



## Finishes Care and Maintenance

With regular care and maintenance, your Herman Miller furniture will provide years of superior performance and satisfaction. To maintain the finish quality of your Herman Miller product, please follow the cleaning procedures provided below.

### Coated Metal

#### Normal Cleaning

Wash coated metal surfaces with a soft cloth soaked in detergent and warm water; rinse thoroughly and dry.

Remove scuff marks from low-gloss coatings with pre-softened paste wax, following the instructions on the label.

Remove scuff marks and scratches from high-gloss coatings using automotive polishing compounds, either liquid or paste.

After polishing, apply a pre-softened automotive paste wax to restore original sheen.

*Do not use abrasive, acid, alcohol-based, or solvent-based cleaners; they may damage the paint finish.*

*For assistance in determining the appropriate colour and gloss for Herman Miller touch-up paint, contact your Herman Miller Customer Care Representative.*

### Polished Aluminium (uncoated)

#### Normal Cleaning

Apply a pre-softened paste wax to polished aluminium components following the instructions on the label.

*In humid atmospheres near salt water, apply the wax once a month.*

*In other areas, apply wax every three months to maintain the appearance of the aluminium.*

### Polished Chrome, Trivalent Chrome

#### Normal Cleaning

Wet cheesecloth in a nonabrasive cleaner, like liquid dish soap, and rub the chrome component lightly until the original luster reappears.

Dry the component with a clean soft cloth to remove any soap residue.

### Acrylic Glaze

*Action Office® glazed panels, Canvas Office Landscape®, and Renew™ Link screens*

#### Normal Cleaning

Rinse the surface with clean water to remove any particles of dust or other abrasive materials.

Sponge the plastic gently with warm water and a mild, nonabrasive soap or a solution of ammonia and water.

Rinse thoroughly with clean water and dry with a soft cloth.

After cleaning, the acrylic glazing can be polished with a good wax polish applied with a clean, soft flannel pad.

*Do not use benzene, acetone, denatured alcohol, or gasoline.*

*These solvents soften the surface of the plastic and may cause damage.*

*Also avoid using glass cleaning compounds, abrasive cleaners, and hard instruments.*

*Make sure cleaning materials are free of grit and other foreign materials.*

# Materials

## Glass

*Ethospace® glazed tiles, Canvas Office Landscape®, Layout Studio®, and table tops*

### Normal Cleaning

Use products specifically designed for glass.

## Plastic

### Normal Cleaning

Wash plastic surfaces with a soft cloth soaked in mild detergent and warm water.

Rinse thoroughly and dry with a clean soft cloth.

*Do not use solvents or abrasive kitchen cleaners.*

## Flex-Edge™

### Normal Cleaning

Use a soft cloth or sponge and mild cleaner suitable for counters and other household surfaces such as 409® or Fantastik®.

*Do not use abrasive, alcohol-based, or solvent-based cleaners; they may damage the surface.*

## Melamine, Laminates

*Products using melamine and laminate include tabletops, work surfaces, counter caps, transition surfaces, and storage products.*

### Normal Cleaning

Wash the laminate with a soft cloth and a solution of mild detergent and warm water.

Rinse thoroughly and dry with a clean soft cloth.

For minor repair of burns or other stubborn marks, apply a nonabrasive liquid kitchen cleanser with a soft cloth soaked in warm water.

Rub in the direction of the grain; use caution to avoid damaging the surface texture or gloss.

If no grain direction is visible, rub with a light, circular motion.

*Do not use powdered abrasives or other harsh cleansers like hypochlorite bleach, hydrogen peroxide, nitric or hydrochloric acids, or lye; they may deface the surface and change the finish colour.*

## Formcoat®

*Canvas Office Landscape®, Ethospace® System, Everywhere™ Tables, Exclave®, Prospect™, Public Office Landscape™, Renew™ Link, and Renew Sit-to-Stand Tables*

### Normal Cleaning

Wash with a soft cloth and a mixture of a mild detergent and warm water; wipe dry with a clean soft cloth.

Avoid the following types of cleaning agents: Lysol cleaners, abrasive cleaners (Soft Scrub, Comet, etc.), and acetone based cleaners.

For spot cleaning, spray with Fantastik®, 409®, or Kleerdex Company's Kleer Off General Purpose Cleaner and wipe until dry with a clean soft cloth.

To clean metal marring, use a product called ZUD, which will remove the metal marring without changing the gloss or colour of your Formcoat product.

*Caution: Use proper care to minimize overspray on materials near Formcoat surfaces. Overspray on materials near Formcoat may cause permanent damage to the surface of those materials.*

## Durawrap

### Normal Cleaning

Use a sponge or clean soft cloth with Soft-Scrub without bleach, Fantastik®, 409®, or Kleerdex Company's Kleer Off General Purpose Cleaner.

For tough marks or stains caused by spills, graffiti, heel marks, etc., apply cleaners such as Crown Anti-Vandal Spray, DWRT, Kleerdex Company's Kleer Off Graffiti Remover, or Atlanta Sundries Goof-Off. (These are specialized cleaners that should be used for small areas only.)

After cleaning, rinse the surface thoroughly with clean water.

For previous cleaning residue, which may be evident as soon as surface dries or over a long period of time, use a specialized cleaner such as Johnson's Wax Step OFF.

*Do not use powdered cleansers or ammonia-based cleaners; they leave a residue if not properly wiped off.*

# Materials

## Corian®

### Normal Cleaning

Wash the Corian surface with a clean soft cloth and a solution of mild detergent and warm water, ammonia-based household cleaner, or counter top cleaner.

Always clean using a circular motion.

*Do not use window cleaners; they can leave a waxy build-up that dulls the surface.*

## Stone

*Tabletops of marble and quartz*

### Normal Cleaning

Wash with a soft cloth and a mixture of a mild detergent and warm water. Rinse with warm water and wipe dry with a clean soft cloth.

Rinse the tabletop with warm water to remove surface dirt and wipe dry with a clean soft cloth for routine maintenance.

### Acid-based Liquids, Such as Coffee, Wine, and Fruit Juice

Wipe up immediately using a clean soft cloth. The longer a spill remains, the more difficult it will be to remove and may stain.

*Do not use abrasive, acid, alcohol-based, or solvent-based cleaners, they will damage the surface.*

## Wood & Veneer

*Herman Miller products finished with wood, wood veneer, or recut wood veneer.*

### Normal Cleaning

Dust furniture with a slightly damp soft lint-free cloth.

Wipe dry with a dry soft cloth in the direction of the wood grain.

### Once a Month

Clean the surface with a soft cloth dampened with a quality cleaner formulated for wood furniture.

Wipe the surface in the direction of the wood grain to remove dirt and fingerprints.

Wipe dry with a clean dry cloth.

### Twice a Year

Apply a good quality furniture polish with a clean soft cloth.

*Do not use aerosol-powered cleaners or polishes.*

*Also, do not use polishes containing waxes or abrasives, or polishes that are oil based.*

### Minor Repair of Water Rings, Stains, and Scratches

Rub the surface lightly in the direction of the wood grain using No. 0000 steel wool.

Apply a scratch-removing polish with a colour and value that simulates the veneer.

If the scratches are deep, consult a professional furniture refinisher.