



Fairhaven SLSC Response Vehicle Policy



This document describes the management of the Fairhaven SLSC 4x4 Response Vehicle: **Ford Ranger 4x4 XLT 3.2L**

Controlling Vice President

Vice President – Lifesaving Operations.

Managing Delegate

Gear Steward. The gear steward will be responsible for monitoring vehicle maintenance requirements and enforcing appropriate vehicle usage.

Vehicle usage

Vehicle is to be locked in parking bay under club when not in use. Keys are to be in lockbox on back wall. Lock box code will be changed annually.

Priority usage is given to the patrol of the day. This is a requirement of funding arrangements of the vehicle with Life Saving Victoria and the Victorian State Government.

If a patrol is active at Fairhaven beach the **mobile radio must be on** so that the vehicle can be contacted by the patrol. The patrol captain or senior lifeguard should have control of the vehicle keys when on standby.

Vehicle can be used for routine club activities such as:

- Towing equipment on and off the beach
- Club events (Tim Gates Fun Run)
- Collecting fuel and supplies
- Transportation of lifesaving equipment for response or training purposes

The vehicle can be used for the following activities after consultation with VP – Lifesaving Operations or the Gear Steward:

- Transportation of lifesaving equipment for maintenance and servicing
- Towing of competition equipment to carnivals
- Non-lifesaving related usage

During an emergency the Response Vehicle must be made available to and used under the direction of the Fairhaven Patrol Captain or Senior Lifeguard on duty.

LSV Lifeguard Usage

Fairhaven SLSC has an agreement with Life Saving Victoria regarding usage of the 4x4 vehicle by RWC lifeguards.

The 4x4 Response Vehicle should be made available to the RWC lifeguards on duty for launching, retrieval and refueling of powercraft. All RWC lifeguards who will require use of the response vehicle for launching and retrieving of RWCs should have their details forwarded to the vehicle manager by the RWC Chief Lifeguard at the beginning of each season.

Driver Requirements

The vehicle must only be used by Fairhaven members who hold a Full Drivers Licence unless otherwise authorised to do so. Drivers must complete a driver registration/declaration prior to any use and renew this registration/declaration each year. Driver registration/declaration on line form is available on the Fairhaven web site, Operations page. A log of authorised drivers will be kept by the club. . Patrol Captains who have a P2 (Green) probationary licence may be able to operate the vehicle if authorised by the VP Lifesaving Operations, Gear Steward or club executive committee member.

Non-Fairhaven member beach lifeguards who potentially require usage of the vehicle to perform their duties will also need to complete a driver registration/declaration prior to any use and have their details recorded. Only

27th December 2018

members and lifeguards who have completed the on-line driver registration/declaration may be given the code to the lockbox and able to operate the vehicle.

Due to potential insurance excess amounts, it is preferred that drivers are **over the age of 25** when performing non-patrol related tasks. i.e. transporting equipment for carnivals or maintenance.

Vehicle Logbook

A logbook will be kept in the vehicle for logging usage. The log book must be filled out whenever the vehicle is used. Accountability for any traffic infringements incurred whilst operating the response vehicle lies with the driver.

Accidents Involving Lifesaving Vehicles

In the event of an accident involving the Response Vehicle, members should follow the LSV Standard Operating Procedure. **(SOP 3.1)**

Insurance

The Fairhaven SLSC Response Vehicle will be covered by SLSA's insurers, JLT. This insurance needs to be reassessed annually by the vehicle manager and club Treasurer.

Road Side Assistance

The Fairhaven SLSC Response Vehicle is covered by RACV.

Usage on Toll Roads

A Fairhaven account with Eastlink covers use of the Response Vehicle on Australian Toll Roads.

Vehicle Warning Lights

Vehicle warning lights should be used in accordance with LSV Standard Operating Procedure **(SOP 3.2)**. Lights are to be used whenever operating on the beach or maneuvering in the clubhouse driveway. **Lights should not be used on public roads.**

Beach Driving

Any beach driving must be undertaken in accordance with LSV Standard Operating Procedure. **(SOP 3.2)**

Cleaning

The patrol vehicle should be thoroughly rinsed with water at the end of each patrol to avoid corrosion. If the vehicle has been used on the beach extra focus should be placed on rinsing the underside and brakes of the vehicle.

Any rubbish should be removed and excess sand swept out of the vehicle as a part of the end of patrol procedure.

Refuelling

The patrol vehicle runs on **DIESEL FUEL ONLY**. Fuel can be purchased at the Aireys Inlet General Store on the Fairhaven SLSC account. **Operators are required to Sign, write their full name and narrate "4x4 Fuel" on the receipt.**

Servicing & Maintenance

Organising maintenance will be the responsibility of the Gear Steward. The vehicle should be serviced at the end of each season and as required.

Vehicle Details

Make: Ford

Model: Ranger 4x4 XLT

Engine: 3.2L Diesel

Rego: 1GH 5RR

Manufactured Year: 2015

OPERATING NOTES

Equipment Requirements

As per the LSV Standard Operating Procedure. (SOP 3.2)

- ✓ Rescue Board
- ✓ Rescue Tube and Fins
- ✓ First Aid Kit
- ✓ Defibrillator
- ✓ Oxygen Resuscitation Kit
- ✓ Torch

The vehicle is installed with a mobile radio; however, a portable radio and mobile phone should also be carried during an emergency call out

Engaging and Disengaging 4x4

The vehicle should only be in 4x4 for on beach use. **The vehicle must be in 2 Wheel Drive for use on roads.**

Engage 4x4 (when traveling onto sand surface)

1. Stop vehicle.
2. Switch transmission dial to 4H (High).
3. Drive to conditions.

Note: 4L (Low) should only be used in difficult situations at very low speed

Disengage 4x4 (when back on road surface)

1. Stop Vehicle.
2. Put transmission into N (Neutral).
3. Switch dial to 2H