

2023-2024  
Portfolio



*Queen Panda*



Organize  
Like  
Royalty

# Queen Panda Services

[www.queenpanda.com](http://www.queenpanda.com)

# BIOGRAPHY

My name is T. Lyn, and I'm **HERE** to get you **THERE!**

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Queen Panda is an inspiring brand that focuses on organization, creativity, and individuality. They aim to reduce stress and boost memory while celebrating life's moments. The company is dedicated to inclusivity, mental health, and raising awareness of important issues, especially domestic abuse. Queen Panda is a Black-owned business that provides affordable project management tools for people from all walks of life.

I am a results-driven entrepreneur with extensive knowledge of finance, economics, and project management. On Juneteenth 2020, I received my Project Management Professional (PMP) certification. Empowered with my educational and professional experience in organization, I strive to share these skills with my clients to promote sustainability, mindfulness, and positivity. I wish to give my customers the confidence to support their ambitions and the tools to help them achieve it.



# WHOM WE'VE WORKED WITH



# SERVICE LINES OF EXPERTISE



## 1-on-1 Personal Services

Services for the individual

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We offer specialized programs for individuals seeking that catered connection to achieving their goals. We support college students, job hunters, and everyone in between. Worry less about the journey and focus more on the goal. We're here to help carve out a plan which works best for your schedule and remove all the confusion in ensuring you get there.



## Institutional Executive Coaching

Services for secondary schools, colleges, and MBA programs

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Larger programs focused on serving many students at a time often need assistance with providing catered content. We can offer workshops and seminars geared towards all levels of secondary and post-secondary learning in many various disciplines.



## Convention & Event Coordination

Services for convention owners and large event hosts

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Bringing a convention to life takes many parts and often a great amount of time. Don't flounder about wondering if you made the right choices when you have the option of hiring an expert to clarify it all for you. Save time and stress in event, marketing, strategic, and vendor planning.

# 1-ON-1 PERSONAL SERVICES



## Resume Writing

\$60 per hour

Resume writing can be stressful and we're here to make it easier. Our service will focus on adjusting your resume to one specific job or creating a general version suitable for multiple applications in a specific role type.

## LinkedIn Tailoring

\$250 per 2-hour session

Unlock the power of LinkedIn! Maximize your professional presence and attract headhunters with our LinkedIn Tailoring service. Gain insights into LinkedIn's tools, optimize your digital resume, and stand out in recruiters' search lists. Connect with us today for limitless career opportunities

## Career Coaching

\$150 per 1-hour session

Supercharge your career with our empowering coaching!. Whether you're launching a new path or aiming for managerial positions, we'll help you build your confidence and guide you towards success. Reach out now and let us unleash your full potential!

## Executive Coaching

Packages starting at \$238

Ignite your managerial journey with our transformative executive coaching. Elevate your skills for stellar year-end reviews and unlock your full leadership potential. Take charge of your career and step into the realm of exceptional management. Contact us and level up with us today.

## College Coaching

\$100 per 1-hour session

Our comprehensive college coaching program eases the preparation process for higher learning. From freshmen to seniors, we've got them all covered. Our program offers personalized guidance at every step to ensure success before, during, and after the college experience. Embrace the future with confidence and contact us today.

# INSTITUTIONAL EXECUTIVE COACHING



## Secondary School Program

### Custom Pricing

Ignite your students' potential early on and empower them for success. Our executive coaching for high school students is fully customizable. Equip students with skills in financial literacy, college prep, time management, and more. Let's guide them on a transformative journey together with tailored programs offering holistic growth.

## Undergraduate Program

### Custom Pricing

Most importantly, make sure that what you're sharing on social media is supported by accurate data and research. Delivering newsletters through email.

## Graduate Program

### Custom Pricing

Most importantly, make sure that what you're sharing on social media is supported by accurate data and research. Delivering newsletters through email.

## MBA Program

### Custom Pricing

Most importantly, make sure that what you're sharing on social media is supported by accurate data and research. Delivering newsletters through email.

## Executive MBA Program

### Custom Pricing

Most importantly, make sure that what you're sharing on social media is supported by accurate data and research. Delivering newsletters through email.

# CONVENTION & EVENT COORDINATION



## Panel Moderator

Starting at \$1,500

This service is ideally meant to support those with at least 3 panelists in a 1-hour segment or a series of 1 panelist events totaling 3 hours. Adjustments to this format will be made to suit the needs of the client.

## Panelist Speaker

\$500 per 1-hour discussion

Sign us up for a panel worth talking about. We discuss topics of all types related to gaming, finance, diversity culture, anime, art, entrepreneurship, education, and so much more. Let us know your convention's interests and we'll tailor it to your audience type.

## Vendor Manager

Starting at \$45 per hour

Caterers, sellers, venue managers, and contractors of all types are essential to making an event a success however the workload is time consuming. Offset this burden by working with us so you can focus on the details that matter most.

## Marketing Manager

Starting at \$50 per hour

Communication is the key to success so don't let it falter. Let us create a unique plan for your brand to connect with your audience. We'll set a schedule which works best for your organization and give you the metrics on how it went.

## Program Coordinator

Starting at \$60 per hour

Coming up with an idea is tough but execution might be arguably harder. Let us lighten the load and give you the space to continue working on your ideas while we handle the logistics. This services provides planning, scheduling, and event day on-site assistance.

# CONTACT

Work with and Connect with Us Today



Schedule a consultation appointment

<https://www.queenpanda.com/consultation>



E-mail Address

[support@queenpanda.com](mailto:support@queenpanda.com)



LinkedIn

<https://www.linkedin.com/company/queenpandallc/>



All Social Media Handles

[@queenpandallc](#)

