



# SARGENT AND GREENLEAF® (S&G®) MANUAL LOCK Model 6730

- Left-Right-Left Dialing Sequence; One Handed Operation
- Key Locking Day-Lock Option Allowing Dial Lock Position Open or Closed
- Time Tested Mechanical Security
- Internal Relocker to Protect Against Dial and Spindle Punching Attacks
- All Metal Combination Wheels
- Dual Locking Arm Design Prevents Combination Drift Over Time
- One Million Possible Combinations

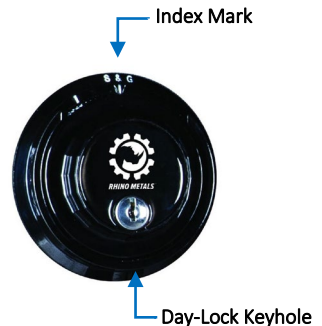
## OPERATING INSTRUCTIONS

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### Opening Safe for the First Time

S&G® Manual Lock combination is set leaving the factory with the dial locked in place by the Day-Lock. The safe will open by simply rotating the hub or hand wheel clockwise and pulling the safe door open. If the hub seems stiff, try inserting a solid round wooden stick into one of the handle holes and turning the hub clockwise to open.

1. There is an envelope inside the safe with a set of keys. Unlock the Day-Lock by inserting the key into the Day-Lock keyhole and turning the key clockwise until it stops.
2. Remove the key. Now the dial is operational.







### Verifying the Combination

The unique combination of the manual lock can be found on the envelope that contained the Owner's Manual and Day-Lock keys. With the safe door open, extend the locking bolts by turning the handle or hand wheel counter-clockwise. Verify the combination multiple times (by following the directions below) before using the safe.

### Operating the Dial on the Manual Lock

The manual lock requires accurate alignment of each two-digit number with the Index Mark (each two-digit number of the combination is separated by dashes). Avoid rotating past any number, even slightly, as the entire combination must be re-dialed if there are any errors.

			
<p>Rotate the dial counter-clockwise at least four full revolutions. Stop exactly on the first number of the combination.</p>	<p>Turn the dial clockwise, passing the second number of the combination twice. Stop at exactly on the second number of third revolution.</p>	<p>Turn the dial counter-clockwise passing the third number of the combination. Stop at exactly the third number of the second revolution.</p>	<p>Turn the dial slowly clockwise until it stops, at about 87. There may be some resistance at around 95 (which is normal).</p>
<p><b>5</b> Turn the handle of the safe clockwise and pull the safe door open.</p>			

## Day-Lock Instructions

For maximum security, it is recommended using the Day-Lock in addition to the combination to the manual lock. This feature is also helpful to prevent the dial from rotating and accidentally locking when moving items into or out of the safe.

### Suggested Day-Lock Operation

1. Shut the safe door and turn the handle or hand wheel counter-clockwise to extend the locking bolts into the locked position.
2. Rotate the dial counter-clockwise at least four times to clear the combination completely.
3. Stop at about "87" on the Index Mark.
4. Insert the Day-Lock key into the keyway and turn counter-clockwise until it stops. Remove the key.

### To Open After the Day-Lock is Locked

1. Insert the Day-Lock key into the keyway and turn clockwise until it stops. Remove the key.
2. Follow the "Operating the Dial on the Manual Lock" instructions.



The Day-Lock does not lock the safe. It is intended to prevent the dial from rotating.

## Changing Combination on Manual Locks

The lock portion of the Warranty will be void if anyone other than a certified locksmith changes the combination on a manual lock. Contact Rhino Metals Tech Support to locate a certified locksmith.

## Lost Combination and Keys for Manual Locks

Most safes have their original combination stored by serial number at Rhino Metals. If the combination is lost, a \$25.00 research fee will be assessed for restoring the combination to the original owner. If keys are lost, a \$25.00 fee will be assessed for each set of duplicated keys requested. Both requests require completing and

providing proper documentation of ownership of the safe.

**Rhino Metals cannot guarantee the recovery of a combination or responsibility for keeping the information. Please keep the code in a secure place outside the safe.**



## **IMPORTANT FOR MANUAL LOCKS**

- ◆ DO NOT CLOSE THE SAFE DOOR IF THE COMBINATION DOES NOT WORK. Refer to the Troubleshooting Guide or call Rhino Metals Tech Support for further assistance. Do not wait until the safe is locked out.
- ◆ Store the safe's model, serial number, Owner's Manual, and combination in a secure location outside the safe.
- ◆ Rotate dial slowly as rapidly spinning the dial in alternate directions will damage the lock and cause a lockout.
- ◆ Be sure to have good visibility and stand directly in front of the dial when operating the lock.
- ◆ Consider purchasing an Extended Lock Warranty for extended services.

## **CARE AND MAINTENANCE**

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### **Cleaning the Safe Body**

Use a clean and soft cloth (such as a microfiber cleaning cloth) that is slightly damp with water to clean the exterior of the safe. Take care around the edges of any logos or pin striping as any pressure could cause damage to them.

### **Cleaning Safe Locks and Handles**

Locks and handles are coated to protect from rust or tarnish. Do not use any kind of metal polish or harsh cleaning products. Simply wipe off with a soft, damp cloth. Minor scratches may be touched up with a paint touch up kit available from Rhino Metals.

### **Manual Lock Maintenance**

To keep a manual lock as reliable as possible, it is recommended to have a certified lock technician service annually. Avoid applying any lubricants to the lock as it could result in lock failure and may void the lock portion of the Warranty.

## TROUBLESHOOTING

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Common Issues	Possible Solutions
<b>Manual Lock Not Working Properly</b>	If dialing the combination according to the instructions, it could be that the numbers in the combination are slightly off by a number to the left or right. Try the combination again but try dialing up or down one number of each number of the combination. If successful, be sure to update the combination records and contact Rhino Metals to update the master combination on file.
<b>Lost Combination</b>	See Lost Combination instructions, depending on lock type. Rhino Metals cannot give combinations over the phone as there is no method to verify ownership of the safe.

## WARRANTY CLAIMS AND REPAIRS

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Please carefully read the Limited Lifetime Warranty. It details the length of coverage and limitations for services and repairs. All Warranty services must be pre-authorized by Rhino Metals and require completing and providing proper documentation of ownership of the safe. Any Warranty questions, contact a local authorized dealer or Rhino Metals Tech Support. It is the sole responsibility of the safe owner for payment of any services or repairs done without pre-authorization from Rhino Metals.

## INSURANCE COVERAGE

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Rhino Metals highly recommends the purchase of additional insurance coverage to the total value of the contents inside the safe. The Limited Lifetime Warranty does not insure any of the contents inside the safe. Most homeowner insurers require purchasing endorsements or riders for valuables exceeding the standard coverage policy for personal items. Be sure to check with the residential insurance provider for more details.

## LIMITED LIFETIME WARRANTY

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Rhino Metals offers to the original Purchaser a Limited Lifetime Warranty covering defects in workmanship, material, damage by unlawful attempted or actual break-in, and fire. Warranty applies only to safes located in the United States and Canada, purchased at an authorized Rhino Metals safe dealer, and that have been used solely in residential applications. Commercial or industrial use applications carry a one-year Warranty against defects in workmanship and materials.

To receive Warranty support, Purchaser must provide Rhino Metals with (1) proof of purchase, (2) serial number on safe, (3) a written statement, (4) photographs of the damaged safe, and (5) a police or fire department report.

Rhino Metals will make the decision to repair the safe in-home, at the factory, or replace the safe altogether. If possible, the safe will be repaired locally. If the safe is to be repaired at the factory or replaced, Rhino Metals will, at its expense, have the safe opened, if required, and will pay for the freight back to the factory. Purchaser must package and palletize the safe and make the safe available for a curbside pickup at Purchaser's expense. The Warranty does not cover any costs for removal or installation of the safe or its contents. Personal property in the safe is not covered by this Warranty.

The obligation of Rhino Metals under the Warranty is contingent upon proper use, installation, and maintenance of the safe and shall not apply to safes or safe parts which have been neglected, misused, or exposed to extreme or unusual environments. Failure to anchor the safe using factory pre-drilled holes will void the Warranty. Any modifying or tampering with the safe which alters or affects the safe's use or operation will void the Warranty.

Without limit, the Warranty specifically excludes any liability for defects or damage caused or increased use of unauthorized parts. Upon purchase, the Purchaser must promptly notify Rhino Metals of any defects. The Purchaser's remedies are solely limited to replacing parts or repair and are at the discretion of Rhino Metals. Warranty gives the Purchaser specific legal rights, and Purchaser may also have other rights which vary from state to state.

Locks and electronic keypads carry a five-year Warranty for labor and parts. The Warranty does not cover forgotten or lost combinations, lost keys, dead or weak batteries, or improper opening procedures. Lights and electrical components carry a one-year Warranty. Paint or powder coat finish and interior carry a one-year Warranty based on proper care and environment.

Warranty is given in place of all other Warranties and assurances, whether expressed or implied, including but not limited to matters of merchantability, quality, or fitness for purpose. Rhino Metals accepts no liability under any circumstances whatsoever for any incidental or consequential damage or loss suffered by anyone because of using or being unable to use the safe.

## **EXTENDED LOCK WARRANTY (SOLD SEPARATELY)**



Warranty must be purchased within 30 days of safe purchase to become valid.

Rhino Metals offers to the original Purchaser an Extended Lock Warranty covering defects in workmanship and material on either electric or manual locks. Locks and electronic keypads carry a five-year Warranty for labor and parts. The Warranty does not cover forgotten or lost combinations, dead or weak batteries, or improper opening procedures. Warranty applies only to safes located in the United States and Canada, purchased at an authorized Rhino Metals safe dealer, and that have been used solely in residential applications. Commercial or industrial use applications carry a one-year Warranty against defects in workmanship and materials.

Extended Lock Warranty coverage extends the existing Lock Warranty for an additional two-years at \$30.00 or four-years at \$60.00. To receive Warranty support, Purchaser must provide Rhino Metals with (1) proof of purchase, (2) serial number on safe, and (3) payment. For payment, Rhino Metals accepts Visa, Discover, Mastercard, Amex and money orders made payable to Rhino Metals.

Rhino Metals will make the decision to repair the lock in-home, at the factory, or replace the lock altogether. If possible, the lock will be repaired locally. If the lock is to be repaired at the factory or replaced, Rhino Metals will, at its expense, have the safe opened, if required, and will pay for the freight back to the factory. The Purchaser must package the safe and make the safe available for a curbside pickup at their expense. The Warranty does not cover any costs for removal or installation of the safe or its contents. Personal property in the safe is not covered by the Warranty.

The obligation of Rhino Metals under the Warranty is contingent upon proper use, installation, and maintenance of the safe or lock. The Warranty shall not apply to safes, locks or safe parts which have been neglected, misused, or exposed to extreme or unusual environments. Any modifying or tampering with the safe or lock which alters or affects the safe or lock's use or operation will void the Warranty.

Without limit, the Warranty specifically excludes any liability for defects or damage caused or increased use of unauthorized parts. Upon purchase, the Purchaser must promptly notify Rhino Metals of any defects. The Purchaser's remedies are solely limited to replacing parts or repair and are at the discretion of Rhino Metals. Warranty gives Purchaser specific legal rights, and Purchase may also have other rights which vary from state to state.

The Warranty is given in place of all other Warranties and assurances, whether expressed or implied, including but not limited to matters of merchantability, quality, or fitness for purpose. Rhino Metals accepts no liability under any circumstances whatsoever for any incidental or consequential damage or loss suffered by anyone because of using or being unable to use the safe or lock.