

Plaque Options



Balmoral
Monogram

Universal Side
Address Plaques



Capitol Door
Plaque

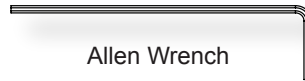
Hardware Kit



Acorn Nuts

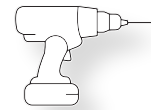


Threaded Studs



Allen Wrench

Tools Needed

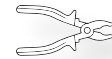


Power Drill



1/4"

Drill Bit



Pliers or 3/8" Socket w/ Wrench

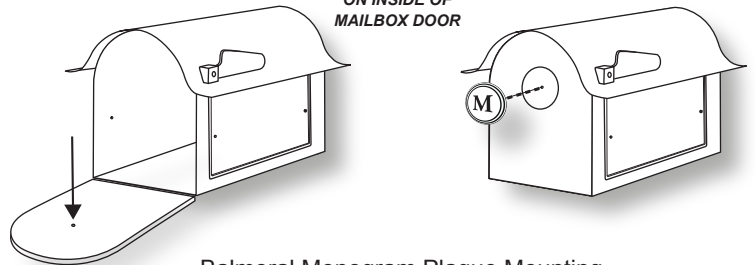


Hardware and Plaque Install Instructions

- 1) Drill holes through mailbox where you will be mounting plaques with a 1/4" drill bit. Mailbox has small indentation on surface to indicate drilling locations. Depending on the model purchased, your drilling will differ. **(See mailbox images to right for drilling locations)**
- 2) Apply a small amount of silicon sealer (*Included with mailbox post package*) in and around the holes in the back side of the plaques. Insert the threaded studs into the back side of the plaque. Tighten with Allen wrench. Do not over tighten. **(SEE FIGURE 1)**
- 3) Position the plaques so the studs align with the holes you drilled in the mailbox and carefully insert into holes.
- 4) Apply a small amount of silicon sealer to the inside of the mailbox around the studs where they come through the mailbox. Using the acorn nuts provided, secure the plaque from the inside of the mailbox. Do not over tighten. **(SEE FIGURE 2) Use pliers or 3/8" socket wrench to tighten down acorn nut.**

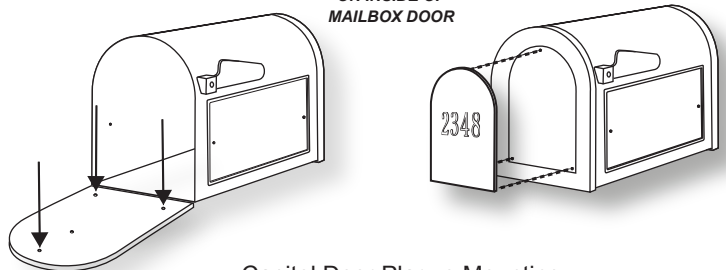
Mailbox Drill Guide for Plaque Mounting

DOOR DRILLING
INDENTATION
ON INSIDE OF
MAILBOX DOOR



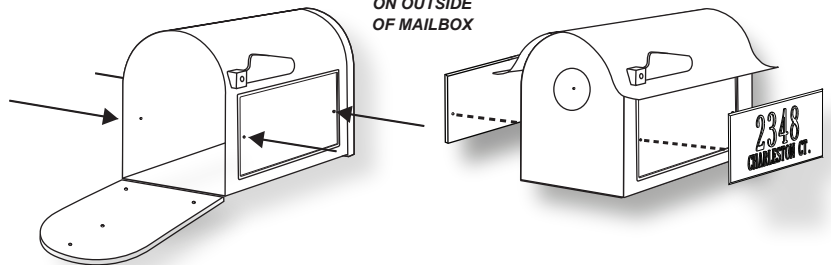
Balmoral Monogram Plaque Mounting

DOOR DRILLING
INDENTATION
ON INSIDE OF
MAILBOX DOOR



Capitol Door Plaque Mounting

SIDE DRILLING
INDENTATION
ON OUTSIDE
OF MAILBOX



Universal Side Address Plaque Mounting

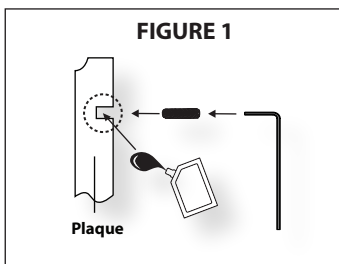


FIGURE 1

Plaque

IMPORTANT NOTE:
Depending on
plaque style,
not all hardware
will be used.

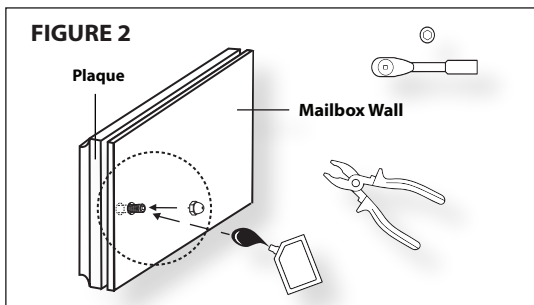


FIGURE 2

Plaque

Mailbox Wall