



recommended tools

- Safety Glasses
- Work Gloves
- Flat Head Screw Driver
- Phillips Screw Driver
- Socket Wrench Set
- Allen Wrench Set
- Hammer (Sledge preferred)
- Pipe Wrench (24 inch preferred)
- Utility Knife
- Steel Putty Knife
- Magnet

recyclable material

- A** Base — Plastic or Aluminum
- B** Arm Frame — Aluminum
- C** Seat Board — Plastic
- D** Polyback — Plastic
- E** Cylinder — Steel
- F** Upright Bar — Plastic
- G** Nameplate — Plastic
- H** Back Frame — Plastic
- I** Swing Arm — Plastic
- J** Seat Frame — Plastic
- K** Mechanism Housing — Plastic
- L** Hardware — Steel

steps to disassemble

- 1 Start by laying the chair on its back.
- 2 Pull the casters off the base. Use a flat head screw driver if needed to pry them loose.
- 3 Separate the base (A) from the cylinder (E) by striking the bottom of the cylinder housing with a hammer.
- 4 For stool models, remove the footring from the cylinder by loosening the handwheel. If no handwheel is found, twist the entire footring.
- 5 Remove the cylinder from the mechanism housing (K) using a pipe wrench to twist the piston.
- 6 Remove the arms from the arm frames (B) with a socket wrench then the arm frame from the seat frame (J) with an allen wrench.
- 7 After removing the arm frames, remove the hip bushings to separate the swing arm (I).
- 8 Locate four bolts holding the mechanism housing to the seat frame, and remove with a allen wrench.
- 9 Remove the upright bar (F) from the mechanism housing with a socket wrench.
- 10 With a screw driver, remove the polyback (D) from the back frame (H) and nameplate (G).
- 11 Remove the fabric from the seat with a utility knife.
- 12 Separate foam from the plastic seat board (C) with putty knife.