

2023 ANNUAL GENERAL MEETING (AGM) OF THE ARTS AND HERITAGE FOUNDATION

Package

- A** Notice of AGM
- B** Agenda, May 18, 2023
- C** Minutes from the AGM June 16, 2022
- D** Audited Financial Statements for year ended 31 December 2022
- E** Nominations to the board

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 2023 Annual General Meeting of the Arts and Heritage Foundation of St. Albert will be held Thursday, May 18, at 7 pm at the Little White School (2 Madonna Drive, St. Albert), for the following purposes:

1. Adopting the agenda
2. Adopting the minutes of the Annual General Meeting held on June 16, 2022
3. To receive the Chair's Report
4. To receive the Management Report
5. Treasurer's Report – Receipt of the Audited Financial Statements for the year ended 2022
6. To appoint auditors
7. To elect Trustees to the Board
8. To consider any other business as may be properly addressed at the meeting

Join us for:

6:30 pm Registration

7:00 pm Annual General Meeting

7:30 pm Nostalgic school room experience and refreshments

The Annual Report and AGM Package are available on our [website](#).

If you prefer to receive a printed copy, please contact Aimee Lauzon by email at aimeel@artsandheritage.ca or by phone at 780.651.5739.

To ensure quorum and confirm numbers attending, please RSVP by emailing Aimee at aimeel@artsandheritage.ca by Thursday, May 11, 2023.



ANNUAL GENERAL MEETING

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Thursday, May 18, 2023 at 7 pm Little White School

AGENDA

1. Call to order
2. Approval of agenda
3. Approval of minutes June 16, 2022
4. Reports
 - Report by Chair
 - Management Report
 - Secretary/ Treasurer Report
 - Acceptance of Audited Financial Statements for year ended 31 December, 2022
 - Appointment of Auditors for 2023
5. Election of trustees
6. Any other business
7. Adjournment

ANNUAL GENERAL MEETING of the ARTS AND HERITAGE FOUNDATION OF ST. ALBERT

Thursday, June 16 2022 at 7pm at the Heritage Sites, 4 Meadowview Dr St. Albert

ATTENDANCE: 30 guests in attendance (17 voting members; 6 non-voting members; 7 staff)

1. Call to order

7:02 Craig Cameron Chair of Arts and Heritage

2. Approval of Agenda

Francis Gagnon seconded Duff Jamison, Carried

3. Approval of 2021 AGM Minutes.

Toby Ramsden moved to adopt the AGM minutes held on May 27, 2021, seconded by Frances Gagnon. Carried.

4. Reports

4.1 Report by Chair

Craig Cameron welcomed everyone and thanked all the members for being here and for supporting us. He also thanked the board for all their work over the last year. He then thanked Ann and her staff. Craig noted it has been difficult to run a board during this challenging time and it has been difficult to be able to keep facilities open. He thanked staff for being dedicated and committed to the organization.

4.2 Management Report

Ann thanked everyone for coming and braving the weather. In 2021 the exhibition galleries were closed for 6 months but the museum and gallery gift shops were able to remain open due to provincial regulations. Our online presence gave the public chances to look at exhibitions and experience many virtual art programs and tours. Ann then thanked all of our staff and visitors for keeping of us going while our doors were closed. The Restriction Exemption program allowed AHF to open all of our classes and facilities within certain capacities. Some highlights to note were: the community garden opened, the Dr. Anne Andersen Garden, heritage homes opened for tours and programs, archives continues to process records, Gallery continued to be flexible and changed the types of exhibitions they were able to show. Community art classes began again in a limited form; we were able to work with many new Indigenous artists. We look forward to a strong year ahead. Ann thanked everyone for coming and continuing to support our programs.

4.3 Secretary-Treasurer/Auditor's Report

Presented by Suzanne Richford. The organization is in very good financial standing having navigated through covid exceptionally well. Suzanne made special reference to Natacha and Ann for this. Retail picked up over COVID. Significant decrease in revenues allowed us to receive funding from the Government.

Suzanne Richford moved that the audited financial statements for the year ending December 31, 2021, be approved. Seconded by Duff Jamison. Carried.

Recommendation from the board that Mowbray Gill LLP be appointed auditors for 2022

Moved by Allan Murdock seconded by Barry Bailey that Mowbray Gill LLP be appointed auditors for 2022. Carried.

5. Election of Trustees

The following slate was presented:

Craig Cameron: 3rd term Ending 2024

Suzanne Richford: 2nd term Ending 2024

Tim McFetridge: 2nd term Ending 2024

There were no new nominations from the floor. The slate, as presented, were acclaimed

6. New Business

Next year is the 25th anniversary would like to see the organization recognize this in some way.

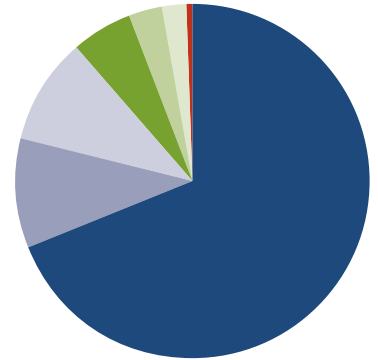
7. Adjournment

Motion by Ahmad Sanni seconded by Tim McFetridge at 7:27pm.

AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2023

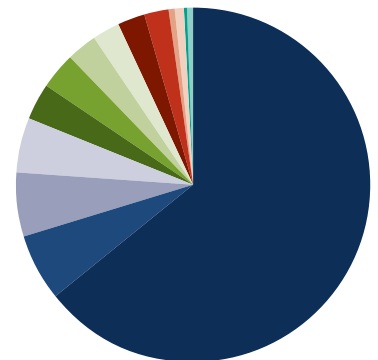
REVENUES

	2022	2021
● City of St. Albert operating grant	1,643,750	1,185,121
● Other grants	236,336	167,209
● Gift shop, art rental + sales and exhibition sales	230,489	79,713
● Program + site administration	130,805	65,032
● Donations, fundraising and sponsorship	75,702	60,965
● Father Lacombe Chapel	56,000	-
● Miscellaneous	7,029	3,361
	2,380,111	1,561,401



EXPENSES

● Wages, benefits and contracted services	1,562,676	1,501,149
● Repairs and maintenance	145,468	114,265
● Office	142,007	108,715
● Program supplies and expenses	122,832	68,031
● Rent	82,163	81,457
● Goods purchased for resale	75,904	48,229
● Advertising and promotion	71,505	60,767
● Utilities and telephone	61,543	56,171
● Father Lacombe Chapel	55,229	-
● Exhibition supplies and expenses	54,060	38,236
● Professional fees	16,946	15,530
● Insurance	16,790	15,097
● Projects	4,220	3,315
● Professional development	3,488	8,617
● Amortization	11,694	8,067
	2,426,525	2,127,646
Deficiency of revenues over expenditures from operations	(46,414)	(566,245)



OTHER INCOME (expenses)

COVID-19 subsidies	100,000	556,663
Proceeds on share redemption	5,219	-
Gain on disposal of furniture and equipment	4,922	-
St. Albert Historical Society Legacy Fund	-	36,853
	110,141	593,516
	63,727	27,271

For a copy of our full Audited Financial Statement please contact [click here](#).

NOMINATIONS TO THE BOARD

Ahmad Sanni (re-election)

Ahmad, a certified Project Manager and IT professional with over 30 years of experience, relocated with his family from Nigeria to Edmonton, Alberta, in 2007. Since 2009, they have happily resided in the scenic city of St. Albert.

Ahmad is an avid socializer who delights in connecting with individuals from all walks of life. He is also passionate about travel, particularly visiting historical places and heritage sites with his family. Giving back to his community through volunteering is a significant part of his life, and he finds joy in assisting others in achieving their goals.

Ahmad's interests extend to various art forms, including visual, performing, and modern art. He also has a profound appreciation for nature and the colourful trails it offers. Spending time with his family, reading, and following sports such as soccer, basketball, and hockey (Go Oilers!!!) are other pastimes he enjoys.

Currently serving as a board member for St. Albert Further Education, Ahmad is also an active member of the Nigerian Canadian Association of Edmonton. He strongly believes in preserving and maintaining our heritage, enabling us to learn from the past and pass on knowledge to future generations.

Ahmad is happily married with four children, including a set of twins.

Tom Thackery (re-election)

Tom has called St. Albert home since 1977. He and Kathy have three grown children and seven grandchildren. Tom became involved with AHF in 2012 and has served on the board as vice-chair and chair over the years. Tom is also vice president of the Willmore Wilderness Foundation and is a councillor for the Summer Village of Bonnyville Beach. Both he and Kathy are active volunteers in St. Albert.

Jennifer McCurdy (re-election)

Jennifer McCurdy joined the board in 2014 and served three terms. In 2021, she rejoined the board, serving as Chair in 2022. Jennifer is pleased to have the opportunity to put her name forward again for consideration. Jennifer is passionate about ensuring St. Albert is a thriving and caring community for residents and businesses. In December 2020, Jennifer retired from her position as President and CEO of St. Albert and the District Chamber of Commerce to devote more time to her family and community. She joined the St. Albert Sturgeon Hospice Association, where she helped set up their office and procedures as their first administrative coordinator. In the fall of 2022, she became the Executive Director of the St. Albert Community Foundation. In addition, she serves on the board of the St. Albert Rotary Club. Jennifer was honoured to receive Queen Elizabeth II's Platinum Jubilee Medal in recognition of her "valuable contribution to the province of Alberta." Jennifer believes strongly in the continued preservation of St. Albert's unique history and from her time overseeing the St. Albert Visitors Centre. She understands the importance of showcasing our heritage, culture and art to residents and visitors alike.