



# GALLERY CONTRACT

This is an agreement made between \_\_\_\_\_ (hereinafter referred to as the "Artist"), and Mel Ahlbom, the artist's representative (hereinafter referred to as the "Gallery").

- 1) By signing this agreement the Artist appoints the Gallery as the artist's representative for the sale of his/her artworks listed in the attached 'Art-Submission' spreadsheet dated \_\_\_\_\_. Sales will be made through the Gallery website, <https://Illumination.Studio>.
- 2) Each time the Gallery is notified by the Artist that new works are available for sale, the Artist will supply the Gallery with a 'Consignment Agreement and Art-Submission Spreadsheet' available from <https://illumination.studio/pages/your-invitation-to-join-illumination-studio>. The consignment agreement and art-submission spreadsheet will show each artwork's title, dimensions, materials, 2 high-quality high-resolution images (1 full, 1 detail), and the Artist's given retail price (Gallery may not change this price without written permission from the Artist).
- 3) The Artist agrees, upon notice that an artwork has sold, to ship that artwork to the purchaser within 5 business days of the date of the sale. The Gallery agrees to notify the Artist within 24 hours of a purchase and agrees to represent the Artist under the terms and conditions of this contract.
- 4) The Artist's retail price, less the Gallery's commission of 30% will be remitted to the Artist within thirty (30) days of the purchaser's receipt of the artwork, and ideally within forty-five (45) days of the date of closing the sale. The title of those works remains with the Artist until the works are sold and the Artist is paid in full, at which time the title passes directly to the purchaser. Even after sale, the Artist retains all reproduction rights to the artwork and it is the responsibility of the Gallery to advise all buyers of this fact.
- 5) A copy of the sale's invoice on each artwork, showing the name, address, and phone number of the purchaser and the retail amount paid, shall be included with the remittance to the Artist, who agrees not to share this information with any other Gallery.
- 6) The Artist will assume full responsibility for packaging, insuring, and shipping the artwork to the purchaser. It is the responsibility of the Artist to properly pack the artwork for shipping, and to repair or replace artwork that arrives at the purchaser's in a condition, size or material that differs from what was shown in Artist's listing information posted at the Gallery.
- 7) In the event that a purchaser declines a delivery of purchased artwork, the Gallery will provide a return shipping label and charge the Artist for that cost.
- 8) The Artist may withdraw any or all works listed for sale at the Gallery on thirty (30) days notice. The Gallery may de-list any and all works without notice.
- 9) The Artist represents and warrants that the consigned property is the original work of the Artist and that sale of the artwork does not violate any property right or copyright and does not contain any libelous or unlawful matter.

\_\_\_\_\_ (Artist's initials) I understand my sales will be reported as needed using form 1099-NEC. This agreement will terminate on written notice of either the Artist or the Gallery. Upon termination, all of the Artist's artworks will be de-listed from Gallery pages within 3 business days and an accounting of finalized and pending sales will be made within thirty (30) days.



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Consented and agreed to:

Gallery:  
Illumination Studio  
460 Center Street, #6063  
Moraga, CA 94556-9998  
Office Telephone: 925-631-1387  
Office Email: office@illumination.studio  
Online as <https://illumination.studio>  
Gallery Representative: Mel Ahlborn, Director

Artist's Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Gallery Representative's Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_