

Fire & Emergency Approved Evacuation Schemes

Do you need an Approved Evacuation Scheme?

A building owner must ensure their building complies with the Fire and Emergency New Zealand Act 2017 and the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018. A building that requires an evacuation scheme is called a 'relevant building'. These include the following:



1. Buildings where 100 or more people can gather together.
2. Buildings where 10 or more people work.
3. Buildings where 6 or more people sleep, unless there are 3 or fewer households.
4. Buildings storing certain levels of hazardous substances *.
5. Buildings used for early childhood, medical, and disabled care services, unless the building is a normal home.
6. Prisons and holding cells.

*Contact us for a full list of hazardous substances and quantities.

For a complete list and full details of buildings that are 'relevant buildings' refer to section 75 of the Fire and Emergency New Zealand Act 2017.

Owners of buildings with an automatic sprinkler system which meets one of the required standards (NZS 4541:2007, NZS 4541:2013, NZS 4515:2003 or NZS 4515:2009) and which are only used for either (2) or (3) (but not both) and none of the other uses listed above, don't need an approved scheme. However, owners of those buildings must give Fire and Emergency New Zealand notice that the building does not need an evacuation scheme using the *Notification that an evacuation scheme is not required form*.



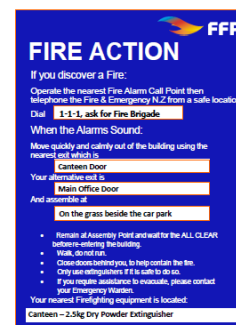
Sale and Supply of Alcohol Act 2012

Buildings that are used for the sale or supply of alcohol may also be required to have an approved evacuation scheme in place if they are deemed a 'relevant building' as above to comply with section 100 of the Sale and Supply of Alcohol Act 2012.

Trial Evacuations

Once your evacuation scheme has been approved you are required to maintain that scheme by completing trial evacuations no more than 6 months apart, complete a trial Evacuation Report and send a copy the Fire and Emergency New Zealand at evacuation@fireandemergency.nz

Note: All building are required to complete trial evacuations regardless of there being an approved scheme in place or not.



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