

**Arts and Heritage Foundation of St Albert Board Minutes**  
**Little White School, 2 Madonna Drive, St. Albert**  
**7.00 – 8.30 pm on 19 January 2023**

**Present:** Jennifer McCurdy (Chair), Ahmad Sanni (Vice-chair), Tom Thackeray, Tim McFetridge, Max Frank, Ann Ramsden (executive director)

**Regrets:** Suzanne Richford (Secretary/Treasurer), Craig Cameron

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| <b>1. Call to Order</b>   |
| The Chair called the meeting to order at 7.00 pm and welcomed the new trustee, Max Frank.   |
| <b>2. Approval of Agenda</b>  |
| The dates for the annual AHF trustees meeting with Council was added to other business.<br><br>(2023/ 01) Moved by Tom Thackeray<br>The agenda be approved with the addition of the AHF trustees meeting with council added to other business. Carried.   |
| <b>3. Approval of Minutes</b>   |
| (2023/ 02) Moved by Ahmad Sanni<br>The minutes of the board meetings held on 8 December 2022 be approved. Carried.  |
| <b>4. Business Arising from Minutes</b>   |
| There was no business arising.  |
| <b>5. Report from the Executive Director</b>  |
| The Executive Director's report was accepted for information.<br>There was a discussion on the strategic priority <i>Engage Our Community</i> and some new 2023 initiatives that will support this pillar. These include the new website, that will be launched in late January, and the Digital Marketing Strategy. Both these initiatives built on the Marketing Audit conducted by Focus Communications in 2021.   |
| <b>6. Chair's Report</b>  |
| There was no update.  |
| <b>7. Finance and Audit Committee</b>   |
| The 2022 audit is in progress and the Finance and Audit Committee will meet with the auditors in February. There was a discussion on the new Government of Canada Community Services Recovery Fund being offered through the community foundations, and if the AHF is eligible.   |
| <b>12. Any Other Business</b>   |
| <ul style="list-style-type: none"><li>• The preferred date for the annual AHF trustees meeting with council is April 20 with the meeting venue the museum.</li><li>• Ahmad gave an update on the activities the Africans and African Descendant Friendship Club of St. Albert for Black History Month. This includes a proclamation being read by the Mayor on 4 February.</li><li>• A reminder that the 2023 Exhibition Launch will take place on 26 January at the Art Gallery of St. Albert.</li></ul> |

**13. Next Meeting and Adjournment**

(2023/03) Moved by Tom Thackeray to adjourn at 8.13 pm. Carried.  
The next board meeting is scheduled for 16 February at 7.00 pm.

**Signed as approved:**

  
Jennifer McCurdy, Chair