



Student Assessment Book

AHCWRK312 Operate in isolated and remote situations R1



[This Photo](#) by Unknown Author is licensed under [CC BY](#)

Claydon Brothers

Document Control

Version	Date	Responsible Person	Role
0.1	21/4/2022	Bronwyn Blencowe	Author
0.2	10/5/2022	Regan Whitby	Review by Industry Validator
1.0	11/5/2022	Michael Claydon	Final version for sign off and Issued

Copyright Information

© Claydon Brothers Pty Ltd

1/1/2022 - Terms of Use

Copying for educational purposes: the Australian Copyright Act 1968 allows a maximum of one chapter or 10% of this booklet, whichever is the greater, to be copied by an educational institution for its educational purposes provided that the educational institution has paid a remuneration to the Copyright Agency Limited (CAL) under this Act.

For details of the CAL Licence for educational institutions contact:

Copyright Agency Limited: Toll-free phone number (landlines only): **1800 066 844**

Copying for other purposes: Except as permitted under the Act (fair dealing for purposes of study or research), no part of this booklet may be reproduced in any way, stored in a retrieval system online or hard copy, or transmitted in any form or by any means without prior permission of the copyright owner.

For all enquiry/requests, write to the publisher, addressed "Attention: Permissions Coordinator," at the address below.

Email: sales@claydonbrothers.com.au

www.claydonbrothers.com.au

Telephone: +61 0438930162

Disclaimer:

Every effort has been made to ensure the accuracy of its content, but the publishers do not accept any responsibility for any loss, injury or damage arising from such information. Claydon Brothers Pty Ltd does not give any warranty nor accept any liability in relation to the contents of this work.

Ordering Information:

Please order through the website above. Printed in Australia.

Contents

Introduction.....	0
Pre-requisite Unit	0
Learning Outcomes	0
Assessments Overview	0
How to submit your Assessments.....	1
Assessment Cover Sheet	1
Feedback from your Assessor	1
Resubmission of any Assessment Task	1
Deadlines for submission of evidence	1
Purpose of the Assessments	1
Assessment decisions	1
Information for the two-day camp	2
Assessment Task 1 - Assessment Cover Sheet	3
Assessment Task 1: Record of Outcome	4
Assessment Task 1: Written Assessment	5
Overview of Task	5
What resources do I need to complete this task?	5
Instructions to Students:	5
You will be required to have a good understanding of the following areas:	5
Grading	6
Location	6
Assessment Task2 - Assessment Cover Sheet	10
Assessment Task 2: Record of Outcome	11
Assessment Task 2: Portfolio	12
Overview of Task	12
What resources do I need to complete this task?	12
Instructions to Students:	12
You must have a good understanding of:	12
Grading	12
Location	12
Part A: Operational Plan	13
Part B: Travel Plan	14
Part C: Review your operational and travel plan with the research you have undertaken.	15

Template 1: Operational Plan for work, travel, emergencies, timeframes and contingencies with supervisor.	16
Assessment Task 3 - Assessment Cover Sheet	20
Assessment Task 3: Record of Outcome	21
Assessment Task 3: Conduct a Risk Assessment - Project.....	22
Overview of Task	22
What resources do I need to complete this task?	22
Instructions to Students:	22
You must have a good understanding of:	22
Grading	22
Location	22
Scenario	23
Assessor’s Checklist.....	32
Evidence to submit – Assessment Task 3.....	34
Assessment Task 4 - Assessment Cover Sheet	35
Assessment Task 4: Record of Outcome	36
Assessment Task 4: Practical Project – pack for trip and camp.....	37
Overview of Task	37
What resources do I need to complete this task?	37
Instructions to Students:	37
You must have a good understanding of:	37
Grading	37
Location	37
Assessor’s Checklist.....	40
Evidence to submit – Assessment Task 4.....	42
Assessment Task 5 - Assessment Cover Sheet	43
Assessment Task 5: Record of Outcome	44
Assessment Task 5: Demonstration of the management of Emergency Situations	45
Overview of Task	45
What resources do I need to complete this task?	45
Instructions to Students:	45
You must have a good understanding of:	45
Grading	45
Location	45
Assessor’s Checklist.....	50

Evidence to submit.....	51
Assessment Task 6: Operating in a remote and isolated environment.....	52
Overview of Task	52
What resources do I need to complete this task?	52
Instructions to Students:	52
You must have a good understanding of:	52
Grading	52
Location	52
Activity 1: Identify weather conditions and their impact on your camp	54
Activity 2: Setting up your shelter e.g. tents	55
Activity 3: Camp cooking using a camp oven and setting up a fire for warmth	56
Activity 4: Navigating to an environmental site using a topographical map	57
Activity 5: Using a communications device – two-way radio	62
Activity 6: Participating in a distress signalling activity	64
Activity 7: Using basic rope skills and useful knots for an activity	65
Assessor’s Checklist.....	68
Evidence to submit.....	71
Record of Assessment Outcomes	72
Appendix 1 - Student Survey	73

Introduction

This unit of competency describes the skills and knowledge required to plan, prepare for and work safely in isolated and remote situations.

The unit applies to individuals who work under broad direction and take responsibility for their own work. They use discretion and judgement in the selection, allocation and use of available resources and for solving problems.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Learning Outcomes

1. Plan for operating in remote environments
2. Prepare for operating in remote environments
3. Prepare for emergency situations
4. Operate in remote environment

Assessments Overview

This Assessment Booklet includes all your tasks for the assessment in this unit of competency and you must complete all assessment tasks.

Assessment Task	About this Task
Assessment Task 1: Written Questions	You must correctly answer all questions to show that you understand the knowledge required for this unit.
Assessment Task 2: Portfolio	You will document your skills and achievements by producing an operational and travel plan for a two-day trip into the remote and isolated region specified by your Assessor.
Assessment Task 3: Portfolio	You will produce a risk assessment document for your two-day trip to the remote and isolated region based on the scenario presented and as specified by your Assessor.
Assessment Task 4: Practical demonstration	You will demonstrate how to pack for the trip by preparing your provisions for the two-day camp.

Assessment Task	About this Task
Assessment Task 5: Scenarios	You will demonstrate your knowledge and skills of handling emergency situations in the bush and develop an emergency procedure for your trip. You will read the case study and answer a number of questions about the case study presented.
Assessment Task 6: Demonstration	You will demonstrate bush survival skills during various scenarios presented to you as well as demonstrating these during your two-day camp. You will produce a report and complete and workplace forms as required for the two-day camp.

How to submit your Assessments

When you have completed each assessment task, submit all evidence listed to your Assessor either in hardcopy, electronically by email or uploading to the RTO's Assessment Portal or as otherwise instructed by your Assessor.

Make sure you keep a copy of all submitted work as your Assessor will not return these to you. It is your responsibility to keep this copy until you have completed the course.

Assessment Cover Sheet

Each Assessment Task has a cover sheet that you need to complete and sign the declaration. Submit this with your evidence for each Assessment Task. Ensure you answer all questions and complete all details prior to submitting this form.

Feedback from your Assessor

Your Assessor will provide feedback on the Record of Outcome for each Assessment Task. This form will be provided to you and you must return this form to the Assessor for storage. Sign and Date this form. Provide any comments that you wish your Assessor to know.

Resubmission of any Assessment Task

If you get something wrong and have to resubmit a part of your evidence or re-do a task again, the Assessor will discuss this with you and provide a deadline for you to resubmit the evidence by.

Deadlines for submission of evidence

Your Assessor will notify you of the last possible date of submission of evidence. There are no extensions provided unless there are extenuating circumstances. You would need to apply for an extension with your Assessor stating the grounds for the request. Do not assume an extension will be approved. It rarely is.

Purpose of the Assessments

All assessments have been created for you to be able to demonstrate your competency levels in each area. When you are graded Satisfactory in each Assessment Task, this leads to a competent result in the entire unit.

Assessment decisions

Your Assessor will mark each assessment task against the performance and knowledge criteria in the unit. Each aspect of the criteria being tested is listed in the section of the assessment **"You will be required to have a good understanding of the following areas"**.

Information for the two-day camp

The two-day camp will be held at a farm location in the remote and isolated region of Western Australia. The location of the farm or area is at the discretion of the Assessor however it must meet the requirements of being remote as defined by the Department Of Transport WA as seen in the grey area in the graphic below.

"All that portion of Western Australia not included in the South West Land Division nor that area south of the 30th degree parallel south latitude and west of the 123rd meridian. This also includes the area further than 80km radius from Esperance bounded on the northern side by a line drawn in a north-east direction from Esperance on the eastern side by the 123 meridian and on the southern side by the coast".

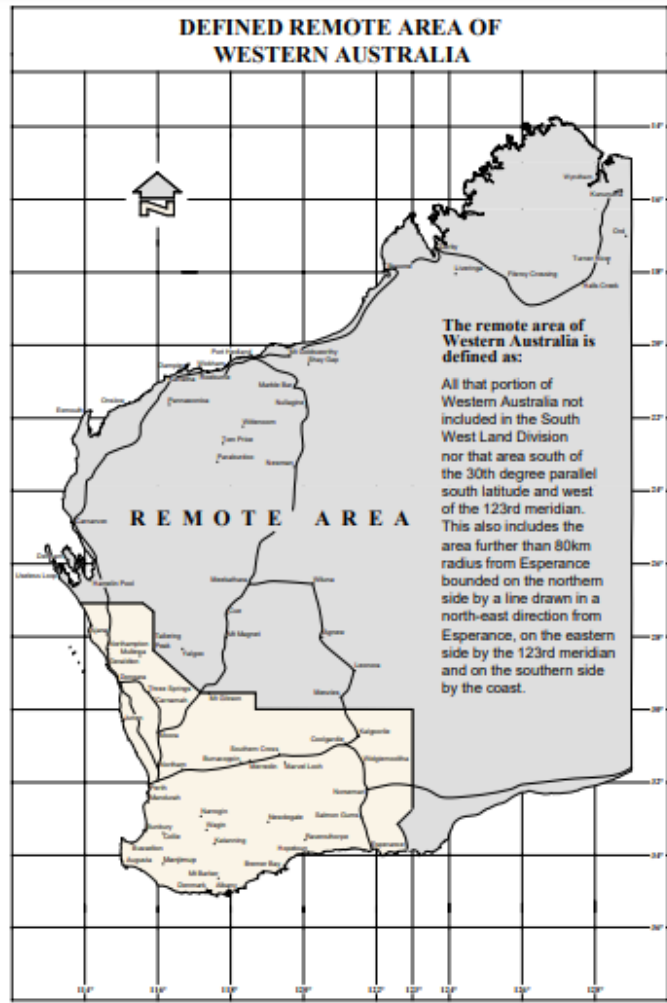


Figure A-https://www.transport.wa.gov.au/mediaFiles/about-us/DOT_M_DRA.pdf

Assessment Task 1 - Assessment Cover Sheet

Student Name		USI	
Unit of Competency	AHCWRK312 Operate in isolated and remote situations R1		
Assessors Name			
Assessment Task 1	Written Assignment		
Submission Date			
Answer the following questions prior to commencing the Assessment Task		Yes	No
<p>Are you ready to be assessed? I understand the assessment instructions and requirements and consent to being assessed.</p> <p><i>(i.e. you have completed all training and feel confident to undertake the assessment. You know the purpose of the assessment and what resources I can use).</i></p>			
Do you understand your rights in the assessment process?			
Do you understand the appeal system if you are not happy with your outcomes?			
<p>Do you have any special needs or support to be considered during assessment?</p> <p><i>(If Yes, advise your Assessor of what support you will need).</i></p>			
<p>Do you understand that you can apply for Recognition of Prior Learning (RPL) instead of completing the assessment?</p> <p><i>(i.e. the reason would be that you already have attained this unit or have the knowledge and skills to be assessed immediately without training).</i></p>			
Do you know what evidence you must submit for this assessment?			
Do you understand the assessment process as explained by your Assessor?			
Student's declaration			
<ul style="list-style-type: none"> • I declare that the evidence I have supplied is my own work. • None of this work has been completed by any other person. • I have not cheated or plagiarised the work or colluded with any other student/s. • I have correctly referenced all resources, reference texts throughout this assessment task. • I understand that if am in breach of this policy that disciplinary action may be taken against me. 			
Student's Signature		Date	

Assessment Task 1: Record of Outcome

Assessment Task #	Name of Assessment Task	Satisfactory	Not Yet Satisfactory
Assessment Task 1	Written Assignment	<input type="checkbox"/>	<input type="checkbox"/>
Assessor Statement	I certify that the student being assessed has the skills, knowledge and abilities as described in the unit of competency and associated assessment requirements. The quality, quantity, currency, and relevance of the assessment evidence enabled me to make a judgement of competency for this student. I have uploaded this student's evidence for the RTO to certify and forwarded results to the Administration for entry into RTO Student Management System on the Record of Outcome Form at the end of the Student Assessment Book.		
Feedback to Student			
I acknowledge the feedback provided by my Assessor. Provide any comments below that you wish your Assessor to know.			
Student's signature		Date	
Assessor's name Please print			
Assessor's Signature		Date	

Assessment Task 1: Written Assessment

Overview of Task

You are to answer all the questions in this task.

What resources do I need to complete this task?

- Access to learning materials
 - Access to a computer and the Internet
 - Access to word processing software
 - Access to the Resources Folder for documents from the Internet and Templates
- 1.

Instructions to Students:

- This is an open book test which means you can use your learning materials as a reference.
- You need to answer all questions
- You must answer the questions by writing in the space provided or by word processing your answers. It is recommended that all evidence is word processed wherever possible.
- Note: If you hand write your answers and the Assessor cannot read your handwriting the evidence will be returned to you to word process.
- Your Assessor will advise you if you can email your evidence or if you have to print it out and submit hard copies.
- Submit your evidence on time.
- Your evidence must be authentic (original, references, not plagiarised).

You will be required to have a good understanding of the following areas:

1. planning and preparations required for working in isolated environments
2. map reading and navigation skills, including:
 - a. direction finding; GPS, compass, astronavigation
 - b. local topography
 - c. habitation
 - d. geographic indicator
3. basic survival and bushcraft skills to maintain human needs in survival situations, including:
 - a. making a fire
 - b. cooking
 - c. distress signalling
 - d. basic rope skills and useful knots
4. personal protective clothing requirements for adverse weather conditions
5. basic first aid procedures for common injuries
6. emergency vehicle and mechanical equipment repair
7. communication procedures and operation and maintenance of communications equipment, including:
 - a. field communications by two-way radio
 - b. satellite telephony
 - c. HF radio

Assessment Task2 - Assessment Cover Sheet

Student Name		USI	
Unit of Competency	AHCWRK312 Operate in isolated and remote situations R1		
Assessors Name			
Assessment Task 2	Portfolio of documents		
Submission Date			
Answer the following questions prior to commencing the Assessment Task		Yes	No
<p>Are you ready to be assessed? I understand the assessment instructions and requirements and consent to being assessed.</p> <p><i>(i.e. you have completed all training and feel confident to undertake the assessment. You know the purpose of the assessment and what resources I can use).</i></p>			
Do you understand your rights in the assessment process?			
Do you understand the appeal system if you are not happy with your outcomes?			
<p>Do you have any special needs or support to be considered during assessment?</p> <p><i>(If Yes, advise your Assessor of what support you will need).</i></p>			
<p>Do you understand that you can apply for Recognition of Prior Learning (RPL) instead of completing the assessment?</p> <p><i>(i.e. the reason would be that you already have attained this unit or have the knowledge and skills to be assessed immediately without training).</i></p>			
Do you know what evidence you must submit for this assessment?			
Do you understand the assessment process as explained by your Assessor?			
Student's declaration			
<ul style="list-style-type: none"> • I declare that the evidence I have supplied is my own work. • None of this work has been completed by any other person. • I have not cheated or plagiarised the work or colluded with any other student/s. • I have correctly referenced all resources, reference texts throughout this assessment task. • I understand that if am in breach of this policy that disciplinary action may be taken against me. 			
Student's Signature		Date	

Assessment Task 2: Record of Outcome

Assessment Task #	Name of Assessment Task	Satisfactory	Not Yet Satisfactory
Assessment Task 2	Portfolio of documents	<input type="checkbox"/>	<input type="checkbox"/>
Assessor Statement	I certify that the student being assessed has the skills, knowledge and abilities as described in the unit of competency and associated assessment requirements. The quality, quantity, currency, and relevance of the assessment evidence enabled me to make a judgement of competency for this student. I have uploaded this student's evidence for the RTO to certify and forwarded results to the Administration for entry into RTO Student Management System on the Record of Outcome Form at the end of the Student Assessment Book.		
Feedback to Student			
I acknowledge the feedback provided by my Assessor. Provide any comments below that you wish your Assessor to know.			
Student's signature		Date	
Assessor's name Please print			
Assessor's Signature		Date	

Assessment Task 2: Portfolio

Overview of Task

You are to produce an operational and travel plan for a two day-trip and camping into the remote and isolated region as specified by your Assessor.

What resources do I need to complete this task?

- List of provisions and resources required for an isolated worksite
- List of tools and equipment for work activities
- List of personal protective equipment for use in isolated working environments
- Workplace documents including policies, procedures, processes, instructions and job specifications located in your Resource Folder
- Manufacturers' operating instructions for specific communications and navigational equipment
- Access to learning materials
- Access to a computer and the Internet
- Access to word processing software
- Access to the Resources Folder for documents from the Internet and Templates

Instructions to Students:

- You must demonstrate your knowledge and skills to be able develop various documents as per the tasks below to be used for use in the preparation of working in a remote and isolated region.
- The documents you produce for this project must be as real as possible and related to the area that you will be operating in during your two-day trip. The location of the camp will be advised by your Assessor once this has been arranged.
- Your Assessor will advise you if you can email your evidence or if you have to print it out and submit hard copies.
- Submit your evidence on time.
- Your evidence must be authentic (original, references, not plagiarised).

You must have a good understanding of:

1. Preparation of an operational and travel plan for work, travel, equipment, emergencies, timeframes and contingencies required for working in a remote and isolated region
2. Impact of weather conditions on the trip
3. Source and interpret maps and plan route
4. Developing an itinerary and list of activities to be completed
5. Notifying authorities of action plans

Grading

All supporting documentation requested must be submitted; and demonstrations to the Assessor must meet the criteria specified and to industry standards to gain a satisfactory in this task.

Location

This assessment can be completed in the classroom or as otherwise required by the Assessor.

Assessment Task 3 - Assessment Cover Sheet

Student Name		USI	
Unit of Competency	AHCWRK312 Operate in isolated and remote situations R1		
Assessors Name			
Assessment Task 3	Conduct a Risk Assessment		
Submission Date			
Answer the following questions prior to commencing the Assessment Task	Yes	No	
Are you ready to be assessed? I understand the assessment instructions and requirements and consent to being assessed. <i>(i.e. you have completed all training and feel confident to undertake the assessment. You know the purpose of the assessment and what resources I can use).</i>			
Do you understand your rights in the assessment process?			
Do you understand the appeal system if you are not happy with your outcomes?			
Do you have any special needs or support to be considered during assessment? <i>(If Yes, advise your Assessor of what support you will need).</i>			
Do you understand that you can apply for Recognition of Prior Learning (RPL) instead of completing the assessment? <i>(i.e. the reason would be that you already have attained this unit or have the knowledge and skills to be assessed immediately without training).</i>			
Do you know what evidence you must submit for this assessment?			
Do you understand the assessment process as explained by your Assessor?			
Student's declaration			
<ul style="list-style-type: none"> • I declare that the evidence I have supplied is my own work. • None of this work has been completed by any other person. • I have not cheated or plagiarised the work or colluded with any other student/s. • I have correctly referenced all resources, reference texts throughout this assessment task. • I understand that if am in breach of this policy that disciplinary action may be taken against me. 			
Student's Signature		Date	

Assessment Task 3: Record of Outcome

Assessment Task #	Name of Assessment Task	Satisfactory	Not Yet Satisfactory
Assessment Task 3	Conduct a Risk Assessment	<input type="checkbox"/>	<input type="checkbox"/>
Assessor Statement	I certify that the student being assessed has the skills, knowledge and abilities as described in the unit of competency and associated assessment requirements. The quality, quantity, currency, and relevance of the assessment evidence enabled me to make a judgement of competency for this student. I have uploaded this student's evidence for the RTO to certify and forwarded results to the Administration for entry into RTO Student Management System on the Record of Outcome Form at the end of the Student Assessment Book.		
Feedback to Student			
I acknowledge the feedback provided by my Assessor. Provide any comments below that you wish your Assessor to know.			
Student's signature		Date	
Assessor's name Please print			
Assessor's Signature		Date	

Assessment Task 3: Conduct a Risk Assessment - Project

Overview of Task

You are to demonstrate your skills and abilities to conduct a risk assessment for travelling to and from a remote and isolated region and conducting work activities in this region. A scenario will be provided to you to assist you in this task.

What resources do I need to complete this task?

- Risk Assessment Template
- List of tasks to be completed during the two-day camp
- Access to learning materials
- Access to a computer and the Internet
- Access to word processing software
- Access to the Resources Folder for Risk Assessment documents
- Safety procedures and instructions- "how to identify hazards"
- Alanvale Rural Farms Pty Ltd Policies and Procedures for working safely in an isolated and remote region

Instructions to Students:

1. You must demonstrate your understanding of the issues and procedures related to conducting a risk assessment.
2. Alanvale has a set of policies and procedures for working safely on their remote farms and these are located in your Resources Folder together with any necessary forms to conduct the risk assessment.
3. The skills you are required to demonstrate are listed in the task list and in the Assessor's Checklist.
4. Your Assessor will advise you if you can email your evidence or if you have to print it out and submit hard copies.
5. Submit your evidence on time.
6. Your evidence must be authentic (original, references, not plagiarised).

You must have a good understanding of:

1. How to conduct a risk assessment for possible health, safety and environmental hazards for a remote location.

Grading

All supporting documentation requested must be submitted; and demonstrations to the Assessor must meet the criteria specified and to industry standards to gain a satisfactory in this task. All hazards must be identified correctly, hazard form completed correctly with actions to eliminate hazards and reduce risks, all questions answered correctly and all documents submitted and are correct to gain a satisfactory grade.

Location

Skills must be demonstrated in an isolated environment or an environment that accurately represents workplace conditions and would include any workplace where the ability to get help because of distance is such that personal safety may be at risk.

WHS Risk Assessment Form

Workplace Location										
Name of person conducting assessment							Date of Assessment			
Serial	Hazard Identification		Risk Assessment		Risk Control			Review		
	What is the hazard?	What injury, illness or consequence could occur?	List any control measures already implemented	Risk Level	Describe what can be done to reduce the harm further	Who is responsible	When by?	Are the control effective? (Revised risk score)	Date finalised	
1										
2										
3										
4										
5										
6										

Level	Step 1: Likelihood	Expected or actual frequency experienced
1	Rare	May only occur in exceptional circumstances; simple process; no previous incidence of non-compliance
2	Unlikely	Could occur at some time; less than 25% chance of occurring; non-complex process &/or existence of checks and balances
3	Possible	Might occur at some time; 25 – 50% chance of occurring; previous audits/reports indicate non-compliance; complex process with extensive checks & balances; impacting factors outside control of organisation
4	Likely	Will probably occur in most circumstances; 50-75% chance of occurring; complex process with some checks & balances; impacting factors outside control of organisation
5	Almost certain	Can be expected to occur in most circumstances; more than 75% chance of occurring; complex process with minimal checks & balances; impacting factors outside control of organisation

	Step 2: CONSEQUENCE				
LIKELIHOOD	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Rare (1)	Low	Low	Low	Low	Low
Unlikely (2)	Low	Low	Low	Medium	Medium
Possible (3)	Low	Low	Medium	Medium	Medium
Likely (4)	Low	Medium	Medium	High	High
Almost certain (5)	Low	Medium	Medium	High	Extreme

Step 3: risk Priority Score	Step 4: Action and response
1= Very High risk	Stop the activity – immediate action is required to ensure safety. Safety measures must be cleared by the Station Manager before any activity recommences.
2= High risk	Proceed with caution – immediate reporting of emerging or ongoing risk exposure at this level to the Station Manager for decision is mandatory.
3=Substantial risk	Be aware – action required as soon as possible to prevent injury or illness.
4=Moderate risk	Report these risks to the Station Manager during the current shift or before the next shift.
5=Acceptable risk	Do something when possible. Manage by routine procedures.
6=Low risk	Record these risks, monitor and control the risks by the Station Manager.

Evidence to submit – Assessment Task 3

Did you submit the following evidence?		Yes	No
1	WHS Risk Assessment Proforma	<input type="checkbox"/>	<input type="checkbox"/>
2	Assessment Cover sheet attached	<input type="checkbox"/>	<input type="checkbox"/>
3	Assessor Checklist attached	<input type="checkbox"/>	<input type="checkbox"/>

Assessment Task 4 - Assessment Cover Sheet

Student Name		USI	
Unit of Competency	AHCWRK312 Operate in isolated and remote situations R1		
Assessors Name			
Assessment Task 4	Demonstration - Pack for the trip		
Submission Date			
Answer the following questions prior to commencing the Assessment Task		Yes	No
Are you ready to be assessed? I understand the assessment instructions and requirements and consent to being assessed. <i>(i.e. you have completed all training and feel confident to undertake the assessment. You know the purpose of the assessment and what resources I can use).</i>			
Do you understand your rights in the assessment process?			
Do you understand the appeal system if you are not happy with your outcomes?			
Do you have any special needs or support to be considered during assessment? <i>(If Yes, advise your Assessor of what support you will need).</i>			
Do you understand that you can apply for Recognition of Prior Learning (RPL) instead of completing the assessment? <i>(i.e. the reason would be that you already have attained this unit or have the knowledge and skills to be assessed immediately without training).</i>			
Do you know what evidence you must submit for this assessment?			
Do you understand the assessment process as explained by your Assessor?			
Student's declaration			
<ul style="list-style-type: none"> • I declare that the evidence I have supplied is my own work. • None of this work has been completed by any other person. • I have not cheated or plagiarised the work or colluded with any other student/s. • I have correctly referenced all resources, reference texts throughout this assessment task. • I understand that if am in breach of this policy that disciplinary action may be taken against me. 			
Student's Signature		Date	

Assessment Task 4: Record of Outcome

Assessment Task #	Name of Assessment Task	Satisfactory	Not Yet Satisfactory
Assessment Task 4	Demonstration - Pack for the trip	<input type="checkbox"/>	<input type="checkbox"/>
Assessor Statement	I certify that the student being assessed has the skills, knowledge and abilities as described in the unit of competency and associated assessment requirements. The quality, quantity, currency, and relevance of the assessment evidence enabled me to make a judgement of competency for this student. I have uploaded this student's evidence for the RTO to certify and forwarded results to the Administration for entry into RTO Student Management System on the Record of Outcome Form at the end of the Student Assessment Book.		
Feedback to Student			
I acknowledge the feedback provided by my Assessor. Provide any comments below that you wish your Assessor to know.			
Student's signature		Date	
Assessor's name Please print			
Assessor's Signature		Date	

Assessment Task 4: Practical Project – pack for trip and camp

Overview of Task

You are to demonstrate your skills and abilities to be able to prepare personal needs, provisions, equipment, communication devices, maps, transportation and resources for essential and emergency needs.

What resources do I need to complete this task?

- provisions and resources required for an isolated worksite
- tools and equipment for work activities
- personal protective equipment for use in isolated working environments
- camping checklist
- manufacturers' operating instructions for specific communications and navigational equipment
- access to learning materials

Instructions to Students:

1. You must demonstrate your skills in packing the necessary essential resources for your trip into an isolated and remote region. The skills you are required to demonstrate are listed in the task list and in the Assessor's Checklist.
2. Your pack will be inspected by your Assessor prior to leaving and any unnecessary items will be removed and left behind.

You must have a good understanding of:

1. Prepare personal needs for remote situation according to plan
2. Prepare transportation and equipment required for prescribed work according to workplace procedures
3. Obtain and review relevant maps prior to departure to orient and plan route
4. Ensure that provisioning complies with expected operational and emergency requirements
5. Monitor available provisions and resources to ensure appropriate usage according to operating plan
6. Use appropriate technologies to maintain communication according to workplace procedures

Grading

Demonstration must meet the satisfactory level in this task. This means that your pack only contains sufficient and appropriate essential and necessary items as per the checklist provided.

Location

This task can be assessed at the RTO's organisation prior to leaving on the Trip.

Evidence to submit – Assessment Task 4

Did you submit the following evidence?		Yes	No
1	Meal Plan	<input type="checkbox"/>	<input type="checkbox"/>
2	Checklist of items	<input type="checkbox"/>	<input type="checkbox"/>
3	Demonstration - Assessor Checklist attached	<input type="checkbox"/>	<input type="checkbox"/>
4	Assessment Cover sheet attached	<input type="checkbox"/>	<input type="checkbox"/>

Assessment Task 5 - Assessment Cover Sheet

Student Name		USI	
Unit of Competency	AHCWRK312 Operate in isolated and remote situations R1		
Assessors Name			
Assessment Task 5	Emergency Scenarios		
Submission Date			
Answer the following questions prior to commencing the Assessment Task		Yes	No
Are you ready to be assessed? I understand the assessment instructions and requirements and consent to being assessed. <i>(i.e. you have completed all training and feel confident to undertake the assessment. You know the purpose of the assessment and what resources I can use).</i>			
Do you understand your rights in the assessment process?			
Do you understand the appeal system if you are not happy with your outcomes?			
Do you have any special needs or support to be considered during assessment? <i>(If Yes, advise your Assessor of what support you will need).</i>			
Do you understand that you can apply for Recognition of Prior Learning (RPL) instead of completing the assessment? <i>(i.e. the reason would be that you already have attained this unit or have the knowledge and skills to be assessed immediately without training).</i>			
Do you know what evidence you must submit for this assessment?			
Do you understand the assessment process as explained by your Assessor?			
Student's declaration			
<ul style="list-style-type: none"> • I declare that the evidence I have supplied is my own work. • None of this work has been completed by any other person. • I have not cheated or plagiarised the work or colluded with any other student/s. • I have correctly referenced all resources, reference texts throughout this assessment task. • I understand that if am in breach of this policy that disciplinary action may be taken against me. 			
Student's Signature		Date	

Assessment Task 5: Record of Outcome

Assessment Task #	Name of Assessment Task	Satisfactory	Not Yet Satisfactory
Assessment Task 5	Emergency Scenarios	<input type="checkbox"/>	<input type="checkbox"/>
Assessor Statement	I certify that the student being assessed has the skills, knowledge and abilities as described in the unit of competency and associated assessment requirements. The quality, quantity, currency, and relevance of the assessment evidence enabled me to make a judgement of competency for this student. I have uploaded this student's evidence for the RTO to certify and forwarded results to the Administration for entry into RTO Student Management System on the Record of Outcome Form at the end of the Student Assessment Book.		
Feedback to Student			
I acknowledge the feedback provided by my Assessor. Provide any comments below that you wish your Assessor to know.			
Student's signature		Date	
Assessor's name Please print			
Assessor's Signature		Date	

Assessment Task 5: Demonstration of the management of Emergency Situations

Overview of Task

You are to demonstrate your skills and abilities to be able to manage various emergency situations. The emergencies are simulated and you need to handle the various scenarios according to the Emergency Response Policies and Procedures for Alanvale Rural Pty Ltd farms.

What resources do I need to complete this task?

- access to learning materials
- access to the internet and a computer
- access to resources for each emergency scenario
- access to the Alanvale Rural Pty Ltd Policies and Procedures for Emergency Situations

Instructions to Students:

1. You must demonstrate your skills in managing emergency situations in remote and isolated environments.
2. The skills you are required to demonstrate are listed in the task list and in the Assessor's Checklist.

You must have a good understanding of:

1. Remote area survival skills
2. Applying emergency management operational plans according to workplace policies for emergency situations
3. Bushcraft skills to modify the living environment and reduced risks
4. Appropriate skills to modify the living environment according to prevailing conditions
5. How to handle emergency situations according to prescribed plans and procedures

Grading

You must respond correctly to all scenarios and follow the organisation's policies and procedures for emergency management.

Location

This task can be assessed at the RTO's organisation prior to leaving on the Trip.

Scenario No. 3

When you are working on the farm, you fall down on a protruding rock. You have a guide with you who is able to help you. He is trained in first aid.

You are in obvious pain and your leg is clearly broken, with a piece of bone protruding from the skin where you fell on the rock. You have a satellite phone with you and a basic first kit.



[This Photo](#) by Unknown Author is licensed under [CC BY](#)

How would you handle this situation?

Evidence to submit

Did you submit the following evidence?		Tick is submitted
1	Responses to Scenarios 1-4	<input type="checkbox"/>
2	Assessor's Checklist	<input type="checkbox"/>
3	Assessment Cover sheet	<input type="checkbox"/>

Assessment Task 6: Operating in a remote and isolated environment

Overview of Task

You are to demonstrate your skills and abilities to be able to operate in a remote and isolated environment whilst completing various activities.

What resources do I need to complete this task?

- access to learning materials
- access to resources for each activity
- access to the Alanvale Rural Pty Ltd Policies and Procedures

Instructions to Students:

- You must demonstrate your skills in operating in a remote and isolated environment
- The skills you are required to demonstrate are listed in the task list and in the Assessor's Checklist.

You must have a good understanding of:

1. Complete activities according to instructions within time schedules according to work instructions
2. Use appropriate skills to modify the living environment according to prevailing conditions
3. Carry out activities in remote situations according to prescribed plans and procedures
4. Use appropriate technologies to maintain communication according to workplace procedures
5. Comply with workplace reporting procedures on return to base
6. Monitor available provisions and resources to ensure appropriate usage according to operating plan
7. Identify personal gaps in remote area survival skills
8. Sourced and interpreted maps of the remote area
9. Conducted work activities safely in a remote environment
10. Implemented workplace communication procedures to notify location, activities and travel to appropriate personnel
11. Monitored provisions and resources for essential and emergency needs
12. Used bushcraft skills to modify the living environment and reduced risks
13. Maintained records according to workplace procedures.

Grading

You must complete all activities to a satisfactory standard whilst operating safely in a remote and isolated environment.

Location

Skills must be demonstrated in an isolated environment or an environment that accurately represents workplace conditions and would include any workplace where the ability to get help because of distance is such that personal safety may be at risk.

Evidence to submit

Did you submit the following evidence?		Tick is submitted
1	Activities 1-7 and any supporting documentation, photos etc.	<input type="checkbox"/>
2	Assessor's Checklist	<input type="checkbox"/>
3	Assessment Cover sheet	<input type="checkbox"/>

Record of Assessment Outcomes

This section records all the evidence used to form the final assessment decision. Please document all types of evidence used in this assessment.

Student Name			
Unit of Competency	AHCWRK312 Operate in isolated and remote situations R1		
Assessment Requirements	Task Outcomes		
	Satisfactory (S)	Not Satisfactory (NS)	Resubmit
Assessment Task 1: Written Questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessment Task 2: Portfolio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessment Task 3: Portfolio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessment Task 4: Practical demonstration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessment Task 5: Scenarios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessment Task 6: Demonstration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Assessment Outcome			
<input type="checkbox"/> Competent	<input type="checkbox"/> Not Yet Competent	<input type="checkbox"/> Resubmit	
If a resubmission is required what additional evidence or corrections are required?			
Assessor Name:			
Assessors Signature:		Date	

Appendix 1 - Student Survey

At the end of each unit, we would like to collect feedback, so we can identify areas for improvement in our materials. Circle or highlight the response you wish to use. We would appreciate your assistance by providing your constructive feedback.

Please complete the survey and return it to Claydon Brothers Pty Ltd by email: sales@claydonbrothers.com.au.

Thank you for your time.

Qualification code and name					
Unit code and name	AHCWRK312 Operate in isolated and remote situations R1				
Date:					
Please read the statements below and circle the most appropriate response:	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1. The amount of time for the assessment was appropriate.	1	2	3	4	5
2. The training and assessment materials for this unit were suitable to my learning style and easy to use.	1	2	3	4	5
3. The content was interesting and engaging.	1	2	3	4	5
4. The topics were presented in a logical sequence.	1	2	3	4	5
5. The assessment tasks were clear; and it was easy for me to understand what was required of me.	1	2	3	4	5
6. What did you find most interesting or useful about this unit?					
7. What, if anything, did you find the least useful about the unit?					
8. Please make any constructive suggestions that would improve these materials for future students?					

Thank you for providing your valuable feedback.