

Operations Team Member

Stashed Products is a manufacturer and supplier of novel bike storage systems. This is a new role created due to a sustained increase in worldwide orders. The role will have multiple responsibilities and tasks in various areas that will be different every day. You will be the key person who builds and packages our unique SpaceRail bike storage system and dispatch to our valuable customers.

From building products and packaging to helping with part processing – a unique role that will be challenging, fast paced and require a flexible skill set and the ability to learn new tasks quickly. Every day will be different, and the ideal person needs to be self-directed, motivated and problem solve without external help. There is significant opportunity to have a big impact on Stashed Products and be part of building its exciting future.

The role is based in Llanberis, North Wales and is part or full time and there is a requirement to be onsite in the warehouse 5 days a week with full training will be given to the right candidate. The ideal candidate will be full of energy, be punctual, tidy, passionate about cycling and the environment and be up for a big challenge!

Responsibilities

1. Assembly and manufacturing
 - a. Building products from component parts
 - b. Quality checking products and components at goods-in and during the production process
 - c. Controlling and counting stock
2. Packaging
 - a. Building packaging ready for sale
 - b. Packaging products ready for distribution
 - c. Labelling products
3. Distribution
 - a. Taking order slips and packaging ready for dispatch
 - b. Creating delivery orders using DHL software
 - c. Arranging delivery with couriers
 - d. Arranging and processing returns
4. General
 - a. General business start-up role including various tasks to setup and help run new business areas
 - b. Use of simple machinery and tools

Essential Skills

1. Ability to work in a small team and independently
2. Basic mechanical understanding of assembling products and ability to assemble intricate parts, requiring good hand dexterity
3. Ability to lift and move 25kg
4. Able to sit or stand for a prolonged period to operate small machines
5. Keen eye for detail and quality
6. Alerting required people to any problems with product assembly or quality
7. Excellent time management and self-guided work, but also able to follow a very defined list of instructions

8. Computer and smart phone literate
9. Ability to use basic functions of stock control and accounting software for data entry and job recording
10. Hands on "DIY" skills for constructing stores, photoshoot sets etc.
11. Some ability to work flexible hours when required.

Desirable Skills

1. Understanding of the bicycle and DIY world
2. Able to use email and basic computer software such as Microsoft Word, Outlook and Excel
3. Passion for cycling
4. Mechanical and product assembly understanding
5. Welsh speaking
6. Forklift license

Remuneration

1. Full training provided
2. £10.50/hour
3. 37.5 hour working week
4. Stashed uniform
5. Cycle to Work Scheme
6. Company pension
7. Discounted product scheme

Applications with CV and covering note to manufacturing@stashedproducts.co.uk