

MAXNOMIC[®]

OFFICE-COMFORT



ASSEMBLY INSTRUCTIONS

Dear Customer,

Thank you for purchasing a MAXNOMIC® chair.

You have chosen a high-quality product and we wish you as many years of satisfaction possible.

For the smoothest assembly of your chair, we ask you to follow the step-by-step instructions.

Your MAXNOMIC® Team

Step by step assembly video for your MAXNOMIC®



BEFORE WE BEGIN:

The chair shown in the photos might be a different model, however, assembly is the same for all of the chairs in the OFFICE-COMFORT category.










When unpacking: You might find slight creases in the upholstery. This is due to the tight packing, however, these creases will disappear after a few days of usage.

First, be sure to make yourself enough space to unpack the items and to organize them accordingly.

A second person to assist you would be helpful.

In addition to the seat and backrest,

these are the accessories for the assembly:

HEAD PILLOW		x1	TILT MECHANISM HANDLES		x1
ARMRESTS		x2	SIDE COVERS		x1
BASE		x1	CASTERS		x5
TILT MECHANISM		x1	SCREWS & TOOLS		x1
CYLINDER COVER		x1*			
GAS CYLINDER		x1			

***Notice for the use of the "SHORT" gas cylinder.**

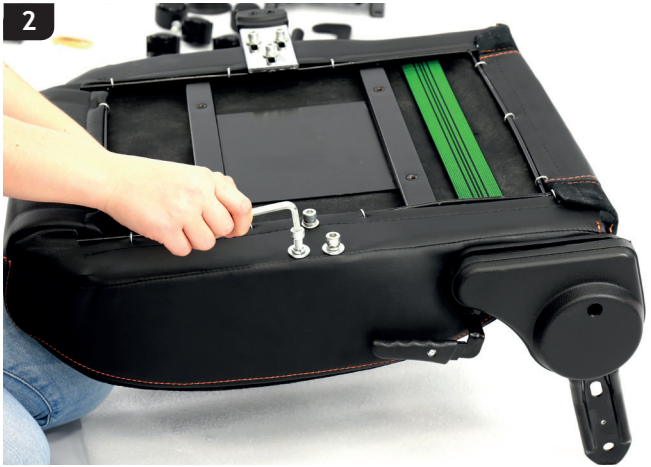
The short cylinder is too small for the cylinder cover. The cylinder cover is unnecessary for the function of the chair.

1



Unpack the contents of the box. Pro Tip: Use the foam packaging to prevent any damage to your floor.

2



If your second armrest is attached, skip to step 5. To install your armrest you need to turn the seat upside down and remove the 3 pre-mounted M8 screws and washers. Use the universal tool provided.

3



Position the armrest on the seat and replace the flat washers, then the spring washers followed by the M8 screws. Use the universal tool to tighten the 3 screws.

4



Stabilize the seat bottom while doing so.

5



Now remove the pre-mounted M8 screws from both sides of the backrest.

6



DO NOT use this lever before the backrest has been assembled! There is RISK OF INJURY!!!

7



Place the backrest carefully between the two brackets of the seat bottom.

8



Loosely screw in the 4 M8 screws, by hand.

9



Then align the backrest.

10



Tighten all the screws with the provided universal tool while keeping the backrest straight.

11



Place the side cover onto the bracket while lining up the screw hole on the cover with the screw hole on the bracket.

12



DO NOT OVER-TIGHTEN!!!
The cover is solely for cosmetic purposes and does not need to be over-tightened.



13 Adjust the backrest, by using the lever of the reclining mechanism, into it's back-most position.



14 Turn the chair over so that the bottom of the seat is facing upwards.



15 Now place the tilt mechanism over the screw holes as shown. The tilt mechanism knob should point towards the front edge of the seat bottom.



16 Loosely screw in the M8 screws provided by hand.



17 Once all screws are in place, tighten the screws firmly with the universal tool.



18 Place the handles on the tilt mechanism's axles. The rounded edge of the handles should point towards the front of the seat bottom.

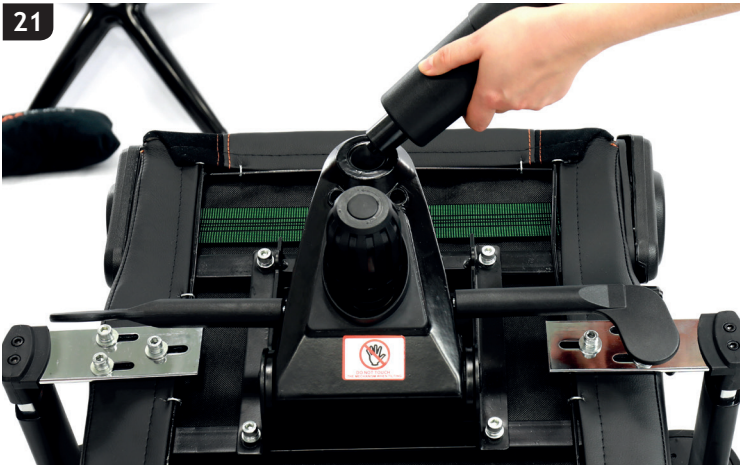


When both handles are in the right position, push them flush with the tilt mechanism. The axles should be completely covered by the handles.



Skip this step if you have the "SHORT" gas cylinder.

Place the cylinder cover over the gas cylinder.



Now plug the gas cylinder with the cover into the opening of the tilt mechanism.



Grab the base and the casters.



Push the base firmly onto the gas cylinder.



Insert the casters, one by one into the base. Wiggling while pushing the casters into the sockets can make it easier.

25



Now flip the chair upright, by placing one hand on the base and the other on the backrest. A second person may assist.

26



We're almost done! All that is left is placing your headrest pillow onto the headrest.

27



You can find the lumbar adjustment knob on the right side of the backrest. Please adjust to your comfort level.

28



Finally, sit down on the seat, doing so will allow the gas cylinder to set properly into the base.

29



Finished! We hope you enjoy your new MAXNOMIC® chair!

OPERATING INSTRUCTIONS



Premium Armrests

- 1 Outer Lift Tab: Up/Down
- 2 Front Button: Forwards/backwards Swivels left/right
- 3 Inner Middle Button: Slides sideways



Standard Armrests

- 1 Outer Lift Tab: Up/Down
- 2 Front Button: Forwards/backwards Swivels left/right
- 3 Inner Middle Button: Slides sideways

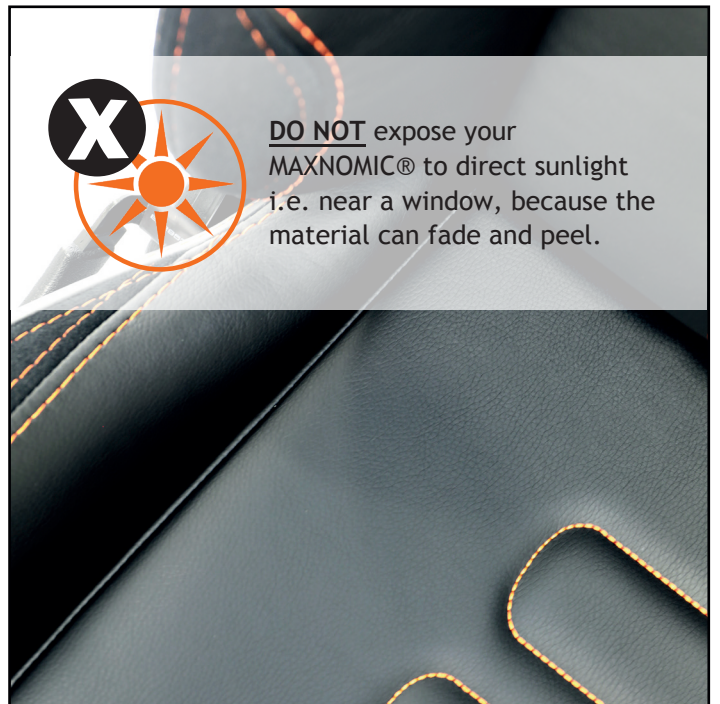


CLEANING INSTRUCTIONS



The headrest pillow can easily be cleaned with a damp microfiber cloth. To deep clean:

- Machine washable - Up to 90°F (Delicate Cycle)



UPPER MATERIAL / SYNTHETIC LEATHER:

Use a cleaning agent made specifically for synthetic PU leather. **DO NOT** use harsh cleaning agents (like those made for real leather) because it can harm the material.

ASSEMBLY FAQS

WHY DIDN'T I RECEIVE A CYLINDER COVER?

If you have ordered a "SHORT" gas cylinder for your chair, the cylinder cover is not included as the cover is larger than the cylinder itself, so it is not compatible. If you have ordered a "STANDARD" or "TALL" gas cylinder, please contact our support via: support@needforseatusa.com

WHY DID I HAVE SCREWS LEFT OVER AFTER FINISHING THE ASSEMBLY?

Our MAXNOMIC® is delivered with two spare screws.

WHY CAN'T I SCREW IN MY SIDE COVERS?

Ensure the cover is properly snapped into the bracket. Also be sure to use the Phillips head on the universal tool to properly screw in your side covers.

THE BACKREST OF MY CHAIR ISN'T STRAIGHT, WHAT CAN I DO?

In this case we would ask you to loosen the four screws of the backrest in order to properly align them. The backrest allows enough give for adjustment and alignment. It is important to tighten the opposing screws one after the other.

MY TILT MECHANISM IS LOCKED AND I CAN'T UNLOCK IT, DESPITE THE FACT THAT I HAVE ADJUSTED THE LEFT HANDLE. DO I NEED A NEW TILT MECHANISM?

Most likely the tilt mechanism can be released again. We ask you to lift the left handle and lean back slightly at the same time. You should hear a "clack" as the bar unlocks inside the tilt mechanism, allowing you to rock the chair freely. This is a safety feature to prevent accidentally unlocking the tilt mechanism.

MY CHAIR HAS PRESSURE POINTS AND CREASES, DO I HAVE TO SEND IT BACK?

Due to tight packaging, the PU leather may arrive with some pressure points and creases. These will disappear after a few days on their own and through using the chair.

THE HANDLES TO ADJUST THE TILT MECHANISM ARE HARD TO ASSEMBLE, WHAT CAN I DO?

The handles should fit entirely on the tilt mechanism axles, so assembly will require some force.

! IMPORTANT SAFETY ! INSTRUCTIONS !



Do not sit close to the front of the seat!



Do not let anyone press down on the back-rest while the seat is reclined.



Do not put all of your weight on the backrest!



The chair is not designed for two users!



Make sure your weight is evenly distributed while reclining.



Make sure to press your back entirely on the backrest for proper support.

**WE ONLY PERMIT USE OF OUR ORIGINAL MAXNOMIC® CASTERS!
WE DO NOT ASSUME ANY WARRANTY AND OR LIABILITY FOR DAMAGE CAUSED BY
IMPROPER USE OF THE CHAIR, USAGE OF THIRD PARTY ACCESSORIES OR FOR NOT OBEYING
THE SAFETY INSTRUCTIONS!.**

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