

Training & Development Policy

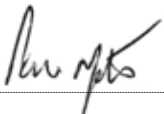
Scope of Training and Development Policy

The identification of future personnel needs form an integral part of the Company's planning procedures and a Training and Development Programme, together with a recruitment programme, will form a key part of the strategic plan. Training is undertaken both within and outside the Company; the costs of which form part of the annual budget.

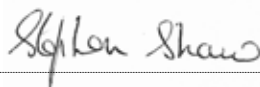
The Company encourages outside interest in working for the Company by organising factory visits for schools, colleges and community groups, with close liaison with local educational institutions and participation in local community projects.

Moffett & Sons Ltd will provide financial support and allow time for training and development courses. Moffett & Sons Ltd also supports a policy of internal recruitment and development for all levels of the Company's activities. The Company ensures that all training providers are approved to the required standards for the achievement of Moffett & Sons Ltd needs.

Moffett & Sons Ltd reviews, at Board level, all Training and Development needs on a regular basis and continually monitors the achievement of the Company's Objectives through the Training and Development Policy.



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