

Health and Safety Policy

The company will direct its activities to ensure, as far as is reasonably practical, the health and safety of all employees and the general public. The Company will comply with any regulations under the Health and Safety at Work (NI) Order 1978, the Factories Act (NI) 1978, the Factories Act (NI) 1965, the Office and Shop Premises Act (NI) 1966 and any relevant legislation that may be introduced. The company gives the greatest importance to the health and safety of employees. The objective is to minimise the effect of accidents as measured by damage to people, buildings, equipment and the environment.

To achieve this objective the active co-operation and support of all employees will be necessary. The General Policy Statement reflects this objective:-

Section 1:- General Statement of Policy

- 1.1 Our policy is to prevent accidents and work related ill health occurring to our employees and others who might be affected by our business activities. This will be done by adequately controlling the health and safety risks, which arise from the execution of our furniture and bedding sales, manufacture and installation.
- 1.2 The Managements responsibility includes:-
 - (a) The provision and maintenance of a safe and healthy working environment.
 - (b) To provide and maintain safe equipment and plant.
 - (c) Arrangements for ensuring, so far as is reasonably practicable, safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances.
 - (d) The provision of such information, instruction, training and supervision that is necessary to ensure, so far as is reasonably practicable, the health and safety at work of employees.

- (e) To ensure that persons employed are fully competent in the work for which they are engaged.
- (f) To comply with all statutory requirements for safety, health and welfare and to consult with employees on health and safety measures.
- (g) To continually improve our occupational health and safety (OH&S) management and performance.
- (h) Setting and reviewing OH&S objectives and targets within a management programme.
- 1.3 Not withstanding the former, it is recognised that all employees have a responsibility for their personal safety and also a duty of care to their fellow employees/visitors. The employees' responsibility includes:-
 - (a) The duty to comply with the safety instructions and directions laid down by the management.
 - (b) The duty to refrain from the willful misuse or interference with anything provided in the interests of health, and safety and welfare, and any action that might endanger themselves and others. The employee will cooperate in the wearing of any safety equipment, deemed necessary for the safety of the job, by the management.

Moffett & Sons Limited

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- (c) The duty of all employees in authority to ensure that the necessary safety precautions are taken and that the necessary safety instructions are given.
- (d) The employee must recognise and be aware at all times that accidents are not caused by machinery that is well maintained and properly guarded. It is only when the operator begins to work with the machine that accidents occur. NOTE: This is usually the result of the operator not carrying out the proper procedure in which they have been trained or by their carelessness and negligence in not setting guards properly.

Details of individual responsibilities and arrangements are set out in Sections 2 and 3.

This Policy which is communicated to all employees, subcontractors and visitors will be reviewed yearly and interested parties will be advised of any changes.

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April 2024

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