



Olivia's Place

ANNUAL REPORT

2017 - 2018



PRESIDENT'S AND GENERAL MANAGER'S REPORT

Carmel Riley and Kirsten Finger

The 2017-18 financial year has been a year of great maturing and strengthening, at all levels of our team and operations. There have been several major and minor influences of change and adaptation over the 12-month period, resulting in a responsive model of service and wonderful opportunities for cohesive team-based approaches to problem-solving.

Part of our organisation maturing over the course of the year has been acknowledgement that we have transitioned from the definition and function of 'Committee of Management' to a 'Board of Directors' in terms of governance structures. Whilst our legislative duties are consistent regardless of name, the change in titles reflected the next stage of change and adaptation through formalization of governance framework. As a Board we have been thrilled to complete and release our inaugural strategic plan after a robust and valuable strategic planning session facilitated by Maree McPherson, followed by input from the broader team at the 2017 AGM. We are proud to share our progress against this plan later in the report and look forward to the next strategic planning cycle.

Our annual report this year includes more details on the activities and functions of Olivia's Place, with specific statements related to the fundraising and grants activities as well as our Family Support and Material Aid Programs, all of which are contained within. We also provide an outline of our involvement in the recently reported on Victorian Parliamentary Inquiry in Perinatal Services undertaken by the bipartisan Family and Community Development Committee.

The first of three major change influences occurred in September, 2017 when our monthly referrals doubled from the previous trend, with this continuing at the same rate of referrals throughout the year. With this increase came the need for quick revision within the team around work processes and system setup in order to meet the doubled demand. It is a credit to the operational team, as well as the community (material aid donors), that there has been the ability to respond to this demand, continuing support and

services albeit with the lengthening of waitlists and modified approach to service delivery (more phone and less face-to-face).

The community – the 'Village' – has responded well to the increase in demand, with more donations of material goods being made to assist us in getting them to where they are needed. Our reach is increasing, as demonstrated by a generous donation of brand new baby goods from a closing business in Brisbane - this donation made specifically due to the confidence that the support we provide to families is much valued and needed. More funding opportunities have also presented themselves over the year, as outlined in the grants report, with these assisting to fill any gaps that might otherwise have existed in terms of ability to respond to requests for support.



The second and third influences for change were combined. In October we welcomed a new Family Support Worker to the team – Pam Villalobos – whilst Kirsten welcomed her fourth baby (Nate) in November and took a period of government parental leave. Pam has been an appreciated addition to the Family Support Team, working directly with families. Commencing around the same time that referrals doubled and Kirsten took some leave resulted in a 'baptism of fire' for Pam in terms of workload and she has flourished in her role. Kirsten's short leave of absence also provided necessity and opportunity for other members of Olivia's Place to become leaders and decision-makers, with the result being a more cohesive team environment and ability to further develop skills and strengths.



We have continued to build our network and collaboration opportunities with funders, service providers and government agencies in the Baw Baw Shire, but also within the Latrobe Shire where many of the families we now support reside.

From a governance perspective, the Board of Directors has focused their efforts on improving sustainability and a consolidated strategic direction for the organisation, with thinking now beginning to move beyond the initial period after transition. We have seen a resignation from the Board at the close of the financial year, with Dave Cann stepping back to focus on business and family. Whilst this is a loss, we look forward to the opportunity this brings in welcoming a new Board Director with a fresh vision and enthusiasm to work with the existing Board. We thank Dave for his wisdom and expertise over the years he has given to the governance of Olivia's Place and its work and connections within the community, and we will continue to enjoy his support in other ways.

We'd like to acknowledge all the financial and in-kind supporters of Olivia's Place over the past 12 months and thank you all for the valuable contribution made to seeing our services remain available for families in the Gippsland region. The 2018-19 year will see us continue to build on the improvements made through the previous financial year. We will also begin reviewing our strategic plan, looking ahead to our next strategic cycle.

OUR VALUES

We value and uphold motherhood, fatherhood and the roles of extended family and community in keeping with the concept of 'it takes a village to raise a child'.

Women and men have the right to be supported, nurtured, encouraged and fully informed to make their own best decisions during all stages of pregnancy and parenting.

That new parents of any age, race, culture, or belief should have knowledge of and equitable access to all services that meet their social, emotional, practical and material needs.

Community support is essential to reduce social isolation that new parents can experience after the birth of a baby. Families with young children should feel welcome in all areas of our community.

Service users have the right to expect professional, quality standards of service from our entire team.

All team members are valued and supported to achieve their best potential.

All team members have access to professional support and training and are accountable and responsible for their practice.



BOARD REPORT 2017-18

Meeting of Board Directors

The number of board meetings and number of meetings attended by each of the board directors of the Association during the financial year were:

NAME	NUMBER ELIGIBLE TO ATTEND	NUMBER ATTENDED
Kirsten Finger	9	9
Carmel Riley	9	6
CJ Rovers	9	6
Kylie Sharp	9	8
Robyn Bayley	9	7
Julian Finger	9	8
David Cann	9	4
Andrew Miklosvary	9	7
Shannon Davies	9	4

Information on Board Directors*

NAME	APPOINTED/RESIGNED	BOARD POSITION	PORTFOLIO RESPONSIBILITY
Kirsten Finger	Jun 16 - present	Oct 16 – May 17: President June 17 – present: General Board Director	Communications
Carmel Riley	Oct 16 - present	Oct 16 – May 17: Vice President Jun 16 – present: President	Risk Management Clinical Governance
CJ Rovers	Oct 16 - present	Oct 16 – May 17: General Board Director Jun 17 – Oct 17: Vice President Oct 17 – present: General Board Director	Child Safe Compliance
Kylie Sharp	Oct 16 - present	Oct 16 – present: Secretary	
Robyn Bayley	Oct 16 - present	Oct 16 – Jan 17: Treasurer Feb 17 – present: General Board Director	Volunteer Strategy
Julian Finger	Oct 16 - present	General Board Director	Human Resources
David Cann	Jan 17 – Jun 18	Jan 17 – Oct 17: General Board Director Oct 17 – Jun 18: Vice President	Marketing
Andrew Miklosvary	Jan 17 - present	Feb 17 – present: Treasurer	Payroll
Shannon Davies	Apr 17 - present	Apr 17 – Jul 18: General Board Director Jul 18 – present: Vice President	Grants Officer: portfolio role handed over Jan 2018

* refer <http://oliviasplace.org.au/Board/> for detailed Board Director qualifications/experience/biographies

TREASURER REPORT

Andrew Miklosvary

I am pleased to present, on behalf of the Board of Directors, the audited financial statements for the year ended 30 June 2018. Thank you to Gippsland Accounting and Financial Services for undertaking the independent audit of Olivia's Place this year as a contribution to our organisation.

"An audit of the financial statements of the Association was conducted for the year ended 30 June 2018 and was completed in accordance with

australian Auditing Standards by Gippsland Accounting Financial Services. The financial report gives a true and fair view of the Associations financial position and performance"

The Board of Directors will continue to provide transparency and sound financial governance in the operation of Olivia's Place while we strive to help and empower those individuals and families in our wider community who are in need.



GIPPSLAND
ACCOUNTING
AND FINANCIAL SERVICES

BOARD DIRECTORS



Carmel Riley
October 2016 - present
President



David Cann
January 2017 - present
Vice-President



Andrew Miklosvary
January 2017 - present
Treasurer



Kylie Sharp
October 2016 - present
Secretary



Robyn Bayley
October 2016 - present
General Board Director



Julian Finger
October 2016 - present
General Board Director



Kirsten Finger - Co-Founder
June 2016 - present
General Board Director

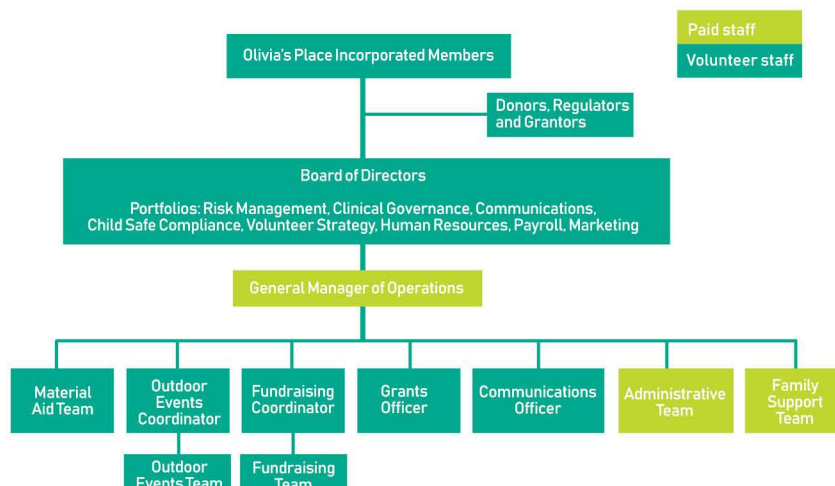


CJ Rovers
October 2016 - present
General Board Director



Shannon Davies
Grants Officer
April 2017 - present
General Board Director

ORGANISATIONAL STRUCTURE



2016-19 STRATEGIC PLAN **SNAPSHOT**

Mission

Our mission is to support and encourage families during pregnancy and early parenting through community engagement and the provision of resources, education and professional services.

Strategy

GOAL	WE WILL ACHIEVE THIS BY
Local, sound governance and management	<ol style="list-style-type: none"> 1. Establishing a local charitable entity and separate from founding organisation 2. Developing our strategy, policies and associated plans in order to deliver accessible, fit for purpose services that are responsive to the needs of the local community 3. Meeting the requirements for legislative, corporate and quality regulators 4. Investing in our team members to achieve best practice skillsets and promote a culture of learning and capability development
Strengthen financial sustainability	<ol style="list-style-type: none"> 1. Maintaining existing funding diversification ratio 2. Continuing relationship development/advocacy with local, state and federal funding bodies 3. Implementing fee-for-service model and achieving corporate sponsorship for secondary 'community cohesion' activities 4. Becoming a local volunteer organisation of choice 5. Minimising material aid expenses
Effective, accessible and sustainable services (Benevolent Services)	<ol style="list-style-type: none"> 1. Seeking fit-for-purpose rental premises 2. Establishing systems to enable service provision availability during periods of planned and unplanned disruption 3. Refining referral and intake processes in line with clearly defined access pathways 4. Managing responsible service growth 5. Empowering new parents with the skills and confidence to care for their infants and themselves
Community Cohesion – 'it takes a village' (Whole of Community Approach)	<ol style="list-style-type: none"> 1. Recruiting and retaining a vibrant and diversified volunteer team 2. Championing a 'culture of welcome' for existing families and those new to the local community 3. Honouring motherhood, fatherhood and caregiving through collective gift-giving

Engagement

We seek to be engaged as locals in the community in which we are based and respond to the needs of families within the surrounding municipalities of Gippsland and the outer South-East growth corridor.

We are interested in contributing towards protective factors for our local community, embedding the concept 'it takes a village to raise a child' through mission-oriented community cohesion; and alleviating key risk factors for individuals and families experiencing a

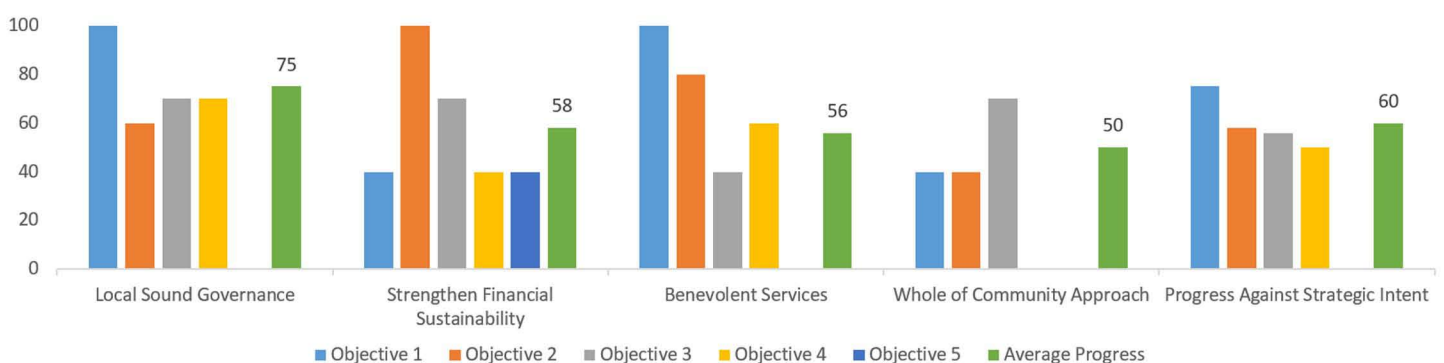
of vulnerability, such as social isolation, inability to meet social, emotional, practical and material needs during pregnancy and early parenting (including pregnancy loss), and reduction of preventable intimate partner and family violence.

We strive to strengthen our network of referral partners who share the values of our organisation and collaborate with key maternal health, early childhood and social support agencies to improve community outcomes, with a specific focus on the perinatal period.



2016-19 STRATEGIC PLAN **PROGRESS REPORT**

% Progress Against Strategic Plan to June 2018



PARLIAMENTARY INQUIRY INTO PERINATAL SERVICES

In December 2017 Olivia's Place was invited to provide a verbal submission at a public hearing held in Warragul, contributing to the Parliamentary Inquiry into Perinatal Services. The Inquiry was called to examine the availability, quality and safety of health services during the perinatal period and heard from mothers, health practitioners, researchers and Victorian Government departments on this matter. The Committee received over 100 submissions and heard from over 90 witnesses at public hearings, including both the Olivia's Place Board President, Carmel Riley and General Manager of Operations, Kirsten Finger.

It forms part of our Strategic Plan to advocate and contribute towards the growing body of knowledge and emergent evidence base regarding community-based perinatal services, so it was with much pride in the quality and impact of our services that we were called to provide a submission into this Inquiry. During the public hearings, time was taken to address systemic barriers to a responsive perinatal system of care, particularly noting the disparity between rural/regional and metropolitan community outcomes.



We recognise that parenting is an overwhelming journey no matter your background - whether you are experiencing a period of vulnerability or not - and we feel and believe that a lot of families do not have access to services unless they meet certain criteria for disadvantage. So we run some parenting education programs and sessions and do things like provide the public parent room and some family-friendly community projects for families.

Kirsten Finger
Olivia's Place Co-Founder

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Also highlighted were the family support and material aid programs offered by our organisation, noting that there are currently no other organisations providing a holistic social, material, educational and peer support service to families during the perinatal period in Gippsland.



Member for Narracan Gary Blackwood, at right, and Coalition colleague Cindy McLeish dropped into Olivia's Place in Warragul last week to tell volunteer staff the Liberal-Nationals would provide \$200,000 over two years to help the pregnancy and early parenting centre to continue support for families. There to hear the news were, from left, client consultant Pam Villalobos, committee member CJ Rovers and co-founder Kirsten Finger with seven-month old son Nate.

Stories from Olivia's Place were shared with the Committee to demonstrate that parenting is an overwhelming journey no matter your background, whether or not you are experiencing a period of vulnerability and that a lot of families do not have access to many services unless they meet certain criteria for disadvantage.



There are currently no other services that provide a holistic social, educational and peer support service to families through that perinatal period. I often picture it like a fence. You have got different bricks, which you can describe as different funding silos like that. 'Olivia's Place continually endeavours to almost be that mortar between the bricks to bring those agencies together and smooth that individual's journey through they system for the best outcomes for their family.

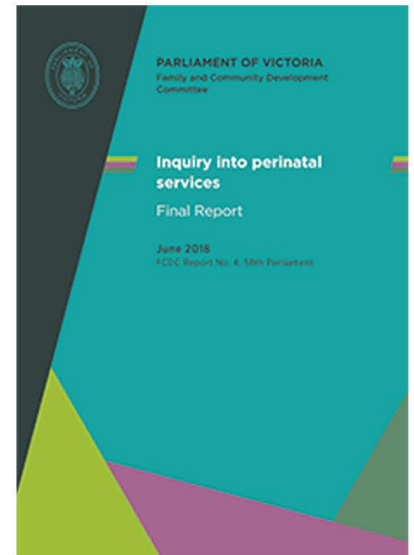
Carmel Riley
President of Olivia's Place

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Feedback was received from the Committee, noting the visible impact of Olivia's Place services, the noticeable focus on dads through governance and operations, and our philosophy around vulnerability which underpins our commitment to providing accessible services to all.

The Committee's Final Report describes a perinatal system that generally offers high quality care, but that has gaps that need to be urgently addressed. Olivia's Place received special recognition for its successful work in parenting support across Gippsland. The Inquiry Committee noted the innovative work of six parenting support organisations across Victoria who not only successfully operate without government funding, but consistently fill the gaps in other government programs and take on clients who otherwise would be missed. The Committee highlighted a need to support the continued work and expansion of these organisations, with recommendation 1.9 specifically calling on the government to develop a framework for recurrent funding for existing parenting support organisations, such as Olivia's Place.



Over the last 5 years, Olivia's Place has experienced an exponential growth in demand for its services. It is hoped that this Committee recommendation will lead to broader government recognition and support for Olivia's Place and the other named services from the Inquiry. Whilst Olivia's Place is proud to have built its services based on a financial model of fundraising, donations and philanthropy; government support will provide increased certainty that Olivia's Place will be able to continue to deliver much needed services to its community. The Final Report was released on 20 June 2018 and the Victorian Government response is anticipated within six months of this date.

The report can be downloaded and read from

<https://www.parliament.vic.gov.au/422-fcdc/inquiry-into-perinatal-services> and a hard copy is available from Olivia's Place.

The full Hansard transcript for the Olivia's Place submission can be read at the link below

https://www.parliament.vic.gov.au/images/stories/committees/fcdc/inquiries/58th/Perinatal/Transcripts/T084_Oliviass_Place.pdf



One thing that really impressed me in Regional Victoria was they rose to meet the challenges, and they'd find local solutions for local problems. If the system wasn't working properly, they went out there and worked as a team to come up with a great solution.

Cindy McLeish
Deputy Chair, Family and Community Development Committee



FAMILY SUPPORT PROGRAM REPORT

CJ Rovers and Pamela Villalobos

As Olivia's Place has evolved, so have the terms being used for various services. The title 'client consultant' was found to not describe or reflect what was being done by those supporting our families directly. We now refer to this as our Family Support Service, and have family support workers instead of client consultants. While the role has not changed, the title makes it clearer to clients, staff, and external networks exactly what the role entails.

Clinical governance has strengthened over the past 12 months, which has been timely given the growth in both demand for services and the available workforce. Erin Dolan is the local provider of clinical supervision for the team, with her services gratefully received and regularly available.

The family support services provided by Olivia's Place have grown exponentially every year since its inception, and the 17/18 financial year has followed this trend. In this 12-month period, we have supported 163 families; a 76% increase

on the 93 families supported in the previous financial year. This increase can largely be attributed to external referrals from agencies that were previously unaware of Olivia's Place and the supports available. This includes the Healthy Mothers Healthy Babies program, run by Latrobe Community Health Services, which made up 41% of all agency referrals for this financial year. The Koori Maternity Services, run by Central Gippsland Aboriginal Health Services were our next largest external referrer contributing 29% of our agency referrals. We thank Caroline Grey from KMS for her submission of a statement for this annual report.

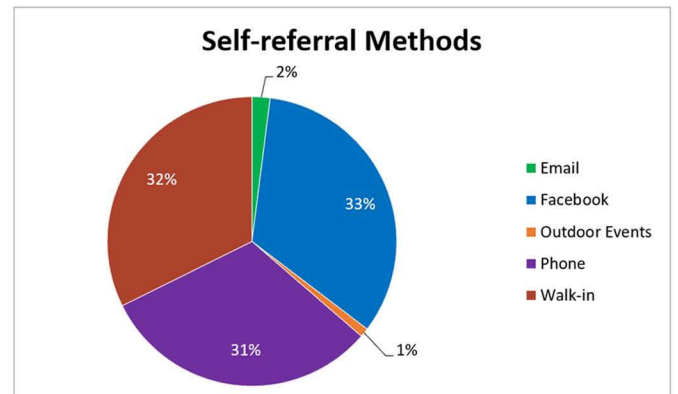
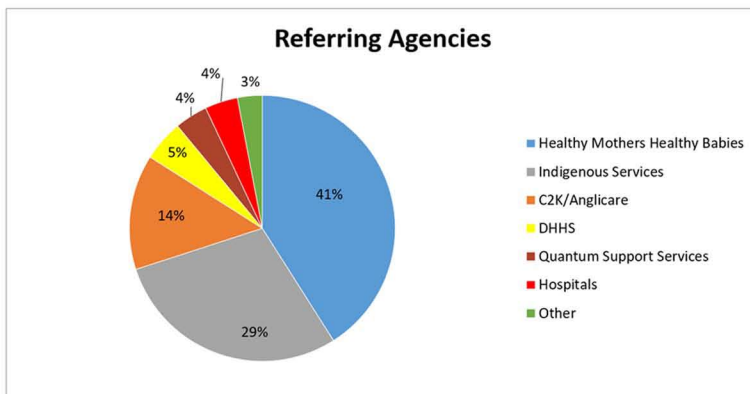
54% of all families supported in the 2017-18 financial year were referred by agencies, a large increase on previously, and 46% of families self-referred through a variety of means. These latter clients contacted us predominantly via Facebook, phone, and by physically coming into the Centre.

It is no surprise, with many new agency referrals coming from the Latrobe region, that this local government area comprised the largest number of families supported by Olivia's Place this year.



Families from the Latrobe Shire made up 59% of all clients supported, families from Baw Baw Shire making up 33%. The remaining 8% of clients reside in South Gippsland, Bass, Wellington, Casey, Carindia, Greater Dandenong, and Alpine regions.

In October 2017, we welcomed Pam Villalobos to the family support team to cover Kirsten's maternity leave. We are grateful to have had Pam continue on after Kirsten's return as the current demand for family support services results in an obvious need for a larger support team. Pam is a wonderful addition to our team with her personality and skill set filling a gap perfectly.



AGENCY IMPACT STATEMENT

Caroline Grey — Koori Maternity Services Coordinator / Midwife

Koori Maternity Service in Morwell has been working with Olivia's Place for a couple of years. In that time we have found the volunteers there to be extremely helpful. The people there are always very welcoming and have assisted us in our work in so many ways.

We are a not-for-profit organisation which relies solely on Department of Health and Human Services funding. This funding is enough to run the service but not to provide "extras". We have no brokerage to help our clients source the equipment they need for their babies.

Olivia's Place gives us the opportunity to help our clients source safe and reliable baby equipment.

The staff also provide a listening ear for our clients. Many have had traumatic upbringings and being pregnant brings many of those feelings out. It is often difficult for them to cope. The staff at Olivia's Place offer support over the telephone and face-to-face. Often it is difficult for our clients to access good quality emotional help. The team offers our clients a non-judgemental service for which they are extremely appreciative.

The quality of equipment and resources Olivia's Place provide to our clients is second to none. Often our clients rely on second hand equipment which hasn't been safety checked and at times is dangerous. Through this service we can offer them a safe alternative.

The bedding and clothing are of a great quality. In fact one of the great joys in our job is watching the families' faces as they help unpack the equipment and clothes provided by Olivia's Place. The sheer joy at being presented with such high quality goods needs to be seen to be appreciated.

Olivia's Place offers our clients a resource that is non-judgemental, giving and kind. Our families don't choose to live in poverty or on low incomes, it is just where they find themselves. Olivia's Place offers them some measure of dignity and that is priceless.

22% of the families supported by Olivia's Place in the 2017-18 Financial Year identified as Aboriginal or Torres Strait Islander.

MATERIAL AID PROGRAM REPORT

The Material Aid Program provided by Olivia's Place has experienced a significant spike in demand this year. \$84,331 in value of material aid (a total of 245 distributions of 2,271 individual items) was provided to many of the 163 families in the Family Support Program. With \$32,804 worth of goods rehomed the previous year, this year's figure reflects a 157% increase in output.

The changes to demand have impacted the organisation in several ways, the most notable being the reduced space within which to work thanks to the higher volume of nursery items moving through the service.

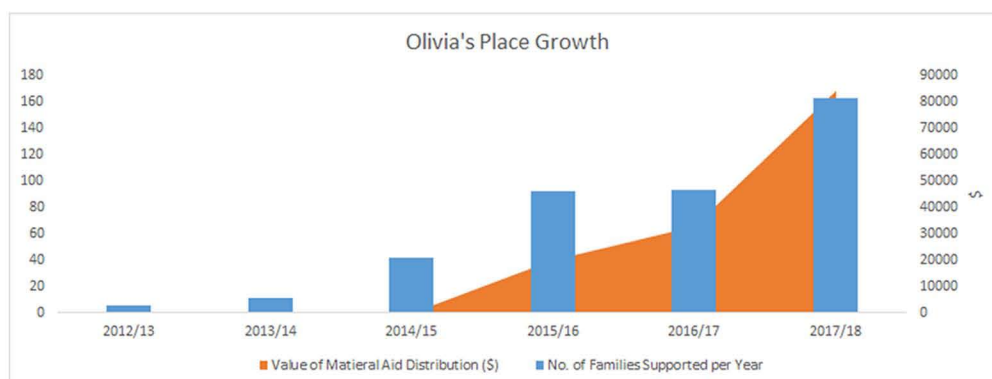
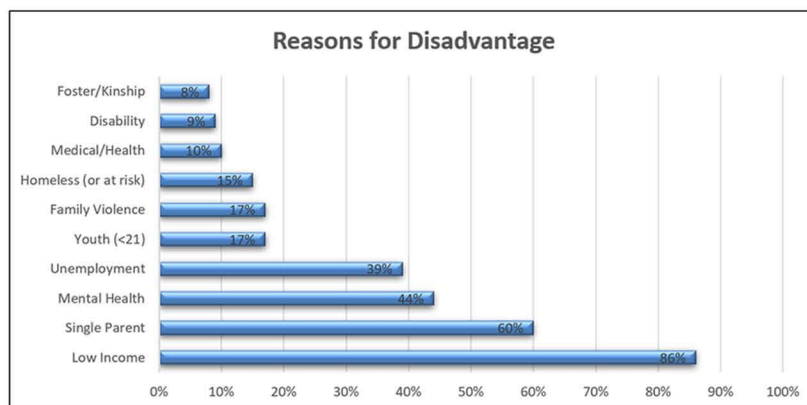
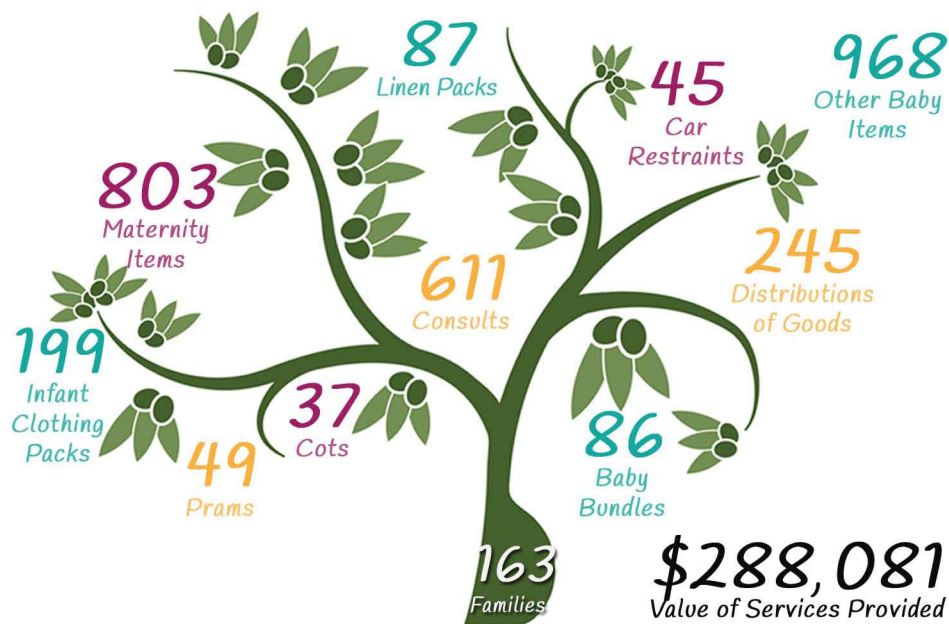
This has created complexities for the team to troubleshoot in terms of processes for managing the throughput and organising the goods in preparation for families. Drouin Rotary Club improved our workspace through in-kind construction and installation of shelving units to assist these processes. The volunteer team have implemented great systems for tracking and monitoring requests for support, availability of baby goods and waitlists where necessary.

The local village (our community) that supports these families with their donations of no-longer-needed infant clothing, cots, prams and car

restraints (to name a few) has responded amazingly to the increased need for preloved goods. Without the village around us we wouldn't be able to support these families in their material needs as successfully as we do.

The Material Aid Program continues to be supported by access to the Canvas app used to ensure our rehomed nursery items comply with mandatory Australian Safety Standards, with this app access and updates being maintained by St Kilda Mums.

2017/18 Financial Year



VOLUNTEERING

My name is Renee Fallon. My family is made up of my husband Paul, my kids Paige 8 and Oliver 6 and my angel baby Bethany. I first became involved with Olivia's Place when I joined the 2017 Auction event team. My role is Fundraising Coordinator and I also do some Graphic Design work. What I love about Olivia's Place is how much they are a huge part of our community and the support and services they provide. I would encourage others to volunteer!! It is such a great way to be part of the community and meet other wonderful people in our amazing community! The best part of parenting is the love, giggles, cuddles and kisses.



My name is Jacinta. My family is made up of myself, my husband and 2 busy young boys. I first became involved with Olivia's Place in early 2018 and I volunteer 3 to 4 hours each week. My role is doing anything that I can to help out, and helping to write grant applications to raise much needed funds! What I love about Olivia's Place is the wonderful team who are so committed to helping our local community. I think that Olivia's Place is important because it really does take a village to raise a child and somewhere along the line our society seems to have forgotten that and many people don't have access to the support they need. Olivia's Place helps fill that gap. I would encourage others to help in any way they can, whether that be financially, donating or volunteering in any small or big way. Many people want to help but often don't know how. Any member of our team can help you figure that out.



The best part of parenting is the way kids can make you laugh and remember the simplest, most important things of life. My boys regularly make me stop and smell the roses or more likely in their case play with worms in mud!

Can you spare the cost of a store-bought coffee per week?

If you answered yes, then YOU can be part of the VILLAGE supporting local families.



500 PEOPLE \$20 PER MONTH 3 YEARS

To sign up visit
www.givenow.com.au/oliviasplace

Donations over \$2 are tax deductible

My name is Grace Smith. My family is made up of myself, husband, daughter, son his wife and a grand-daughter. I first became involved with Olivia's Place because I wished to value add to the community. I have been volunteering since 2016. Each week between 3 and 8 hours. What I love about Olivia's Place is the lovely people who work there. I think that Olivia's Place is important because it provides for an identified need. The best part of parenting is being a family. The hardest part of parenting is when any one of the family were having difficulties.



My name is CJ Rovers. My family is made up of my husband Matthew; daughter Lialah 10 and son Maverick, 5. I became involved with Olivia's Place in 2014; first as a volunteer, then as an employee. I have been volunteering for 4 years. I work one day a week, and volunteer extra hours as needed in the centre. I also regularly do the parent facilities at markets. My role is Family Support Worker. What I love about Olivia's Place is that we're just a bunch of mums helping mums.



I think that Olivia's Place is important because being a parent is tough and just knowing that someone's got your back in times of need is vital. I would encourage others to join the team! We're like a big family and there's always plenty of jobs to go around! The best part of parenting is seeing your child do something exactly as you've taught them- not because they know you're watching, but because they feel it's the right thing to do. Mostly in terms of showing kindness, but general good behaviour is good too. The hardest part of parenting is sleep deprivation in the early days, then it's the uncertainty of whether you're doing things "right" in terms of parenting decisions. Something you might not know about me is I suffered from severe postnatal depression after my first baby and this was a driving force in my becoming involved in Olivia's Place to help others who may be going through something similar.

My name is Kylie Sharp. My family is made up of my husband and 3 children. I have been volunteering since September 2016. My role is Secretary on the Board. What I love about Olivia's Place is its desire to provide support and education to expecting and new parents. It meets a big need in the community. It is a place where all types of support can be accessed, and clients can be provided with assistant to access other agencies. I think that Olivia's Place is important because it provides a valuable service to our community. It helps support people through the early parenthood journey. The best part of parenting is showing our children that they are loved. I love nurturing their personalities and encouraging them to grow. Parenting is one of the hardest roles, yet most rewarding.



WE DEPEND ON OUR VOLUNTEERS

Robyn Bayley

Volunteering at Olivia's Place gives you the opportunity to be part of a passionate, enthusiastic team working together in many ways to offer support to families during pregnancy and early parenting in the first year of a child's life.

I have been a volunteer at Olivia's Place for over 3 years and have taken on many roles during this time including administration, tinkering with and safety checking prams and car restraints, helping with the annual fundraising auction, supporting work experience students, communicating with families and governance.

As a member of the team we all receive training and are encouraged to work in areas that suit particular interests and strengths.

We are continuing to streamline and strengthen recruitment processes and retaining a vibrant and diversified team, delivering on the concept of 'it takes a village to raise a family.'



TEAM MEMBER ANNIVERSARIES 2017-18

1 year	Grace Smith (Family Support Volunteer)
1 year	Deirdre Crawley (Family Support Volunteer)
1 year	Lorraine Bradford (Family Support Volunteer)
1 year	Melissa Harrex (Outdoor Events Coordinator)
1 year	Renee Fallon (Fundraising Coordinator)
1 year	Karen O'Brien (Outdoor Events)
1 year	Dave Cann (Board of Directors)
1 year	Carmel Riley (Board of Directors)
1 year	Kylie Sharp (Board of Directors)
1 year	Andrew Miklosvary (Board of Directors)
1 year	Shannon Davies (Board of Directors)
1 year	Craig Chugg (Outdoor Events)
1 year	Hina Wahid (Outdoor Events)
2 years	Marcia Boulton (Outdoor Events)
2 years	Amy Wishart (Outdoor Events & General Volunteer)
2 years	Julian Finger (Board of Directors & Outdoor Events)
3 years	Kristy Bateman (Outdoor Events)
3 years	Robyn Bayley (Board of Directors & Family Support Volunteer)
4 years	Angela Ashman (Administration Staff & Volunteer)
4 years	CJ Rovers (Board of Directors, Family Support Staff & Volunteer)
5 years	Linnea Norton (Administration Casual Vacancy & Volunteer)
6 years	Patsy Heffernan (Family Support Volunteer)
6 years	Kirsten Finger (Co-Founder, Board of Directors, General Manager of Operations and General Volunteer)

AWARD NOMINATIONS

Nomination 'Supporting Parents to Build their Capacity and Confidence'
– Victorian Early Years Award 2018

Nomination 'Patsy Heffernan'
– Victorian Premier's Volunteer Champion Awards 2018

Semi-Finalist 'Community Group of the Year'
– Victorian Regional Achievement & Community Awards 2018

VOLUNTEERING

My name is Craig. My family is made up of my wife Kylie, daughter Charlotte 11 and son Aiden 4. I first became involved in Olivia's Place when they needed help setting up for markets. I have been volunteering for a few years now. My role is to help set up equipment at markets and events and maybe a bit of maintenance in the Olivia's Place office. What I love about Olivia's Place is that everyone here has such a big heart. I think Olivia's Place is important because it fills a huge gap in the community providing services to those who need it. I would encourage others to get involved, whether that be by donating or helping out.



My name is Hina Wahid, and I am mother of five beautiful children. I am originally from Pakistan and I have been living in Australia for the last 17 years. We moved to Warragul in 2013 and we call this beautiful community our home. I am a self-employed home-based, Family Day Care Educator and I also do Graphic Designing from home. My family is made up of love, understanding and open communication.



I first became involved in Olivia's Place in January 2017. My role is helping with Markets. I try to participate at least once a month if I don't have work commitments. What I love about Olivia's Place is the beautiful environment, team members and the flexibility to be part of the team and getting my family involved in the cause. I think Olivia's Place is important because young families can get support and facilities to avail when in town, which I struggled with when I first came to Australia. I would encourage others to come and join the team and help the community.

The best part of parenting is enjoying parenthood and the different ages of child development. The hardest part of parenting is being patient. In my spare time I love to participate in community activities.

My name is Pam Wernert. My family is made up of my husband Steve and our son Matt 21, and daughters Caitlyn 19 and Sam 17. I first became involved with Olivia's Place when I was looking for a career change and wanted to try some different things. I thought I would really love to work with families and their babies to help them see how important they are and what they can offer their babies without money. I volunteer for 1 - 2 days a week. My role is wherever I am needed. What I love about Olivia's Place is it is an amazing resource that more people need to know about. I think that Olivia's Place is important because so many people don't have the support or know where to look for services, Olivia's Place can help with both.



FUNDRAISING AND GRANTS REPORT

Olivia's Place has continued to maintain a strong focus on fundraising capabilities to complement community donations and active pursuit of funding opportunities. Early in the financial year, following the success of our fourth annual Gala Dinner & Charity Auction, we appointed Renee Fallon to the volunteer position of Fundraising Coordinator.



Renee brings with her several years of experience in fundraising and events thanks to a previous, longstanding volunteer role with Pregnancy Loss Australia. Joining the team during our annual dinner and auction, celebrating the growth and development of Olivia's Place, she assisted an events team in raising over \$40,000. 150 attendees and significant local business donations and corporate sponsorship contributed to the event's success.

In May our inaugural Mother's Day Luncheon was held. The event celebrated the highs and lows of motherhood, with local speakers sharing their journeys with the 80 guests. Attendees were pampered with shoulder massages, food, a glass of wine and a mini-market. \$6,000 was raised from the afternoon and there are plans for further shaping of this event in the future.



Many community groups have undertaken to hold small fundraising opportunities on behalf of Olivia's Place including Warragul Regional College students; Waterford Rise ELC; Snowfest;

St Joseph's Catholic Parish; Warragul Wellness Centre; Full Steam Ahead Carpet Cleaning; The Sporty; and Women in Gippsland.

In late 2017 our mobile parent tent facilities had expenses sponsored by Baw Baw Shire Council and since the beginning of 2018 we have been grateful for the local businesses that have been supporting these costs through partnership with us and the Warragul Farmer's Market in providing a welcoming space for new parents at the monthly community event.

We continue to work on improving our regular donation platform option and are looking to better ways of engaging donors and encouraging longer term financial commitments from a broader base, thereby strengthening our sustainability with the local 'village'.



Through the fiscal period there was movement in the roles of grants officer, with the portfolio passing from the shared responsibility of the Board (with specific and extensive contributions from Carmel Riley, Shannon Davies and Kirsten Finger) and moving instead into the operational space. We have welcomed Jacinta Saxton to the grants portfolio, working closely with Kirsten to submit local and state grant applications where opportunities have been available. Thanks to The Grants Hub for their subscription sponsorship of Olivia's Place enabling us to have reduced cost access to a full grants database.



2017 saw us compile our first formal tender proposal, and whilst the result of this was unsuccessful it has created a great opportunity for us to reflect on the structure, delivery and impacts of the program we are delivering to local families. As a result we are continuing to pursue funding of this nature.



We have been grateful for funding received from Trinity Families, contributing to our Family Support Program and The Andrews Foundation contributing to our material aid program – both funding sources that have previously supported the services of Olivia's Place. StreetSmart Australia provided funding towards the Baby Bundles provided to families, as did Advantage Community Fund (application coordinated by First National Real Estate Warragul). Local funding sources have included Drouin Family Hotel Community Fund; Bunyip Opportunity Shop; Baw Baw Shire Council Sponsorship; Drouin & District Community Bank (Bendigo Bank); Warragul and Drouin Rotary Clubs; Lions Clubs of Warragul, Drouin, Traralgon and Latrobe-Wellington; and Jindi Jems.



In June, following the release of the bipartisan parliamentary committee report into state perinatal services the liberal government, we received a pre-election commitment of \$200,000 over 4 years if the Liberal-Nationals government is elected in November. We look forward to further opportunities to bolster our program development and delivery with government funding where available.

THANK YOU TO ALL THE SUPPORTERS / DONORS / CORPORATE PARTNERS

Absolute Skin & Hair
A Midday in May
Advantage Community Fund
Ace Fishing Charters
Action 4WD
Advantage Pharmacy Warragul
AFL
All Things Bright & Beautiful
Amaka Handmade Jewellery & Accessories
Angie Ashman Inner Connect Therapies
Annabelle's of Yarragon
Annie Belle
Aperloos Bakery
Art By D Till
Artist Photographer
Artista Style
Aussie Wool Comfort
Baker's Delight Warragul
Barany Naturals
Baw Baw Physio & Fitness
Baw Baw Shire Council
Beady Wendy
Black Sheep Restaurant
Blackwoods Readymixed
Blue Tree Honey Farm
Bonds
Brandy Creek Beauty
Brandy Creek Day Spa
Bunnings Warragul
Bunyip Opp Shop
Buoyant Sea
Burden's Plumbtec
Cabello Style & Beauty
Catholic Women's League Drouin
Chemist Discount Centre Warragul
Choices By Watsons
Chris' Fine Take Away
Cin & Sar Hair Studio
Cold Rock Warragul
Colour of Life Photography
Connectivity IT
Craft Coaching and Development
Croc's Playcentre Pakenham
Crown Casino
Crystal Ocean Yarragon
Dainty Dragonflies
Darnum Park Estate
DCSI
Dear Blackbird Boutique
Denise Axelsen Artisan Blacksmith
Digrandi Quality Cut Butchers
DJ Nige
Dreams & Discoveries
Drouin & District Community Bank
Drouin Family Hotel
Drouin Home Timber & Hardware
Drouin Nursery
Drouin Rotary
Eco Dream
Energy Australia
Erin Dolan
Esis Tawfik
FM's Pumping & Machining
First National RE Warragul
Flight Centre Warragul
French Pear Café
Friendie
Full Steam Ahead
Gary Blackwood MP
GSE Health
Gippsland Accounting & Financial Services
Gippsland Audiology
Gippsland Cosmetic Laser Clinic
Gippsland Jersey
Gippsland Maker's Market
Gippsland Tool Discounts
Glass by Samantha Abbott
Godrey's Warragul
Gone Fishing Charters
Green Design Homes
Halls Gap Lakeside Tourist Park
Han & Bell's Creations
Hayley Marie Mood Candles
Haze Hair by Design
Healer's Shack
Healthy Mothers Healthy Babies
Hill's Energy Solutions
Hogget Kitchen
Ian & Robyn Bayley
Impodimo Living and Giving
In 2 Frames
In2Food
Infinity Lane
Intersport Warragul
Inverloch Charters
Jakk's Pizza Shack
Jaxos
JD Portrait Art
Jen's Dinkum Discounts
Jigsaw Hair Studio
Jindi Jems
Jo Daly Interiors
John Ingham Photography
John Riley
Just Perfect Events
Kebab the Clown
KJT Transport
Kouark Vineyard
Kurinda Rose Nursery
Kyash Cubes
L & F Eyecare
Lala
Larkrise Eco-Clean
Latrobe Community Health Services
Lina Patina Hair & Beauty
Lioness Club of Warragul
Lions Club of Drouin
Lions Club of Traralgon
Lions Club of Warragul
Lions Club of Wellington/Latrobe
Lisa Kimmitt - Intimo
Little Bumble
Little Finn
Little Gem
LMK Building Services
Local Boys
Lottie Shoes
Luna Park
Lynn Walsh Jewellery
Mac&Ernie
Make My Day Macrame
Mama Caribou
Manchester Unity IOOF
Many Faces Beauty Therapy Clinic
Maree McPherson
Meg Hayley
Melina Bath MP
Mercure Warragul
Metalflex Traralgon
Michael Slaughter - Smartline
Moonlit Sanctuary
Moving Pictures Factory One
Mt Baw Baw
Museum Victoria
Newmason Restaurant
Nicholson River Soaps
Noorlim Estate
Nurture Massage Inverloch
Oricom
Paint Place Warragul
Pepper's Café
Petits Jewellers
Phillip Island Nature Parks
Port Phillip Shop
Pure Body Health
Pyrography by Moonz
Queen Bee
Reece Plumbing Drouin
Royal Melbourne Show
Rusty Water Brewery
Sarah Jane Jewellery
Scrap 2 Relax
September Baby
Smith McCarthy Wilson
Snap Fitness
Snowfest
Spectra
St Joseph's Catholic Parish
St Kilda Mums
Steam & Riddles
StreetSmart Australia
String + Salt
Studio Samsara
Suzy's Fine Jewellery
Sweet Afton
Tarago Olives
Target Warragul
That Vegan Hairdresser
The Andrews Foundation
The Chocolate Shop
The Colours Are Brighter
The Huntress & Co.
The Grants Hub
The New Purple
The Press Cellars
The Sporty
The Spud Shed
The Whole Body
Through Life Physiotherapy
TNT Auto Parts Tools and Accessories
Wellness Chiropractic Clinic Gippsland
Total Tools Industrial Pakenham
Town & Country Gallery
Transform Hair & Beauty
Trinity Families
Tumbletrain Gymnastics
Ultimate Indulgence Beauty Therapy
United Book Distributors
VC Traders
Voodoo Bath & Body
Voyage Fitness Warragul
Warragul & Drouin Gazette
Warragul Rotary
Drouin Rotary
Warragul Country Club
Warragul Dental Care
Warragul Farmers Market
Warragul Girl Guides
Warragul Lighting
Warragul Plaza Café
Warragul Regional College Students
Warragul Screens & Glass
Warragul Thai Restaurant
Warragul Wellness Centre
Waterford Rise ELC
Watt A Sparky
West Gippsland Upholstery
Wines by Design
Women in Gippsland
Wonderland Junior
Woodlington Therapies
Zoe Hyde Transformations



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EMAIL: info@oliviasplace.org.au

WEBSITE: www.oliviasplace.org.au

PHONE: (03) 5622 1022

ABN: 53 439 178 710

DONATE: www.givenow.com.au/oliviasplace

Donations over \$2 are tax deductible

Schedule 1
Regulation 15
Form 1

Associations Incorporation Reform Act 2012

Sections 94 (2)(b), 97 (2)(b) and 100 (2)(b)

Annual statements give a true and fair view of financial performance and position of incorporated association

We Carmel Riley and Andrew Mulvaney being members of the committee of the Onvia's Place Incorporated certify that -

"The statements attached to this certificate give a true and fair view of the financial performance and position of the above named association during and at the end of the financial year of the association ending 30 June 2018."

Signed: 

Date: 19.09.2018

Signed: 

Date: 19.09.2018



**TO THE COMMITTEE MEMBERS OF THE
OLIVIA'S PLACE**

Scope

We have audited the Financial Statements, consisting of income and expenditure statements and associated schedules of the OLIVIA'S PLACE for the year ended 30th June 2018.

The members of the Association are responsible for the preparation and presentation of the financial statements and the information contained therein. We have conducted an independent audit of the financial statements in order to express an opinion on them to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, these financial statements are presented fairly in accordance with Australian Accounting Standards and other professional reporting requirements, so as to present a view of the entity which is consistent with our understanding of its financial position and the results of its operation.

The audit opinion expressed in this report has been formed on this basis.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian auditing standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance that the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material mis-statement of the financial report that presents fairly in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the members as well as evaluating the overall presentation of the financial report.

"Our clients success is our first priority."



Our Services Include:

Business Consulting	Business Start Ups	Book Keeping
SMSF Auditing	Non For Profit Auditing	BAS Preparation and Lodgment
SMSF Accounting	Non For Profit Organization	Tax Planning
Income Tax Returns		

(03) 5622 1947
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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Opinion

In our opinion, the financial report of OLIVIA'S PLACE gives a true and fair view of the OLIVIA'S PLACE financial position as at 30th June 2018, and of its financial performance and its cash flows for the year then ended on that date and complies with Australian accounting standards to the extent described in the financial reports.

Basis of accounting and restriction on distribution

Without modifying our opinion, we draw attention to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the members financial reporting responsibilities under the constitution and the *Associations Incorporation Reform Act 2012*. As a result, the financial report may not be suitable for another purpose.

GIPPSLAND ACCOUNTING & FINANCIAL SERVICES

Certified Practising Accountants



JOHN MECKLENBURGH CPA

Profit & Loss

Olivias Place 1 July 2017 to 30 June 2018

30 Jun 18

Income	
BBSC Grants	3,000
Donations	37,773
Farmers Markets	995
Fundraisers	67,672
Grants - Other	11,500
Grants - The Andrews Foundation - 2016	10,000
Grants - Trinity Families - 2017	13,000
Hire Revenue	18
Interest Income	510
Other Revenue	2,983
Sales	300
Total Income	147,750
Gross Profit	147,750
Less Operating Expenses	
Advertising	1,487
Bank Fees	8
Consulting & Accounting	491
Entertainment	50
Equipment	3,880
Fundraiser Costs	15,934
General Expenses	851
Insurance	4,943
Light, Power, Heating	2,297
Material Aid	5,870
Office Expenses	441
Postage	222
Printing & Stationery	1,975
Rent	13,750
Repairs and Maintenance	142
Subscriptions	308
Superannuation	5,381
Telephone & Internet	2,546
Travel - National	179
Volunteer Expenses	84
Wages and Salaries	58,391
Total Operating Expenses	119,231
Net Profit	28,519

Balance Sheet

Olivias Place As at 30 June 2018

	30 Jun 2018	30 Jun 2017
Assets		
Bank		
Charity Account	47,132	9,576
Debit Card Account	540	224
Non Tax-Deductible	9,505	33,622
Solvency Account	10,001	1
Total Bank	67,178	43,423
Current Assets		
Accounts Receivable	13,280	5,390
Petty Cash	200	-
Total Current Assets	13,480	5,390
Total Assets	80,658	48,813
Liabilities		
Current Liabilities		
Accounts Payable	360	-
GST	210	(1,389)
Historical Adjustment	10	10
PAYG Withholdings Payable	3,410	2,694
Rounding	-	-
Superannuation Payable	1,722	1,071
Total Current Liabilities	5,712	2,386
Total Liabilities	5,712	2,386
Net Assets	74,946	46,427
Equity		
Current Year Earnings	28,519	46,427
Retained Earnings	46,427	-
Total Equity	74,946	46,427