### Fairhaven SLSC – By Laws Child Safety Policy 26<sup>th</sup> November 2019 (To be reviewed annually)



#### The Fairhaven Child Safety Policy

This child safety policy was approved by the Fairhaven SLSC Committee. This policy was written to demonstrate the strong commitment of the Committee, Volunteers and Subcontractor's staff to Child Safety and to provide an outline of the policies and practices we have developed to keep everyone safe from any harm, including abuse.

#### **Creating an Organisational Culture of Child Safety**

Child and Young People's safety is a priority at Fairhaven SLSC. We endeavour to ensure this awareness is embedded and implemented within our club culture, at all levels, through committee meetings, ongoing training, constructive leadership, knowledge of Fairhaven SLSC's Code of Conduct, practices, resources and communication. Building awareness and implementation includes for example, making participants in the Nippers Program aware of those individuals who are Child Safety Officers and display at the Club, prominent posters informing participants of types of unacceptable behaviour that risks Child Safety.

#### **Commitment to Child Safety**

All children who come to Fairhaven SLSC have a right to feel and be safe. The welfare of the children in our care will always be our first priority. We aim to create a child safe and child friendly environment enabling children to focus on their activities and having fun. This policy was developed in collaboration with all our volunteers, subcontractor's staff and the children who use our services and their parents. It applies to all volunteers, subcontractor's staff, children and individuals involved in the organisation.

#### **Children's Rights to Safety and Participation**

Fairhaven SLSC volunteers and subcontractor's staff encourage children to express their views and listen to their suggestions, especially on matters that directly affect children. We actively encourage all children who use our services to 'have a say' about those things that are important to them. We value diversity and do not tolerate any discriminatory practices. We teach children about what they can do if they feel unsafe. We listen to and act on any concerns children, or their parents may raise with us.

#### **Engagement of Volunteers and Staff**

Fairhaven SLSC applies the best practice standards in the recruitment and screening of volunteers and subcontractor's staff. As per Life Saving Victoria's policy, we ask all members, 18 years and over, to provide a Working with Children Check.

#### Support for Volunteers and Staff

Fairhaven SLSC seeks to attract and retain the best volunteers and subcontractor's staff. We provide support and supervision so people feel valued, respected and fairly treated. We have developed a Code of Conduct that sets out the clear expectations Fairhaven SLSC has of all its Volunteers, Members and Visitors.

#### **Reporting a Child Safety Concern**

Fairhaven SLSC has appointed delegates as Child Safety Persons with specific responsibility for responding to any complaints made by volunteers, subcontractors' staff, parents or children. Our complaints processes are outlined in the 'Reporting Requirements Procedures' document. Some of the key risks to children in an organisational setting are outlined below. Volunteers, subcontractor's staff, parents or children who recognise any of these risks, should report them to the Child Safety Person.

| Risks to Children  |  |
|--|--|
| Unintentional/Accidental Harm  | Physical Abuse   |
| <ul> <li>Poor physical environment leading to injury</li> </ul>              | Physical punishment  |
| Poor supervision   | Pushing, shoving   |
| High-risk activity   | Punching, slapping, biting, kicking                                      |
| <ul> <li>Lack of risk mitigation strategies in place</li> </ul>              | Throwing sand, especially in the face                                    |
| Psychological Abuse  | Cultural Abuse   |
| Bullying   | Lack of cultural respect   |
| Threatening language   | Racial or cultural vilification or discrimination                        |
| Shaming  | <ul> <li>Lack of support to enable a child to be aware of and</li> </ul> |
| <ul> <li>Intentional ignoring and isolating (either face-to-face,</li> </ul> | express their cultural identity  |
| online or via other technology)  |  |
| Neglect  | Sexual Abuse   |
| Lack of supervision  | Sexual abuse, assault and exploitation                                   |
| <ul> <li>Not providing adequate nourishment</li> </ul>                       | Grooming   |
| <ul> <li>Not providing adequate clothing or shelter</li> </ul>               | Inappropriate touching   |
| <ul> <li>Not meeting the specific physical or cognitive needs of</li> </ul>  | Inappropriate conversations of a sexual nature (either                   |
| children   | face-to-face, online or via other technology)                            |
|  | Crossing professional boundaries   |

## Fairhaven SLSC – By Laws Child Safety Policy

26<sup>th</sup> November 2019 (To be reviewed annually)



| Harm through the Use of Social media, online or mobile phone communication $\ensuremath{^*}$ |  |
|--|--|
| Harassment   |  |
| Pressuring engagement  |  |
| Unwanted engagement  |  |
| <ul> <li>Taking photographs without consent</li> </ul>                                       |  |
| <ul> <li>Broadcasting photographs without consent</li> </ul>                                 |  |
| Threats  |  |
| Blackmailing   |  |

Adapted from the NSW Office of the Children's Guardian, www.kidsguardian.nsw.gov.au

\* The perpetrator might be a child (that is Child to Child). In this situation the individual case will be carefully investigated and guardians of the children involved will need to be informed.

Please refer to the Fairhaven SLSC Code of Conduct for more information. http://www.fairhavenslsc.org/pdf/misc/FSLSC%20-%20Code%20of%20Conduct%20-%20April%202018.pdf

If a risk is reported to the Child Safety Person the following reporting process guideline should be followed:

# Fairhaven SLSC – By Laws Child Safety Policy 26<sup>th</sup> November 2019 (To be reviewed annually)





| Who can<br>report? | Parent Child Staff membe<br>or volunteer  |
|--------------------|---|
| What to<br>report? | Any child safety concerns, including:<br><ul> <li>disclosure of abuse or harm</li> <li>allegation, suspicion or observation</li> <li>breach of Code of Conduct</li> <li>environmental safety issues</li> </ul>  |
|                    | Call 000 if a child is in immediate danger  |
| How?               | Face-to-face verbal report, letter, email, telephone call, meeting  |
| Who to?            | Child Safety Person, manager, supervisor  |
| next?              | <ul> <li>The Child Safety Person, manager or supervisor will:</li> <li>offer support to the child, the parents, the person who reports and the accused staff member or volunteer</li> <li>initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence disciplinary process (if required)</li> </ul> |
|                    | <ul> <li>decide, in accordance with legal requirements and duty of care,<br/>whether the matter should/must be reported to the police or<br/>Child Protection and make report as soon as possible if required.</li> </ul>   |
| Outcome            | Investigation; outcome decided; relevant staff, volunteers, parents a<br>child notified of outcome of investigation; policies, procedures upda  |

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45



#### **Helpful Organisations**

Immediate Report – Child Protection; Victoria Police; Victoria Police Sexual Offenses and Child Abuse

Child Protection After Hours Crisis Line: 13 1278 (24 hours, 7 days a week)

Victoria Police Contact your local Sexual Offences and Child Abuse Investigation Team or call 000 and ask for police.

#### Victoria Police Sexual Offences and Child Abuse

Investigation Team Melbourne: 03 8690 4056 Dandenong: 03 8769 2200 Box Hill: 03 8892 3292 Knox: 03 9881 7939 Web: www.police.vic.gov.au/content.asp?document\_id=36448

Information and Support Services:

#### Australian Childhood Foundation

PO Box 525, Ringwood Victoria 3134 Tel: (03) 9874 3922 National Free Call: 1800 176 453 Web: www.childhood.org.au Email: info@childhood.org.au Web: www.safeguardingchildren.com.au Email: safeguardingchildren@childhood.org.au

#### Centre for Excellence in Child and Family Welfare Inc.

Level 5/50 Market Street, Melbourne Victoria, 3000 Tel: 03 9614 1577 Web: www.cfecfw.asn.au Email: admin@cfecfw.asn.au

#### **Child Family Community Australia**

Australian Institute of Family Studies Level 20 South Tower/485 La Trobe Street Melbourne Victoria 3000 Tel: 03 9214 7888 Web: www.aifs.gov.au/cfca

#### **Child Protection**

After Hours Crisis Line: 13 1278 (24 hours, 7 days a week)

#### **Commission for Children and Young People**

Level 20/570 Bourke Street Melbourne Victoria 3000 Tel: 03 8601 5884 Web: www.ccyp.vic.gov.au Email: childsafe@ccyp.vic.gov.au

#### **Children's Protection Society**

70 Altona Street, Heidelberg West Victoria 3081 Tel: 03 9450 0900 Web: www.cps.org.au Email: cps@cps.org.au

#### **Child Wise**

PO Box 1117, South Melbourne Victoria 3205 Tel: 03 9645 8911 National Helpline: 1800 991 099 Web: www.childwise.org.au Email: office@childwise.org.au

#### ChildSafe

PO Box 7127, Banyule Victoria 3084 Tel: 03 9037 6415 Web: www.childsafe.org.au

#### **Commissioner for Privacy and Data Protection**

Level 6/121 Exhibition Street Melbourne Victoria 3000 Tel: 1300 666 444 Web: cpdp.vic.gov.au Email: privacy@cpdp.vic.gov.au

#### **Royal Children's Hospital Safety Centre**

Flemington Road, Parkville Victoria 3052 Tel: 03 9345 5085 Web: www.rch.org.au/safetycentre Email: safety.centre@rch.org.au

#### VicSport

Level 3/375 Albert Road South Melbourne Victoria 3205 Tel: 03 9926 1376 Web: vicsport.com.au Email: admin@vicsport.com.au

#### Victoria Police

Contact your local Sexual Offences and Child Abuse Investigation Team or call 000 and ask for police.

## Fairhaven SLSC – By Laws Child Safety Policy

26<sup>th</sup> November 2019 (To be reviewed annually)



#### Victoria Police Sexual Offences and Child Abuse

Investigation Team Melbourne: 03 8690 4056 Dandenong: 03 8769 2200 Box Hill: 03 8892 3292 Knox: 03 9881 7939 Web: www.police.vic.gov.au/content.asp?document\_id=3644 8

## Victorian Equal Opportunity and Human Rights Commission

Level 3/204 Lygon Street Carlton Victoria 3053 Tel: 1300 891 848 TTY: 1300 289 621 Web: www.humanrightscommission.vic.gov.au Email: information@veohrc.vic.gov.au

#### Victorian Institute of Teaching

Level 9/628 Bourke Street Melbourne Victoria 3000 Tel: 1300 888 067 Web: www.vit.vic.edu.au Email: vit@vit.vic.edu.au Working with Children Check

#### **Department of Justice and Regulation**

GPO Box 1915 Melbourne, Victoria 3001 Tel: 1300 652 879 Web: www.workingwithchildren.vic.gov.au Email: workingwithchildren@justice.vic.gov.au

#### Youth Affairs Council of Victoria

Level 2/180 Flinders Street Melbourne Victoria 3000 Tel: 03 9267 3799 Tel: 1300 727 176 Web: www.yacvic.org.au Email: info@yacvic.org.au