Quality Assurance Specialist (Food).

Are you looking for an amazing workplace where you can put your skills to work while enjoying an amazing culture, where employees are happy, employees are developing, and the team is performing at super high levels? If so, please read on and apply!

The role will support the quality team for maintaining the internal quality system. The candidate must be a specialist of quality assurance, SOP writing, training records management, documentation review. Since the quality system is designed around food grade products, the candidate must have basic food safety knowledge or experience. The quality system specialist will be the lead team member in the maintenance of quality management software.

**Ecovative’s Quality Assurance Specialist Will:**
- Support the quality team to maintain the internal quality assurance and safety documentation.
- Collaborate with cross functional teams to document the SOPs and training on our quality management software.
- Lead the quality management software’s maintenance and problem resolutions.
- Ensure the training SOPs and contents are readily available for the operations and engineering teams.
- Organize and revise SOPs as needed.
- Collaborate with internal teams and cross functional teams to document and organize CAPA and deviations.
- Support EHS specialist with training and documentation needs.
- Support QC team with sampling records review and statistical analysis as needed.
- Verify the batch records, maintenance and calibration records and elevate the issues if any.
- Collaborate with the Food Safety team to ensure the third party certification requirements are met.
- Other duties assigned.

**Minimum Qualifications:**
- Experience working with quality management software.
- Have practical experience of working in a quality assurance system like ISO9001, SQF, BRC.
- Excellent at writing and editing technical documents.
- Food Safety knowledge through HARPC or PCQI certification.
- Good organization, documentation, and communication skills.
- Attention to detail with a problem solving attitude.
- Must have strong computer skills and the ability to work around new software.
- Preferred statistical analysis skills.

**Education:**
- Bachelor’s or Master’s degree in Biology, Chemistry, Biotechnology.
- 2-3 years of experience in the quality assurance system preferred in the food industry.
- HARPC/PCQI Certification, SQF, ISO, or any other related certifications (Preferred).

Ecovative is an Equal Opportunity Employer. Please send your resume and cover letter to jobs@ecovativedesign.com.