# HARVEY NORMAN HOLDINGS LIMITED

A.C.N 003 237 545

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> Telephone: (02) 9201 6111 Facsimile: (02) 9201 6250

25 October 2023

[Shareholder name] [Shareholder address]

Voter Access Code: [voter access code]

# **Notice of Annual General Meeting**

Dear Shareholder

#### 2023 Annual General Meeting

The 2023 Annual General Meeting of Harvey Norman Holdings Limited ACN 003 237 545 (Company) (Meeting) will be held at Novotel Sydney Olympic Park, 11A Olympic Boulevard, Sydney Olympic Park, New South Wales 2127 on Wednesday 29 November 2023 at 11:00am (AEDT).

We are pleased to be hosting the Meeting at the Novotel Sydney Olympic Park and Shareholders are invited to attend and vote in person. If you are unable to attend, you may listen to the Meeting live by telephone by dialling 1800 870 656 (within Australia) or +61 2 9009 0730 (dialling internationally) and providing your Voter Access Code (which is found at the top of this letter) (VAC).

Shareholders who listen by telephone will not be able to ask questions, make comments or cast live votes whilst the Meeting is in progress. Instead, Shareholders may submit a question or make a comment prior to the Meeting by sending an email to the Share Registry of the Company, Boardroom Pty Limited (Share Registry) at enquiries@boardroomlimited.com.au.

If you are unable to attend the Meeting, you may lodge a proxy at <a href="https://www.votingonline.com.au/hvnagm2023">www.votingonline.com.au/hvnagm2023</a>. To login, you must have your VAC and your postcode or country code. Proxies, questions and comments must be received by 11:00am (AEDT) Monday 27 November 2023.

If it becomes necessary or appropriate for the Company to make alternative arrangements for the holding or conduct of the Meeting, including changing the venue, implementing capacity limits or moving to online participation, we will announce this on the website of the Company (<a href="https://www.harveynormanholdings.com.au/2023agm">www.harveynormanholdings.com.au/2023agm</a>) and via the ASX market announcement platform.

## **Notice of Meeting**

The Notice of Meeting and accompanying Proxy Form, Explanatory Notes and Attachments (**Meeting Materials**) are now available online at the website of the Company (<u>www.harveynormanholdings.com.au/2023agm</u>) and the website of the Share Registry (<u>www.investorserve.com.au</u>). A complete copy of the Meeting Materials has also been lodged with the ASX.

The Company will not be mailing hard copies of the Meeting Materials by post to Shareholders, except where Shareholders have specifically elected to receive a hard copy by post by contacting the Share Registry.

The Company will be emailing an electronic version of the Meeting Materials to Shareholders who have provided email address details to the Share Registry.

### **Shareholder Communication Preferences**

If you would like to receive electronic communications from the Company in the future, please update your communication preferences online at <a href="https://www.investorserve.com.au">www.investorserve.com.au</a>. If you have not yet registered, you will need your Shareholder information including SRN/HIN details.

If you are unable to access the Meeting Materials online please contact the Share Registry at <a href="mailto:enquiries@boardroomlimited.com.au">enquiries@boardroomlimited.com.au</a> or 1300 737 760 (within Australia) or +61 2 9290 9600 (Outside Australia) between 8:30am and 5:30pm (AEDT) Monday to Friday.

#### Important dates

Below are important dates for Shareholders regarding the Meeting:

Notice of Meeting available at www.harveynormanholdings.com.au/2023agm	Wednesday 25 October 2023
First day to lodge a proxy or to submit questions or comments before the Meeting	Wednesday 25 October 2023
Last day to lodge a proxy or to submit questions or comments before the Meeting	Monday 27 November 2023 11:00am (AEDT)
Meeting at Novotel Sydney Olympic Park, 11A Olympic Boulevard, Sydney Olympic Park, New South Wales 2127	Wednesday 29 November 2023 11:00am (AEDT) In person registration will commence from 10:00 am (AEDT)

This document was authorised to be provided to the ASX by the Board of Directors of the Company.

Yours faithfully,

Chris Mentis

Company Secretary