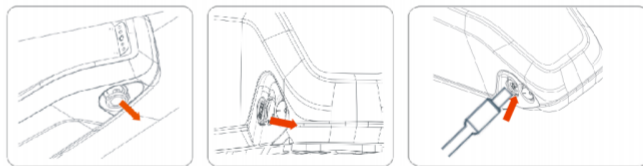
Step 5 **Battery**

1. Fit the battery into the down tube.
2. Insert the key into the battery lock.
3. Press firmly to nest the battery and turn the key clockwise to lock it in place.

Step 6 **Charging**

1. The battery can be charged either in or out of the bike. Power off the bike before charging the battery in the bike.
2. Make sure the battery is placed on a flat and clear surface. Plug the DC power cord (barrel connector) into the port.
3. Plug the adapter into the wall. The LED indicator will turn red.
4. The indicator will turn green when the battery is fully charged. Unplug the adapter first before pulling out the cord from the battery.

**▲WARNING** 1. Charge the battery in an environment from 32–86°F (0–30°C).  
 2. The battery won't charge when it is over 113°F (45°C) or below 32°F (0°C). Let the battery adjust to room temperature for at least 1 hour before trying again.



Green Light  
80 - 100% power

Green Light  
50 - 80% power

Green Light  
5 - 50% power

Flashing Red Light <5%  
power

**Buttons Information**

TOTEM E-Bike's display features several different elements.

— : Quick-press to switch modes from high to low speed.

⏻ : Press and hold for ~2 seconds to turn the E-Bike on/off.

⊕ : Quick-press to switch between speed modes from 0 to 5 speed.

**Display Information**

Battery level: This icon indicates how much battery life you have left.

Speed display: This icon indicates current speed, as measured in mph.

Speed mode: This icon indicates the level of electric bicycle assistance.

 Battery needs to be charged

 "H" flashing, motor overheat protection

 Don't go uphill using the throttle only for extended periods of time. This can cause the motor to overheat.

**Safe Riding Techniques & Tips**

Consider the following techniques and info to help ensure you have a safe, fun riding experience. Before riding, always check to make sure your brakes are working properly.

**⚠ ATTENTION:**

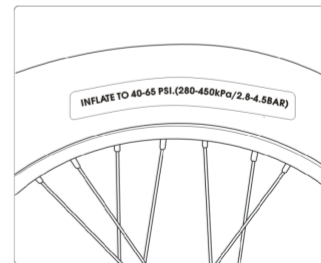
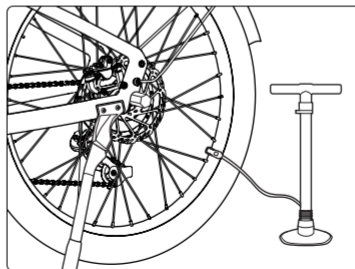
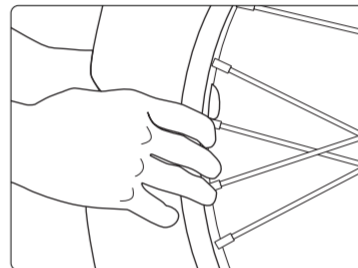
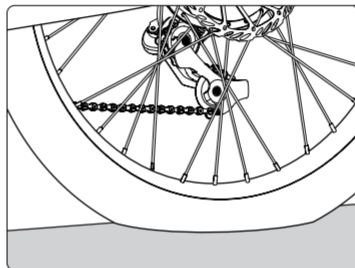
Wearing properly fitting safety helmets, elbow pads, and knee pads greatly reduces the risk of injury.

Helmets can reduce 85% of critical head injuries.

Elbow pads can reduce 82% of elbow injuries.

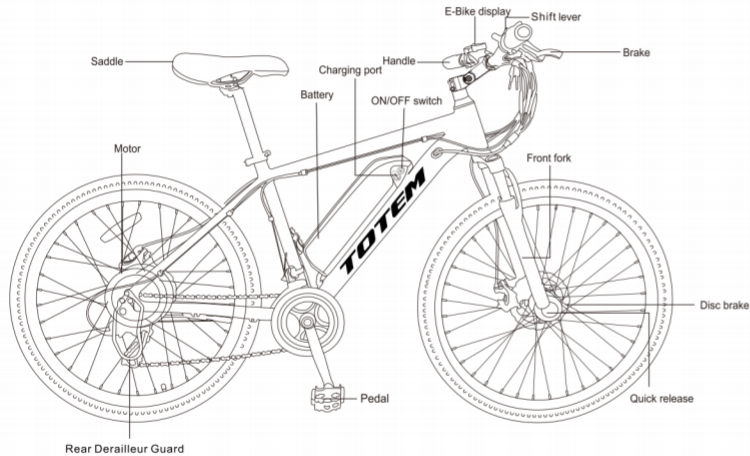
Knee pads can reduce 32% of knee injuries.

Always check your tires before a ride. If the tires seem soft or spongy, pump them up to the pressure indicated on the side of the tire.

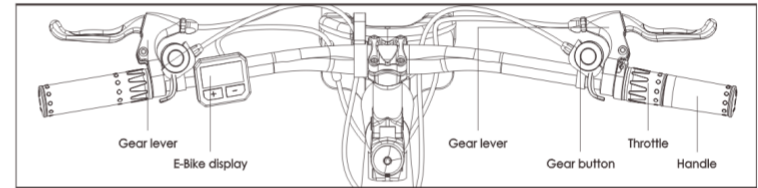




## Bike Diagram



## Bike Diagram



- Fully charge the battery and check that the battery switch is on before riding.
- Start your E-Bike by pressing and holding the power button ~2s. The assisted mode will be on whenever power is on and speed modes 1-5.
- To engage the throttle, pedal forward first, then twist the throttle. Max assisted speed is 20 mph/32 km/h
- To change from smaller chainring to larger chainring, push and hold the left shifter lever. To change from larger chainring to smaller chainring, pull the left shifter lever. Push the right shifter lever to shift from smaller sprocket to larger sprocket, or push the button to shift from larger sprocket to small sprocket.
- To stop, release the throttle, safely apply the brakes, then squeeze the brakes lever to slow the front and rear wheels down.

# Road to Mobility

**TOTEM**

## Contact

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