greenlite™
powered by Cantaloupe Systems

Quick Start Cashless Payment

PLEASE READ ALL STEPS BELOW FIRST

If you have questions please visit www.greenlitevending.com/support.

Most questions about installing the antenna can be answered by visiting the website and watching the installation video. If you have any questions please call Vendnet at 1-800-833-4411.

1. **IMPORTANT:** **Greenlite Activation** – To activate your Greenlite device the Activation forms must be completed. The Activations forms should have been provided to you when your order was placed. Processing of the Activation forms can take from **5-10 days**. Please confirm that the Activation forms were completed and returned. If you've already completed the forms your Greenlite Telemetry Device, (the orange box), installed in your machine should be activated and connected to the Greenlite internet servers.

   Installing the Greenlite Antenna - For shipping purposes the Greenlite antenna does not come installed. The antenna must be installed for Greenlite to operate.

2. Note: while working on any vending machine, and to avoid possible damage to your Greenlite Telemetry Device, make sure the vending machine power switch is turned off, or the vending machine is unplugged.

3. Locate the Antenna in the small carton shipped in your vending machine. Remove the Hex Nut, Lock Washer and Flat Washer and save these for step # 5.

4. Locate the antenna-hole-plug. The plug is located either on the top of the vending machine cabinet (top-right), or on the top of the door (top-right). Remove the plug by pushing up from inside. Save the plug and place it in the vending machine service pack; should you wish to remove the antenna at a later date the plug can be reinstalled.

5. Route the cable on the bottom of the Antenna through the hole where the plug was removed. Then thread the Flat Washer, Lock Washer and Hex Nut (in this order) over the antenna cable on the inside of the vending machine, and then tighten the Nut. If the vending machine is outdoors or in a dusty location, tighten the nut with wrench. Make sure that the antenna cable is not pinched.

   ASSEMBLY ORDER
   TOP OF CABINET
   WASHER
   LOCK WASHER
   7/8" HEX NUT
   CABLE

6. Locate the Greenlite device. It is either inside the cabinet, or on the door of the vending machine. Then connect the end of antenna cable to the antenna connector on the top of the Greenlite device (see arrow).

7. Restore power to the vending machine.

8. Allow a few minutes for the Greenlite Device to connect to the network and initialize.

   During this process, the device's LED indicator lights for STATUS, NETWORK, TELEMETRY, CASHLESS and MDB should appear green or *blinking green*. This may take from a few minutes up to 12 minutes. When all the LEDs stop blinking and glow *solid green*, you're ready to test.

   Test by swiping a credit card (magnetic stripe facing left) in the Greenlite Reader Bezel (See center right image) or touch bezel using a mobile phone payment app and verifying that credit is displayed on the machine display (The price displayed should be the same as the highest priced item currently in the machine).

   A vend can now be done, or the # button on the Greenlite reader can be pressed to cancel the transaction, without incurring credit or debit charges.

   Important: The **SIGNAL** light may be Green, Orange or Red. If Red the machine location may not validate cashless payments reliably. If the **DEX** light is NOT GREEN, then check that the DEX cable is plugged into the machines control board DEX connector and then power-cycle the machine; this should result in a solid green DEX LED. The DEX light does not affect cashless payments, but does affect alerts and planogram sales data.

   Important: For a complete explanation all the Greenlite Telemetry Device *status lights*, as well as any *error messages* that may appear on the Card Reader, please refer to the *Troubleshooting Guide* at www.greenlitevending.com/support/

9. **Record the Greenlite Telemetry Device ID on the provided Installation Worksheet** along with the appropriate **customer and machine information.** This information is referenced later when you are logged into the Greenlite web application.

   You are ready to accept Cashless Payments! Thank you!

Install Labels
If you are going to offer a discounted price for using cash, you must make sure that your machine is labeled correctly for your customers.

You are able to offer a discount for using Cash—however, due to credit rules, you are not allowed to say that you are imposing a surcharge or increased prices for using Cashless. We've included a label with the following:

   "Posted Cash Price Reflects a $0.10 Discount from the Credit/Debit Card Price."

It is possible to use discounts down to $0.01If you wish to use a lower discount you will need to create a new label or modify the existing label to reflect the appropriate Cash discount amount.

There is also a Credit and Mobile Payment acceptance label that can be place on the vending machine. This helps customers understand that your machine is ready for business and can accept multiple payment types.

Cash Discount Label

Payment Acceptance Label