### BOOKING

We ask that STUDIO PASS holders make their bookings at least one week in advance (or as early as possible).

We aim to accommodate the needs of all studio users, and we will inform you as soon as possible if we are unable to fulfil any booking requests.

Please be mindful that studio space is limited and shared with all members. Help us to maintain a clean and safe work environment for everyone by keeping a tidy workspace.

You will find information about availability, including upcoming workshops and events that may affect studio access on the MEMBERS CALENDAR. If you have not already been given a link to the MEMBERS CALENDAR, please ask a Studio Manager to share it with you.

TO BOOK, PLEASE EMAIL

members@londonbookarts.org or confirm with a studio manager. If you are unable to make a studio session please let us know as soon as possible by phone or email.

STUDIO PASSES are available to purchase from our online shop or in-person from the LCBA SHOP.

#### All STUDIO PASSES include:

- Access to work/desk space and equipment during opening hours
- Studio induction
- Bookable inductions in FOIL BLOCKING and using the PERFECT BINDER
- 20% discount on workshops and supervised sessions
- 10% discount on books and materials from the LCBA SHOP
- Invitation to all LCBA members lunches and special events

### INDUCTIONS

Induction sessions for STUDIO PASS holders are held for FOIL BLOCKING and using the PERFECT BINDER.

Upcoming induction sessions can be found on the MEMBERS CALENDAR. The sessions are free but space is limited and booking is required.

TO BOOK AN INDUCTION, PLEASE EMAIL members@londonbookarts.org or confirm with a studio manager. If you are unable to attend, please let us know as soon as possible by phone or email.

# hello@londonbookarts.org londonbookarts.org @londonbookarts 020 8510 9810

London Centre for Book Arts Britannia Works 56 Dace Road E3 2NQ

ACCESS/OPENING HOURS

### NDAY-SATURDAY, 10AM-6PM

The studio will be closed on some bank holidays and may close for special circumstances. We will do our best to inform you as soon as possible about any closures or disruptions.



## Studio Guidelines