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| **Concrete Pump Supply: LTL / Truck Shipment Information Sheet** In order to ensure correct quoting, please ask your customers the following information, and give this to Pam along with weights and dimensions. | |
| Customer Name and ID:   Sales Order:   Delivery Address:    Weight:  Dimensions: | |
| 1. Does the facility we are shipping to have a trailer high dock?  2. Does it need a Liftgate  3. Is this a residential delivery address or non-standard address (strip mall, job site, etc.)?  4. What are the shipping hours?  5. Is an appointment required for delivery?    6. Do you need a notification such as a phone call prior to arrival?   7. Does this shipment need special handling such as a tarp or flat-bed?  8. Is this an oversized/over-length item?  9. Hold at Terminal?  10. Are we billing their freight account?  11. Have we delivered to this address before? | \_\_\_\_ Yes \_\_\_\_\_\_ No  \_\_\_\_\_ Yes \_\_\_\_\_\_ No  \_\_\_\_\_ Yes \_\_\_\_\_\_ No   Hours:   \_\_\_\_\_ Yes \_\_\_\_\_\_ No If Yes, explain:   \_\_\_\_\_ Yes \_\_\_\_\_\_ No   \_\_\_\_\_ Yes \_\_\_\_\_\_ No If Yes, explain:   \_\_\_\_\_ Yes \_\_\_\_\_ No  \_\_\_\_\_ Yes \_\_\_\_\_\_ No If Yes, freight line preference?  \_\_\_\_\_ Yes \_\_\_\_\_\_ No If Yes, freight line? Account number?  10. \_\_\_\_ Yes \_\_\_\_\_ No |
| Location Contact Name:  Location Contact Phone Number:   Are there any additional instructions? | |