



PLATTSBURGH  
ENT

## Notice of Privacy Practices Information

Please note that if individuals other than yourself have access to the contents of any addresses listed below, those individuals could also have access to any information we send to you at that address. Plattsburgh ENT will not be responsible if such individuals access information that is sent to the address(es) that you provided.

1. Please list any individual(s) that you would like to be able to contact us on your behalf about your medical treatment, diagnosis, payments and/or any other healthcare operations. Please note that spouses, parents, and children must also be listed if you would like us to be able to speak with them directly.

Name	Phone Number	Address	Relationship

2. Please list the telephone numbers where you would like to receive calls about your appointments, test results and any other health information.

a. Primary: (\_\_\_\_) \_\_\_\_\_ b. Secondary: (\_\_\_\_) \_\_\_\_\_

3. Can confidential messages be left to you on your answering machine or voice mail?

a. Yes No

4. We now offer an online patient portal through our website: \_\_\_\_\_ . This gives you real-time access to your medications, labs, appointments as well as requesting refills, submitting questions about your bill, or request appointments. Would you like access to this service?

a. Yes No

**Please note that while we will ask periodically if there have been changes to the above information, it is your responsibility to notify us of any changes as they occur.**

79 Hammond Lane Suite #12

Plattsburgh, NY 12901

Phone #: 1-(518)-566-7930