

**The procedures listed below are a quick description of how to program some of the most common features of the scale. Some procedures may require a password. When prompted, enter your password. If none has been assigned to you, call your CAS Service Representative for assistance.**

### **Recalling a PLU**

Press the FUNC. Key. On the Function Keyboard, enter the PLU number then press the PLU key. Or press the appropriately programmed Speed Key. (To access different page levels use the right and left arrow keys on the right side of the display. To clear the PLU on the Function Keyboard simply press the C key. To Clear the PLU if the Function Keyboard is not available, press the Cat. key on the right side of the display.

### **Weigh Mode PLU Operation**

Recall the desired Weigh Mode PLU. Place commodity on the platter. For Manual Print press the PRINT key, for Auto Print a label will automatically be issued.

### **Misc Weigh Mode PLU Operation**

Press the FUNC. key. Press the MISC WEIGHT key. Enter the Unit Price using the number keys. Place commodity on the platter. For Manual Print press the PRINT key, for Auto Print a label will be automatically issued.

### **Non Weigh Mode PLU Operation**

Press the FUNC. key. Recall the desired Non Weigh Mode PLU. Enter the Quantity being purchased and press the PRINT key. To clear the PLU press the C key.

### **Misc Non-Weigh Mode PLU Operation**

Press the FUNC. key. Press the MISC NON-WEIGHT key. Enter the Quantity and press the FOR key. Enter the Unit Price and press the PRINT key. To clear the PLU press the C key.

### **By Count Mode PLU Operation**

Press the FUNC. key. Recall the desired By Count Mode PLU. Enter the Quantity being purchased and press the PRINT key.

### **PrePack Mode**

The Prepack Mode is only available for Weigh Mode items. To enable the Prepack Mode press the FUNC. key. Then press the PREPACK key. (The word PACK will be displayed in the scale information bar.) Recall the desired Weigh Mode PLU. Place a commodity on the platter and a label will automatically be issued. Remove the commodity and the label and the recalled PLU will remain so that you can weigh another commodity.

To speed up the process you could recall the Weigh Mode PLU, place the commodity on the platter and after the label is issued remove the commodity and place another commodity on the platter and then remove the label. A label will then be issued for the second commodity that you just placed on the platter. Then repeat the process for all remaining commodities.

### **Save Mode**

To enable the Save Mode press the FUNC. key. Then press the SAVE key. (The word Save will be displayed in the scale information bar.) With the Save Mode enabled the PLU information will remain after the label is issued. To clear the PLU information press the C key once for Weigh Mode PLU's and twice for Non-Weigh and By Count PLU's.

### **Temporary Price Changes (Weigh Mode)**

Recall the desired PLU. (If the Function keyboard does not appear, press the FUNC. key.) Press the OVERRIDE key. (If prompted, enter the password.) Enter the new Unit Price. Place commodity on the platter. For Manual Print press the PRINT key, for Auto Print a label will automatically be issued.

### **Temporary Price Changes (Non Weigh Mode)**

Recall the desired PLU. (If the Function keyboard does not appear, press the FUNC. key.) Press the OVERRIDE key. (If prompted, enter the password) Enter the Quantity then press the FOR key. Enter the new Unit Price and press the PRINT key.

### **Temporary Price Changes (By Count Mode)**

Recall the desired PLU. (If the Function keyboard does not appear, press the FUNC. key.) Press the OVERRIDE key. (If prompted, enter the password) Enter the Quantity that is being purchased then press the FOR key. Enter the Quantity the item is priced by and press the FOR key. Enter the new Unit Price and press the PRINT key.

Note: To have these temporary Price Changes become permanent: from the normal weigh mode, press the FUNC. key then enter 1873 and press the MENU key. Press the down arrow key until the cursor is located at the prompt "SAVE UNIT PRICE CHANGE". Press the number 1 key or the Y key and then press the SAVE key.

### **Manual Tare Entry**

To enter a Tare weight manually, make sure there are no PLU's recalled (scale is at all zeroes). Press the FUNC. key. Enter the weight using the number keys and then press the TARE key. To clear the Tare weight press the number 0 key and then the TARE key.

### **Weighed Tare Entry**

To enter the Tare weight of a container, make sure there are no PLU's recalled (scale is at all zeroes). Place the container on the platter and press the TARE key. To clear the Tare weight remove the container and press the TARE key.

### **Tare Override**

To override a Tare Weight already programmed in a PLU, Recall the desired PLU. (If the Function keyboard does not appear, press the FUNC. key.) then press the OVERRIDE key then the TARE key. Enter the desired Tare Weight using the number keys and press the TARE key or place the container on the platter and press the TARE key. To clear the Tare Weight, remove everything from the platter and press the TARE key.

### **Changing Sell By Date**

Recall the desired PLU. (If the Function keyboard does not appear, press the FUNC. key.) Press the EDIT VALID key. (Edit Valid key must be programmed using Menu 1161 or using the Edit Key function) At the Change Sell By Date prompt enter the desired number of days and press the PRINT key. When the label is issued the Sell By Date will be adjusted. (This is a permanent change.)

### **Changing Country Of Origin**

Recall the desired PLU. Press the EDIT ORIGIN key. At the Change Origin prompt enter the new Country of Origin number. (The new country should be displayed) Press the PRINT key. When the label is issued the new Country of Origin will be printed. (This is a permanent change)

### **Changing Departments**

To temporarily change from the default Department to another, press the FUNC. key and enter the desired Department No using the number keys. Then press the DEPT key. To return to the default Department press the DEPT key again. If you are using Category keys anytime you press the Category key you will change Departments. To change back to the previous Department or to change to another Department you would just press the Category key for that Department. (All Category Keys must be linked to a programmed Department)

### **Changing Print Modes**

The default Print Mode for the CL5000 is Manual. To change to the Auto Print Mode press the FUNC. key and then press the AUTO key. (The word AUTO will be displayed in the scale information bar.) To return to the Manual Print Mode simply press the AUTO key again.

### **PLU Type Change (Weigh Mode to By Count Mode)**

Recall the desired Weigh Mode PLU. (If the Function keyboard does not appear, press the FUNC. key.) Press the FOR key and the PLU is now a By Count PLU. If the purchase quantity is 1 simply press the PRINT key. If it is going to be more than 1 enter the Quantity for purchase and press the FOR key. Then enter the Quantity the item is priced by and press the FOR key. Enter the Unit Price and press the PRINT key.

### **PLU Type Change (Weigh Mode to Non Weigh Mode)**

Recall the desired Weigh Mode PLU. Press the TYPE CHANGE key. (Type Change key must be programmed using Menu 1161 or the Edit Key Function) The PLU is now a Non Weigh Mode PLU. Enter the purchasing Quantity and press the PRINT key.

### **PLU Type Change (Non Weigh Mode to Weigh Mode)**

Recall the desired Non Weigh Mode PLU. Press the TYPE CHANGE key. (Type Change key must be programmed using Menu 1161 or the Edit Key Function) The PLU is now a Weigh Mode PLU. Place a commodity on the platter. For Manual Print Mode press the PRINT key, for Auto Print mode a label will automatically be issued.

### **PLU Type Change (By Count Mode to Weigh Mode)**

Recall the desired By Count Mode PLU. Press the TYPE CHANGE key. (Type Change key must be programmed using Menu 1161 or the Edit Key Function) The PLU is now a Weigh Mode PLU. Place a commodity on the platter. For Manual Print Mode press the PRINT key, for Auto Print mode a label will automatically be issued.

### **Printing Multiple Labels**

Multiple Label printing is ONLY available for Non Weigh and By Count type PLU's. Recall the desired PLU. (If the Function keyboard does not appear, press the FUNC. key.) Press the X key. Enter the desired number of labels to print and press the PRINT key. At the "DO YOU WANT TO DISABLE PEEL OFF & REWIND MOTOR" prompt enter a 1 or a Y to disable or a 0 or N to enable the sensor and motor. Labels will be issued.