



Highbett Neighbourhood Community House Inc. (HNCH) and Hampton Community Centre (HCC) are independent not-for-profit community centres.

2023 | ANNUAL GENERAL MEETING

REPORTS AND MINUTES 2022

7 PM, 6 MARCH 2023

AGENDA

2023 AGM

We would like to welcome everyone to the 2023 Highett Neighbourhood Community House (HNCH) and Hampton Community Centre (HCC) Annual general meeting.

1. Opening

- a. Acknowledgement of Traditional Owners President, Marie-Louise Czech
- b. Apologies
- c. Welcome by Keir Paterson, CEO, Neighbourhood Houses Victoria

2. Previous Minutes

Secretary, Hayley Taylor

- a. Confirmation of previous HNCH and HCC minutes
- b. Business arising from HNCH and HCC minutes

3. Reports

- a. President's report Marie-Louise Czech
- b. Acting Manager's report Kate Knight
- c. Treasurer's report Ryan Zhou

4. Elections

Returning Officer

5. Other Business

President

6. Close

President

HCC and HNCH acknowledges the traditional owners of the land, the Bunurong People of the Kulin Nation and their elders past, present and future.

MINUTES

2022 AGM

HIGHETT NEIGHBOURHOOD COMMUNITY HOUSE INC. HAMPTON COMMUNITY CENTRE

Minutes of the Annual General Meeting of the Community of Management held at the Hampton Community Centre

Present: Marie-Louise Czech (Chair), Adrian Bertolini, Melanie Tighe (HNCH / HCC Manager), Kate Knight (HNCH Events), Tianyang (Ryan) Zhou, Hayley Taylor, Kenzie Miller, Rebecca Weavers, Craig Shayer, Kim Norden, Kim Hingston, Brodie McGrath, Emelia Porter, Bao Long Nguyen, Suzy Lee.

Guests: Nicole Battle (CEO, Neighbourhood House Victoria), Lauren Waycott (Bayside City Council), Tim Wilson (Federal Member for Goldstein), Robyn Cochrane (Bendigo Bank), Wendy Best (Cheltenham Rotary), Colleen Rooth (Cheltenham Rotary), Monika Mercedes, Kevin Custerson, Alina Urbanczyk, Glenys Reid, Zoe Daniel (independent for Goldstein), Marlene Johnson, Ros Porter, Fiona Stitfold, Roger Hyde (RSL Highett), Stella, Clarence Mitchel, Michael Bennett, Deb Smith, Kim Wareham (Cheltenham Community Centre), Brad Rowswell (State MP for Sandringham), Mark Rushby.

Apologies: Nigel D'Souza,

Guest Apologies: James Newbury (State MP for Brighton), Cr Jenna Davey-Burns (Kingston), Mayor del Porto (Bayside), Chris Hill (Sandybeach Centre), Rajah Ramanathan, Maureen Hovy, Ross Newton, Pastor Bruce Corbert (Graceheart Church).

1. OPENING THE MEETING

The Chair opened the Meeting at 7.14 pm, Minutes taken by Hayley Taylor and Adrian Bertolini

a. Acknowledgement of the Traditional Owners of the Land and Welcome

The Chair acknowledged the Bunurong people of the Kulin nation who are the traditional custodians of the land on which HNCH and HCC stands. We pay respect to the Bunurong Elders past, present and emerging and acknowledge their spiritual connection to Country.

b. Apologies: James Newbury (State MP for Brighton), Cr Jenna Davey-Burns (Kingston), Mayor del Porto (Bayside), Chris Hill (Sandybeach Centre), Rajah Ramanathan, Maureen Hovy, Ross Newton, Pastor Bruce Corbert (Graceheart Church).

Nicole Battle – CEO Neighbourhood House Victoria

400 houses right over Victoria, Been around for 40+ years.

The importance of Neighbourhood Houses – the importance of the houses – food required in the community, connection with others especially through the pandemic. The Houses will continue to play such an important role within the community as we emerge from the pandemic.

2. PREVIOUS MINUTES

a. Motion: To accept the Highett Neighbourhood Community House and Hampton Community Centre Minutes from the General Meeting held at Highett Neighbourhood Community House on February 22nd 2021.

Moved: Marlene Johnson **Seconded:** Adrian Bertolini **Approved**

b. Business arising from Minutes: Nil

MINUTES

2022 AGM

CONTINUED

3. REPORTS

- a. **President's Report.** Tabled and attached
 - Marie-Louise read out the President's report to the AGM
- b. **Manager's Report:** Tabled and attached
 - Melanie read out the Manager's report to the AGM
 - Video of the past 12 months activities
 - Team Introductions and activities they have been working on
- c. **Treasurer's Report: Tabled and attached**
 - Ryan read out the Treasurer's report to the AGM

Motion: To adopt the President's Report, Manager's Report, Treasurer's Report and Financial Report for the year 2021-2022.

Moved: Kenzie Miller **Seconded:** Rebecca Weavers **Approved**

4. ELECTIONS OF THE BOARD

At this point the President declared that all Committee positions were vacant and the Returning Officer (Lauren Waycott from Bayside City Council) accepts Nominations.

Those nominating for the HNCH / HCC Board are:

Marie-Louise Czech, Adrian Bertolini, Nigel D'Souza, Ryan Zhou, Hayley Taylor, Mackenzie Miller, Rebecca Weavers, Craig Shayer

The Returning Officer called for opposition to the Nominees, as there was none all Nominees were elected to the Board. The election for office bearers will take place at the March 21st HNCH / HCC Board meeting.

5. OTHER BUSINESS

- a. None

6. MEETING CLOSE 7:43PM



PRESIDENT'S REPORT



Welcome to the 2023 Annual General Meeting (AGM) for the Highett Neighbourhood Community House and the Hampton Community Centre.

It is my pleasure to present to you the annual report for the past year. We are proud to say that we have had a successful and productive year, thanks to the efforts of our dedicated staff and volunteers. Kate Knight has done an outstanding job as Acting Manager, leading our team to deliver a suite of wonderful programs and activities for our community. The AGM allows us to reflect on past activities and provides an opportunity to evaluate if we are achieving our community aspirations of social connection, building relationships and fostering leadership in all its forms.

We farewell and thank Mackenzie Millar for her contribution and time on the Board and welcome two new Board members Felicity Walker-Pearce and Lindy McManus who joined us in July 2022. We also welcome our new staff members Tracey Bolitho who joined in October 2022, Helen Aladeva who joined in October 2022 and Sibylle Kuhlmann who joined in March 2023.

The wellbeing of staff was a focus following earlier COVID absences and staff burnout in maintaining services. Multi-skilling through training and ramping up volunteers were ways to achieve this, as well as partnering with the Network of Sandbelt Community Centres (Sandybeach Centre, Castlefield BayCISS, Cheltenham Community Centre) and Bayside City Council to provide R U OK Day Expo on 8 September 2022.

One of the major highlights was our success at the Bayside City Council Australia Day Awards dinner for our nomination for both the Nourish Program and Multicultural Christmas in July. Congratulations to our wonderful team for winning the 'Community Event of the Year' award for Nourish Hampton in recognition of the outstanding contribution to the community! We are so proud of this achievement. See publication on this link <https://www.bayside.vic.gov.au/news/australia-day-award-winners-announced>.

We thank all our Nourish sponsors (Cheltenham Rotary, Community Bank Highett, Oasis Church, Hampton Fruit Centre, Hampton Bake House and ReLink). Successful grants included, Good Things Foundation Australia for Be Connected Network, Highett Community Bank for sponsoring our Highett Photography Competition and Nourish dinners, Bayside City Council events & festivals grant 2022/23 HNCH, Dunkley Fox Dinners supporting our outreach and HCC for Celebrating 60,000 Years, Cake by the Lake, Halloween, Multicultural Christmas in July, R U Ok Day, 16 Days of Activism and Nourish Celebrations.

In addition to the Nourish program, we have also continued to offer a wide range of programs and services to our community, including recreational activities and social events throughout 2022 such as the photography competition exhibition held October 2022 at Highett and the drumming workshop. Additionally, we have attracted new hirers such as yoga and children's art. We are proud to continue working with Monash counselling students and Holmesglen placement students for the great services they deliver. We were grateful for NHVic CEO, Keir Paterson's visit in early October. It provided an opportunity for Keir to meet a few Board members, staff and community members. The huge impact our programs have on community wellbeing were noted during Keir's visit.

Very topical through the year were discussions on non-recurring funding past 2024 for many Neighbourhood Houses which were addressed in a public advocacy campaign led by Neighbourhood Houses Victoria leading up to the Victorian state election in November, advocating the funding for Major Grants Program be permanent. Thank you to our local MPs for supporting us after vocalise these concerns.

PRESIDENT'S REPORT

CONTINUED

Thank you to Southern FM 88.3 community radio which I and other Board members had the pleasure of being guest speakers, chatting on all things that make us proud to be on the Board of two wonderful community centres. We spoke of our Board and community experiences, our passions and highlighted some of our achievements through the staff's dedication to running events that nurture inclusiveness, such as the delivery of online services during the pandemic lockdown, ramping up meal delivery program to the vulnerable, telehealth counselling and Social Prescription to name a few.

In the last few months of 2022, we reviewed and created a new four year strategic plan to further develop transformational leadership, foster connectivity, invest in growth of sustainable programs, continue to upskill our staff and look to generate new revenue sources. Our new strategic plan will be aligned to growing services to meet community needs whilst strengthening our existing partnerships, supported by our newly appointed subcommittees, 'Meeting Evolving Needs' and 'Investing in Growth' to support our vision. In 2022 we also examined cyber security and IT set up to ensure we are addressing and monitoring our systems in meeting requirements to protect our data security. This will continue to be an ongoing focus.

I close by acknowledging the hard work done by staff, tutors and volunteers in providing services and activities to our communities and to Kate for her inspirational leadership. We also acknowledge our co-tenants, the Hihett and Greek Senior Citizens and all our event collaborators, and would like to express our gratitude to all of our volunteers who have helped make this possible.

We look forward to another successful year and will continue to work hard to provide the best possible services to our community members. Thank you for your continued support.

Sincerely

Marie-Louise Czech, President
HNCH & HCC



MANAGER'S REPORT



As the Acting Manager of Highett Neighbourhood Community House and Hampton Community Centre, I am proud to present to you the Annual General Meeting (AGM) report of the year ending 31 December, 2022. I would like to start by acknowledging the challenges posed by the ongoing pandemic and express my gratitude to all our staff past and continuing as well as our stakeholders, Bayside City Council, DFFH, Community Bank Highett, Cheltenham Rotary Club and Oasis Church for their continued support and trust in our Centres.

I am proud to report on the success of our community engagement programs this past year. One of our strongest focuses has been on addressing social isolation and loneliness within our community. Our Nourish social connection program, which continues to flourish, was born out of the social prescription pilot program we ran across 2019/2020 and has been a major success in achieving this goal. The results of the pilot were clear, our community was in need of a safe and friendly place to connect with others and the Nourish program has become just that. Our Monash counselling placement students have helped strengthen the program even more by enabling us to offer free counselling to those who need a little more support. Nourish has become a springboard for many social connection events such as Cake by the Lake, Biggest Morning Tea, Multicultural Christmas in July and December Celebrations just to name a few. The program has even expanded to include dinners at Highett which are always fully booked within 24 hours and our Chatty Cafe has become a beloved part of our Nourish program.

The past year was also marked by a number of successful grant applications, through VicHealth, Stockland Care, the Department of Jobs Precincts and Regions – Living Local Community and Suburban, AMP Foundation – Unsung Hero Program, Good Things Foundation Australia for the Be Connected Network, Community Bank Highett for our Photography Competition and Nourish Dinners, Bayside City Council Events & Festivals Grant for Dunkley Fox Outreach Dinners and HCC for celebrating 60,000 Years, Halloween and 16 Days of Activism. These grants allowed us to offer a wide range of programs and activities to our community showcasing the rich history and culture in our area.

Our first intergenerational program was a great success and was received warmly by attendees. We were also invited by the Bayside City Council to run their Community Access Pilot Program at AW Oliver Sports Pavilion which was well attended over term one and included drumming workshops and Chatty Cafe. We also had the opportunity to partner with Sandybeach Centre and Castlefield Community Centres to deliver a variety of health and wellbeing activities during NHVic Week.

In addition to our community engagement programs we partnered again with Sandybeach Centre and Castlefield for R U OK Day along with Brighton Rec, BayCISS and Bayside City Council which was a huge success. This day was dedicated to giving back to our staff, volunteers, and board members and was a true testament to the supportive and caring community that we are proud to be a part of.

Despite the challenges posed by COVID-19 restrictions, we persevered with our outreach work at both the Dunkley Fox and Ludstone St estates. Although access was limited, we remained dedicated to providing support to community keeping connected via our regular newsletters. The later part of the year saw the return to on-site the monthly community, dinners at Dunkley Fox estate as well as working collaboratively with Castlefield and partners to reactive weekly activities at Ludstone St. Our commitment to outreach efforts remains unwavering and we will continue to work towards improving the delivery of services in 2023.

I would like to take this opportunity to extend my heartfelt gratitude to those local businesses we receive support from, such as Hodges Sandringham, Ansen Innovation, Hampton Fruit Centre, and Hampton Bake House. Their generosity enables us to stretch our budget and deliver even more wonderful programs and activities to our community.

Despite the ongoing challenges posed by the pandemic, I am proud to report that our team was able to maintain a steady performance and achieve our financial goals for the year. We finished the year on a strong note when our community centres truly came alive in term 4, with healthy class attendance and hall hires. I am confident that this momentum will continue in the coming year.

I would also like to express my sincere appreciation to the entire team at both Highett Neighbourhood Community House and Hampton Community Centre for their hard work, dedication, and commitment to our mission. Their efforts have been instrumental in our success and I cannot overstate how grateful I am for all they do plus the support they have given me over the past year. I would also like to extend a special thank you to Kim Hingston who has been my 2IC and has taken over the coordination of events. Thank you also to Marie-Louise and the Board for all their support while Melanie has been on sabbatical.

Finally, I would like to highlight the tremendous opportunity we have through our partnership with Southern FM 88.3 Community Block segments. This platform provides us with the ability to connect with a wider community and share information about the exciting things happening in our community and our networks. We are proud to be part of this community and look forward to continuing in the years to come.

In closing, I would like to thank you for your continued support and confidence in both our Centres. We have a fantastic year of activities and events planned for 2023 and I am eager to put our new four year strategic plan into action by “Meeting the Evolving Needs of Community” and “Investing in our Future Growth!”

Kate Knight,
Acting Manager
HNCH & HCC



TREASURER'S REPORT



Dear Members,

I am pleased to present the AGM Treasurer's Report for 2022. As we transition out of the pandemic and adjust to the new normal, I am happy to report that the financial position of the organisation remains healthy and strong. Our capable team has adapted to the challenges of the past year and continued to provide excellent services to our community.

The audited financial statements reaffirm the very healthy financial positions of Highett Neighbourhood Community House and Hampton Community Centre, which ensures that our community development activities and events will not be hindered by the lack of financial resources for the foreseeable future.

As restrictions eased and we were able to reopen at a full capacity, our team once again made their best efforts to get our ordinary activities back on track. We are proud to report that our successful Nourish program continued to serve hundreds of community members throughout the year.

Now turning to the financial results for 2022, on an accrual basis, Highett Neighbourhood Community House recorded an annual operating deficit of \$12,971, the members' equity at 31 December 2022 was \$250,936, and the cash and cash-equivalents holding at 31 December 2022 was \$374,788.

Similarly, Hampton Community Centre recorded an annual operating deficit of \$6,761, the members' equity at 31 December 2022 was \$162,342, and the cash and cash-equivalents holding at 31 December 2022 was \$217,986.

As we move forward into the post-COVID era, we plan to use our reserves to reinvest into our community services in the coming years to ensure the sustainability and growth of our organisation.

In conclusion, I would like to thank our staff, volunteers, sponsors and members for their continued support and dedication. With your help, we can ensure our organisation continues to thrive and serve our community for many years to come.

Ryan Zhou, Treasurer
HNCH & HCC



FINANCE REPORTS 2022 PROFIT & LOSS



HIGHETT NEIGHBOURHOOD COMMUNITY HOUSE INC
A00200881

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 \$	2021 \$
INCOME		
<u>Grant Funding Income</u>		
DFFH	92,580	88,898
Bayside Council Community Grant	14,950	30,000
Bayside Council Major Grant	64,142	62,313
Bendigo Bank Community Grant	1,000	1,500
Social Prescription Grants: City of Kingston	-	10,000
Other Grants	-	3,500
	172,672	196,211
<u>Fees from Programmes & Other Income</u>		
Fees from Programs	31,254	17,332
Functions	2,217	-
Interest Received	1,515	1,121
Management Fees: Hampton Community Centre	130,792	143,013
Membership Fees	1,070	300
Miscellaneous Income, including Donations, etc.	3,548	3,421
Monash University	4,218	5,607
Room & Hall Hire	50,578	19,209
	225,192	190,003
<u>COVID-19 Related Assistance</u>		
COVID-19 Government Support Payments - JobKeeper	-	24,150
State Government Business Support Fund	-	50,400
COVID-19 Government Support Payments - Cash Flow Boost	-	-
	-	74,550
TOTAL INCOME	397,864	460,764
EXPENDITURE		
<u>Staff Salaries, Wages & Oncost</u>		
Salaries & Wages	296,929	333,066
Superannuation Contributions	29,406	31,783
Contractors - Tutors	18,668	12,720
Annual Leave	766	3,917
Human Resources Support Services	736	7,237
Long Service Leave	2,970	(6,777)
Portable Long Service Benefits Scheme Levy	4,634	5,296
WorkCover	5,076	3,041
	359,185	390,283
<u>Operating Expenses</u>		
Advertising & Promotions	576	4,723
Assets	-	2,730
Auditor Remuneration	-	1,550
Bank Fees	463	286
Bookkeeping Services	9,132	8,108
Computer Maintenance	1,789	1,382
Conference & Meeting Expenses	27	767
Depreciation	219	-
Function Expenses	24,969	3,163
General Office Expenses & Repairs	2,533	803
Insurance	1,259	1,772
Program Materials	198	2,459
Repairs & Maintenance	277	703
Stationery, Postage & Subscriptions	675	253
Subscriptions	3,686	2,309
Telephone & Internet	3,060	1,771
Training	-	2,888
Volunteer Expenses	725	970
Website	2,062	2,174
	51,650	38,811
TOTAL EXPENDITURE	410,835	429,094
NET SURPLUS/ (DEFICIT) FOR THE PERIOD	(12,971)	31,670

The Statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.

FINANCE REPORTS

2022 PROFIT & LOSS

CONTINUED



HIGHETT NEIGHBOURHOOD COMMUNITY HOUSE INC
A00200881
STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 \$	2021 \$
NET SURPLUS/(DEFICIT) FOR THE YEAR	(12,971)	31,670
Total comprehensive income for the year	-	-
NET SURPLUS/(DEFICIT) ATTRIBUTABLE TO THE ASSOCIATION	(12,971)	31,670

The Statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.

FINANCE REPORTS 2022 BALANCE SHEET



HIGHETT NEIGHBOURHOOD COMMUNITY HOUSE INC
A00200881

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2022

	2022 \$	2021 \$
CURRENT ASSETS		
Bendigo Bank - Cheque Account	157,806	260,138
Bendigo Bank - Savings Account	6,000	6,000
Bendigo Bank - Debit Card Account	855	486
Bendigo Bank - Term Deposit	210,127	109,798
PayPal Account	-	15
Accounts & Other Receivables	22,249	778
Provision for Doubtful Debt	-	-
TOTAL CURRENT ASSETS	397,037	377,215
TOTAL ASSETS	397,037	377,215
CURRENT LIABILITIES		
Accounts & Other Payables	15,931	3,207
GST Payable	7,216	9,171
Grants and Income Received in Advance	73,175	44,996
PAYG Withholding Tax	5,984	19,451
Superannuation Payable	8,455	4,880
Provision for Annual Leave	17,910	17,143
Provision for Long Service Leave	11,320	-
TOTAL CURRENT LIABILITIES	139,991	98,848
NON-CURRENT LIABILITIES		
Provision for Long Service Leave	6,110	14,460
TOTAL CURRENT LIABILITIES	6,110	14,460
TOTAL LIABILITIES	146,101	113,308
NET ASSETS	250,936	263,907
EQUITY		
Accumulated Funds	245,599	258,570
Capital Stock	5,337	5,337
	250,936	263,907

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2022

	Accumulated Funds \$	Capital Stock \$	Total \$
Opening Balance as at 1 January 2021	226,900	5,337	232,237
Surplus/ (Deficit) attributable to the Association	31,670	-	31,670
Balance as at 31 December 2021	258,570	5,337	263,907
Surplus/ (Deficit) attributable to the Association	(12,971)	-	(12,971)
Balance as at 31 December 2022	245,599	5,337	250,936

The statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.

FINANCE REPORTS 2022 PROFIT & LOSS



HAMPTON COMMUNITY CENTRE INC
A.B.N: 82 662 117 575

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 \$	2021 \$
INCOME		
<u>Grant Funding Income</u>		
Bayside Council Major Grant	64,142	62,268
Bayside Council Community Grants	16,600	4,000
DFFH - NCP (Neighbourhood Coordination)	90,734	88,942
Other Grants	15,057	7,850
	186,533	163,060
<u>Other Income</u>		
Administration Fees	3,067	1,035
Community Functions & Events	780	2,715
Donations	7,697	1,291
Other income	39,081	13,224
Marketing income	-	91
Program Fees	121,955	90,533
Venue Hire Income	80,598	37,105
	253,178	145,994
<u>COVID-19 Related Assistance</u>		
JobKeeper Payments	-	6,000
State Government Business Support Funding	-	50,400
	-	56,400
TOTAL INCOME	439,711	365,454
EXPENDITURE		
<u>Staff Salaries, Wages and On-costs</u>		
Salaries and Wages	118,857	66,580
Tutors	76,841	62,865
Superannuation	11,712	6,484
Annual Leave	3,980	1,261
Human Resources Support Services	1,577	6,380
Long Service Leave	-	(6,155)
Portable Long Service Benefits Scheme Levy	1,961	1,078
Management Fees: Highett Neighbourhood House Inc	121,141	141,688
Professional Development	(1,769)	4,304
Staff Amenities	2,629	162
WorkCover	2,857	2,756
	339,786	287,403

FINANCE REPORTS 2022 PROFIT & LOSS

CONTINUED



HAMPTON COMMUNITY CENTRE INC
A.B.N: 82 662 117 575

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 \$	2021 \$
<u>Operating Expenses</u>		
Advertising	676	2,401
Audit Fees	1,850	1,550
Bank Charges	1,852	1,489
Bookkeeping Fees	7,316	2,725
Cleaning	22,888	16,360
Community Functions & Events	42,073	4,843
Computer Expenses	1,792	2,127
Electricity & Gas	7,347	4,912
Insurance	1,162	1,792
Licence & Registration Fees	-	119
Meeting Expenses	1,252	410
Minor Equipment	1,131	7,010
Office Supplies	4,068	3,392
Program Materials	1,554	1,810
Printing and Stationery	2,390	2,437
Repairs & Maintenance	1,084	5,189
Security costs	1,005	1,102
Subscriptions	3,549	2,663
Telephone	1,444	1,552
Training Costs	1,566	685
Volunteer Expenses	11	718
Website Expenses	676	788
	106,686	66,074
TOTAL EXPENDITURE	446,472	353,477
NET SURPLUS/(DEFICIT) FOR THE YEAR	(6,761)	11,977

HAMPTON COMMUNITY CENTRE INC
A.B.N: 82 662 117 575

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 \$	2021 \$
NET SURPLUS/(DEFICIT) FOR THE YEAR	-	-
Total comprehensive income for the year	-	-
NET SURPLUS/(DEFICIT) ATTRIBUTABLE TO THE ASSOCIATION	-	-

FINANCE REPORTS

2022 BALANCE SHEET



HAMPTON COMMUNITY CENTRE INC
A.B.N: 82 662 117 575

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2022

	2022 \$	2021 \$
CURRENT ASSETS		
Cash at Bank - Operating Account	-	190
Cash at Bank - Bendigo Bank Account	117,986	226,378
Cash at Bank - Term Deposit Account	100,000	-
Trade Receivables	12,157	519
Other Receivables	184	-
TOTAL CURRENT ASSETS	230,327	227,087
NON-CURRENT ASSETS		
Furniture & Fittings - at Cost	85,155	85,155
Less: Provision for Depreciation	(85,155)	(85,155)
	-	-
Program Equipment - at Cost	32,629	32,629
Less: Provision for Depreciation	(32,629)	(32,629)
	-	-
Office Equipment - at Cost	101,142	101,142
Less: Provision for Depreciation	(101,142)	(101,142)
	-	-
TOTAL NON-CURRENT ASSETS	-	-
TOTAL ASSETS	230,327	227,087
CURRENT LIABILITIES		
Accounts Payable	10,920	2,570
Accrued Expenses	-	267
Bond Monies Received	5,120	3,690
Grant Income Received in Advance	39,067	48,516
GST Payable	(2,957)	(2,281)
PAYG Withholding Tax Payable	6,683	3,021
Superannuation Payable	3,686	715
Provision for Annual Leave	5,466	1,486
TOTAL CURRENT LIABILITIES	67,985	57,984
TOTAL LIABILITIES	67,985	57,984
NET ASSETS	162,342	169,103
EQUITY		
Accumulated Funds	162,342	169,103
	162,342	169,103

The statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.

FINANCE REPORTS

2022 BALANCE SHEET

CONTINUED



HAMPTON COMMUNITY CENTRE INC
A.B.N: 82 662 117 575
STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2022

	Accumulated Funds \$	Total \$
Balance as at 1 January 2021	157,126	157,126
Surplus/ (Deficit) attributable to the Association	11,977	11,977
Balance as at 31 December 2021	<u>169,103</u>	<u>169,103</u>
Surplus/ (Deficit) attributable to the Association	(6,761)	(6,761)
Balance as at 31 December 2022	<u><u>162,342</u></u>	<u><u>162,342</u></u>

MAJOR EVENTS

NOURISH

Our award winning Nourish program has delivered wonderful outcomes within the local community. 80% of participants have developed new friendships since attending and 83.33% attend regularly each week. Over 2,000 meals were served to the community throughout the year via the Nourish lunch and dinner program. **Nourish was awarded Bayside City Council Event of the Year for 2022.**

This event has been supported by the generous donations from Community Bank Highett, Hampton Bakehouse and Hampton Fruit Centre.



CHATTY CAFE

Chatty Cafe is a community event held on Tuesdays at Highett and Wednesdays at Hampton. The aim is to create a space where people can come together over a coffee and a chat. Chatty Cafe is a great opportunity to meet new people and make some real connections in the community.

Each week there is a donation of home-baked cakes from the lovely Caitlin and baked goods from Hampton Bakehouse.



INTERGENERATIONAL PROGRAM

A series of regular weekly and one-off intergenerational sessions, funded by Bayside City Council, to encourage connection between the generations.

After participating in the program, 28.6% of adults felt connected to their community before participating, 100% of participants felt more connected to their community after participating and 100% of participants would participate again.



CAKE BY THE LAKE

The Cake by the Lake event hosted 60 guests transported to the park by three RSL mini buses. Ice cream, sliders, sushi, wraps and cakes were served along with fruit, coffee from a van and an ice cream truck for dessert.



NOURISH CHRISTMAS IN JULY

Nourish Christmas in July provided more than 100 free meals for the community. The event brought the community together with multicultural food, carols from Hampton Primary School students and a fabulous performance from the local Russian choir.



SENIORS WEEK

Seniors Week was celebrated with the option of three activities to choose from including Yoga, Movement to Music and Gentle exercise classes.

Sing Australia sung at the Seniors Week Nourish lunch to approximately 57 guests. The beautiful voices of the choir brought joy and smiles to all our Nourish guests.



R U OK DAY

Hampton Community Centre hosted 117 guests with a series of wellness workshops for staff and volunteers, including yoga, sound healing, colour therapy, and massages. The Centre worked in conjunction with local community groups from Castlefield Community Centre, Sandybeach Centre, BayCISS and Brighton Rec. In the evening there was an informal networking event with local dignitaries and guest speaker Adam Ballard from Quality Mind Global.

Bayside City Council provided collaborative funding for this joint event.



HALLOWEEN

Halloween was an afternoon of fun, spooky activities for over 500 guests, including a disco by Amelia from Hey Dee Ho, mask making crafts table, ever popular selfie booth and a mini theatre looping screening of the 1930's Betty Boop cartoons.

The event was made possible in part by Bayside City Council funding with Cheltenham Rotary providing the BBQ.



PHOTOGRAPHY COMPETITION

The Hightett Neighbourhood Community House Photography Competition themed "Celebrating Seniors", attracted 50 local entries, 102 public votes and around 85 guests to the exhibition evening.

Community Bank Hightett kindly donated prize money and a hamper for the winners.



CELEBRATING OVER 60,000 YEARS OF CULTURE

A series of workshops, funded by Bayside City Council, to celebrate and learn about Aboriginal and Torres Strait Islander Peoples culture.



COMMUNITY ENGAGEMENT

OUTREACH PROGRAM

Working with local community organisations, we conducted the outreach program to support public housing residents within our local community. Our partnership approach ensured that our services were culturally specific and responsive, whilst maintaining the individual's dignity, privacy and confidentiality.



16 DAYS OF ACTIVISM

The 16 Days of Activism campaign is an annual global campaign in support of the International Day for the Elimination of Violence against Women.

Women's Health in the South East delivered training to our team, which was also offered to partner organisations, to strengthen and build the capacity of individuals to prevent violence against women.



NEIGHBOURHOOD HOUSE WEEK

This was a collaborative effort between local community centres. Free exercise classes were offered during the week at Hampton and Highett following Chatty Cafe.

Nominated along with Castlefield, Sandybeach Centre for the Bayside Australia Day Event of the year 2022.



ELECTION DAY BBQ AT HCC

The great election day BBQ was a fantastic team effort from the Board, staff and volunteers to making it a very successful day.

Starting at 7am the BBQ turned over 571 (43.2kgs) sausages and 10 kgs of sliced onion. And we could have kept going!

Funds raised went towards our Nourish community dinner program which are warmly welcomed by the community.



VOLUNTEERS NATIONAL MORNING TEA

For the second year running we supported Bayside Community Emergency Relief (BCER) and Chatty Cafe by providing hall space and decor for approximately 50 guests enjoying a lovely morning tea. Each volunteer received a gift bag full of gorgeous gifts donated by local businesses. Local dignitaries were in attendance to show their support.



PLUS SO MUCH MORE...

OUR TEAM

Manager (till mid April)	Melanie Tighe
Acting Manager (from mid April)	Kate Knight
Office Manager HNCH	Tracey Bolitho
Office Manager HCC	Brodie McGrath & Kathy Woods
Office Assistant	Suzy Lee
Events Co-ordinator	Kim Hingston
Marketing	Emelia Porter
Community Development	Kim Norden
Outreach	Bao Nguyen
Bookkeeper	Rita Ying and Youmi Lee

THE BOARD

President	Marie-Louise Czech
Vice President	Adrian Bertolini
Treasurer	Ryan Zhou
Secretary	Hayley Taylor
Member	Nigel D'Souza Rebecca Weavers Craig Shayer Lindy McManus Felicity Walker-Pearce
Outgoing	Mackenzie Miller

TUTORS

Analia Nodelis, Sara Fliess, Kaye Duffel, Nicole Kemp, Claudia Ramognino, Janet Donald, Terry Bahat, Craig Penny, Beata Dorain, Evelyn Townley, Gabrielle Davoren, Ellen Laarhoven, Maryanne Buhaneč, Neil Wallace, Jo Roszkowski, Peter Vadiveloo, Suzy Lee, Diana Casey and Natalie Fernandes.

VOLUNTEERS

Silvia Nunn, Mark Rushby, Saskia Van Weel, Caitlin Cooper, Jennifer Pullman, Maree Kostas, Bill Richardson, Natalie Matthews, Sally-Anne Newby, Neil Wallace, Suzy Lee, Glenys Reid, Sek Wong, Jenny Coleson, Peter Longmore, Kevin Custerson, Kerry Boehm, Cheryle Maes and Rob Skovel.

PLACEMENT STUDENTS

Gabrielle Bonneville, Deeksha Giri, Feixuan Lu, Richard Croft, Leanne Tempest, Lauren Sawicz, Marina Agres, Helen Aladeva, Annabel Wellman, Chung-Hao Chiang, Renee Elms, Norika Miles, Angela Harney, Robyn De Boers, Georgia Slacik, and Natayla Kalinina.

STRATEGY HOUSE



CONNECT
CREATE
PLAY

ENABLE & EMPOWER	COMMUNITY FAMILY	TAILORED APPROACH	INTEGRITY & TRANSPARENCY	INNOVATION & SUSTAINABILITY
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2022 VISION: Transformative Community Leadership

SECTOR OBJECTIVES BY 2022

VALUE PROPOSITION	TEAM DEVELOPMENT	SUSTAINABILITY
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STRATEGIC PRIORITIES (ACTIVITY AREAS)

<ul style="list-style-type: none"> • Social Prescription • Community capacity building and engagement • Outreach to vulnerable communities • Lunchtime Trial Classes • Intergenerational programming • Transport for aged care participants and seniors 	<ul style="list-style-type: none"> • Staff Training & Development • Increase Volunteer support for administration and events • Continue to sync administration across sites • Create social areas 	<ul style="list-style-type: none"> • Sustainable Community Partnerships • Encourage greater utilisation of venues • Sharing resources with other agencies • Explore independent income opportunities • Improve venue aesthetics including Main Hall and garden • Grant Funding
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UNDERPINNING PRINCIPLES		
Our space is safe, flexible, local & accessible		
Our people are warm, inviting & friendly		

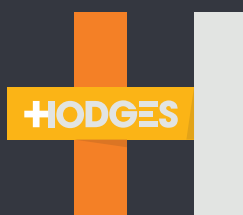
MISSION STATEMENT

CONNECTING OUR COMMUNITY THROUGH EDUCATION, RECREATION, SOCIAL & WELL-BEING

SPONSORS AND SUPPORTERS



Hampton Fruit Centre, Hampton Bakehouse and Oasis Church



HODGES SANDRINGHAM GIVING BACK TO THE COMMUNITY

Please call Paul Bond on 9598 1111 or 0419 519 311

Email: pbond@hodges.com.au

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