



THE ULTIMATE WEDDING PLANNING CHECKLIST

Budgeting

- Wedding budget
- Buy wedding insurance

Wedding Announcement and Invitations

- Engagement party invitations
- Save-the-date cards
- Wedding invitations suite
- Bridesmaid proposal cards
- Bridal shower invitations
- Rehearsal dinner invitations

Day-of-Stationery

- Welcome sign and other signage
- Seating chart
- Escort cards
- Guestbook
- Ceremony programs
- Vow books
- Menu cards
- Place cards
- Table numbers
- Bar menu
- Favor tags
- Thank you cards

Initial Planning

- Wedding date
- Initial guest list
- Wedding style and theme
- Wedding planner
- A designated person for day-of-tasks
- Premarital counseling

Ceremony

- Book ceremony venue
- Choosing officiant
- Wedding rings
- Writing vows

Ceremony Details

- Ceremony music
- Ceremony musicians
- Plan any additional elements
- Ring bearer pillow
- Aisle runners
- Ushers

Notes:



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Reception

- Book reception venue
- Book caterer
- Seating chart
- Wedding rental

Groom's Attire

- Tuxedo/suit
- Shoes
- Bowtie/tie
- Cufflinks

Reception Details

- First dance
- First dance lesson
- Finalize wedding menu
- Wedding cake
- Toast and speeches
- Gift drop-off area
- Timeline/itinerary for day's event
- Emergency contact list

Bridesmaid Attire

- Dresses
- Accessories

Groomsmen Attire

- Tuxedo/suit
- Bowtie/tie

Bridal Attire

- Bridal gown
- Bridal Shoes
- Lingerie
- Hosiery
- Jewelry and accessories
- Headpiece/veil
- Gloves
- Garter

Alterations and Fittings

- Bride
- Groom

Notes:



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Flowers

- Bride's bouquet
- Bridesmaid bouquets
- Corsages
- Flower girl bouquet/basket
- Boutonniere
- Ceremony altar flowers
- Ceremony aisle flowers
- Ceremony pew flowers
- Reception table centerpieces

Gifts and Favors

- Bridal shower gifts and thank you cards
- Wedding favors

Entertainment

- Book a DJ or band
- Create a playlist
- Entertainment for guests

Photographer and Videography

- Book a photographer and videographer
- Engagement photoshoot
- Pre-wedding photoshoot
- Wedding day photoshoot

Beauty and Grooming

- Book hair and makeup trials
- Manicure/pedicure
- Confirm appointments for wedding day
- Plan additional treatments

Transportation

- Book bride and groom transportation
- Transportation for guests

Out-of-Town Guests

- Block hotel rooms
- Welcome packs

Notes:



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Registry

- Create wedding registry
- Share registry via wedding website or invitations
- Monitor registry

Rehearsal Dinner

- Book rehearsal dinner venue
- Rehearsal dinner guest list
- Rehearsal dinner program

Legalities

- Obtain marriage licence
- Prepare documentations
- Legal name change

Post-Wedding

- Honeymoon
- Access your will
- Send out thank you cards
- Update your phone numbers and addresses
- Exchange or return unwanted gifts

Pre-Wedding Celebrations

- Plan Bachelor Party
- Plan Bachelorette Party

Miscellaneous

- Wedding day emergency kit

Notes: