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| **Concrete Pump Supply: LTL / Truck Shipment Information Sheet**In order to ensure correct quoting, please ask your customers the following information, and give this to Pam along with weights and dimensions. |
| Customer Name and ID: Sales Order: Delivery Address:  Weight:Dimensions: |
| 1. Does the facility we are shipping to have a trailer high dock? 2. Does it need a Liftgate3. Is this a residential delivery address or non-standard address (strip mall, job site, etc.)? 4. What are the shipping hours? 5. Is an appointment required for delivery?6. Do you need a notification such as a phone call prior to arrival? 7. Does this shipment need special handling such as a tarp or flat-bed? 8. Is this an oversized/over-length item? 9. Hold at Terminal? 10. Are we billing their freight account? 11. Have we delivered to this address before? | \_\_\_\_ Yes \_\_\_\_\_\_ No\_\_\_\_\_ Yes \_\_\_\_\_\_ No\_\_\_\_\_ Yes \_\_\_\_\_\_ No Hours: \_\_\_\_\_ Yes \_\_\_\_\_\_ NoIf Yes, explain: \_\_\_\_\_ Yes \_\_\_\_\_\_ No\_\_\_\_\_ Yes \_\_\_\_\_\_ NoIf Yes, explain:\_\_\_\_\_ Yes \_\_\_\_\_ No\_\_\_\_\_ Yes \_\_\_\_\_\_ NoIf Yes, freight line preference?\_\_\_\_\_ Yes \_\_\_\_\_\_ NoIf Yes, freight line? Account number? 10. \_\_\_\_ Yes \_\_\_\_\_ No |
| Location Contact Name: Location Contact Phone Number: Are there any additional instructions?  |