

Front of House

About the role:

As front of house you will be representing the spa by being the first person our clients will interact with.

Your role will include ensuring that bookings, and the diary are well managed, under the guidance of the Spa Manager. This will be ensured by training you in our systems of management and administration such as booking and utilization of our equipment and rooms, allowing you to maximize the efficiency of those systems.

Responsibilities:

Your main responsibility will be client bookings, as well as providing customer support. Being the main point of communication between the spa and the clients, this opportunity allows you additionally to offer a wide range of PURE products such as gift cards, memberships, or retail.

Customer service will be an important part of your tasks, handling customer's inquiries within PURE's standards.

You will communicate with other team members to ensure the organisational standard is kept accordingly.

Requirements:

Experience - Front of house, retail and sales experience.

Knowledge and Skills - Computer literate, organised, training delivery, health & safety knowledge, proven sales achievements.

Personal Qualities - Good communication skills, confident, driven, uses initiative, good judgement, dependable, approachable.

Motivation and Expectations - The ideal candidate would show a desire to develop the role as well as their own career. You would hold a high expectation of yourself and others.

Contact us:

To find out more about Front of House opportunities at PURE Spa & Beauty, please email jobs@purespauk.com. You must have a right to work in the UK.