CTA

Rolling Floor Stand
with Security Laptop Holder

LT-SCGS

INSTRUCTION - MANUAL

CONTENTS:

x1 · x1 · x4 · x2 · x4 · x1 · x1 · x4 · x2 · x1 · x1
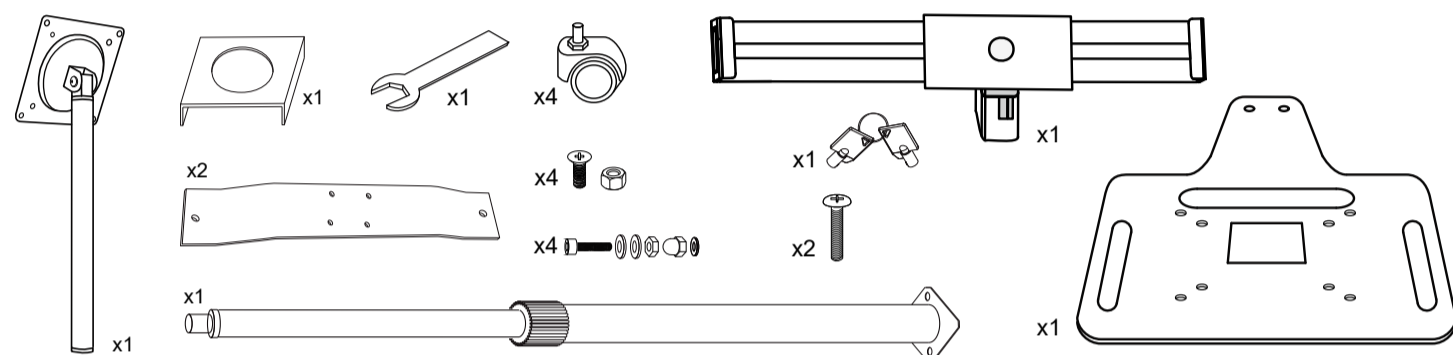
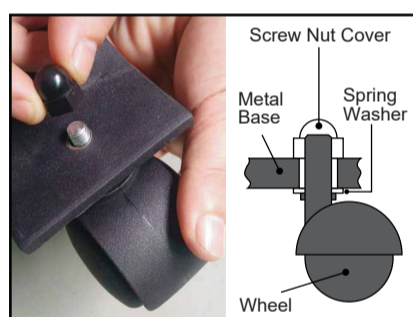## INSTALLATION:
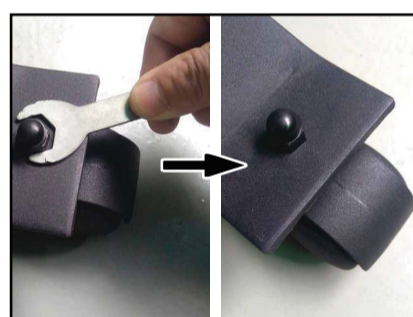
1. Installing the weels

Screw Nut Cover
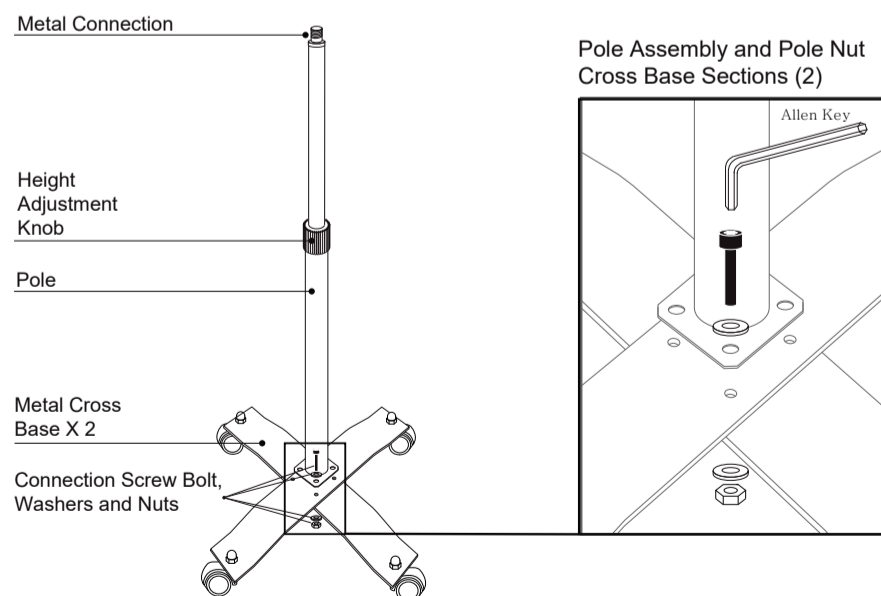Metal Base
Spring Washer
Wheel

1A. Place a spring washer over the screw bolt on the wheel.

1B. Place the screw bolt from each wheel through the metal base, then place a nut cover over the top of each. Screw down clockwise by hand, then use wrench to tighten.

2. Base Assembly and Connecting the Metal Cover:

Metal Connection

Height Adjustment Knob

Pole

Metal Cross Base X 2

Connection Screw Bolt, Washers and Nuts

Pole Assembly and Pole Nut
Cross Base Sections (2)

Allen Key

2A. Place the metal base pieces with the higher piece on top of the cross base. Align the holes at the bottom of the pole with the holes on the cross base.

2B. Insert a screw bolt with a washer into each of 4 holes. Place another washer on the underside of each screw bolts.

2C. Grip the nut on the underside with one hand, and use the other to tighten each screw with the Allen key. Repeat to tighten all four screw bolts.
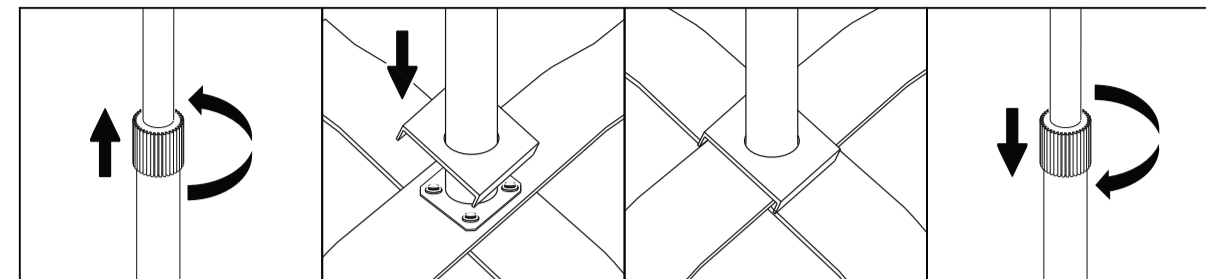
2D. Rotate the grip counter clockwise to loosen completely and remove from top of pole.

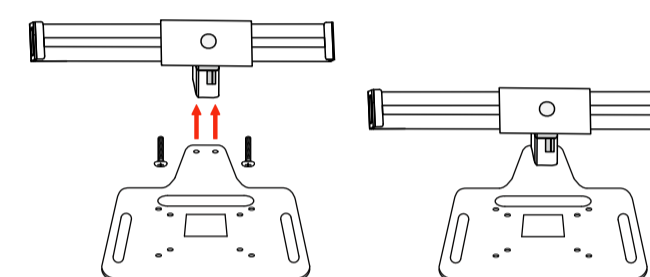*2E. Place the square metal cover over the top of the pole and slide down to stand base.*

2F. Place grip back over stand pole and tighten

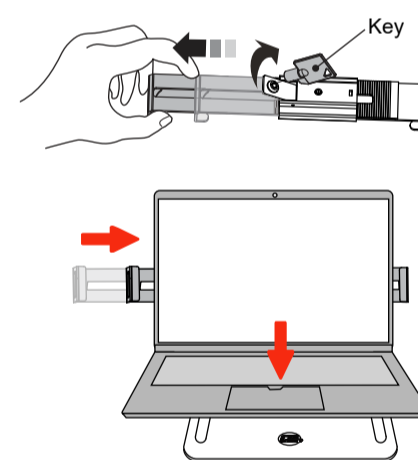### 3. VESA Pole Assembly to Base:

3A. Screw in Clockwise ADD-VPOLE into Base Pole as shown above.

4. Connecting the Holder to the Laptop Plate:

*4A. Screw up the screws (2) by a screwdriver to connect the Holder to the Laptop Plate as shown.*

5. Installing Laptop to Holder:

** Laptop shown for illustration and NOT INCLUDED.

Key

5A. Insert key into lock at back of holder. Turn clockwise to unlock, then slide to open. Install Laptop against fixed end, then slide closed to hold tight. Turn counter-clockwise to lock, then slide to open.

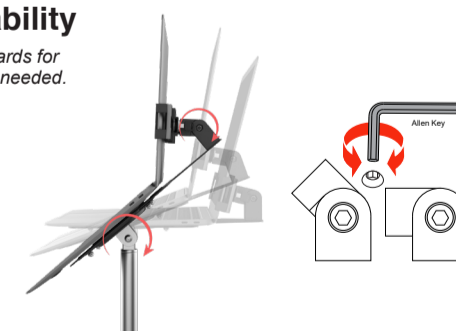### 6. Installing Holder to Base Plate:
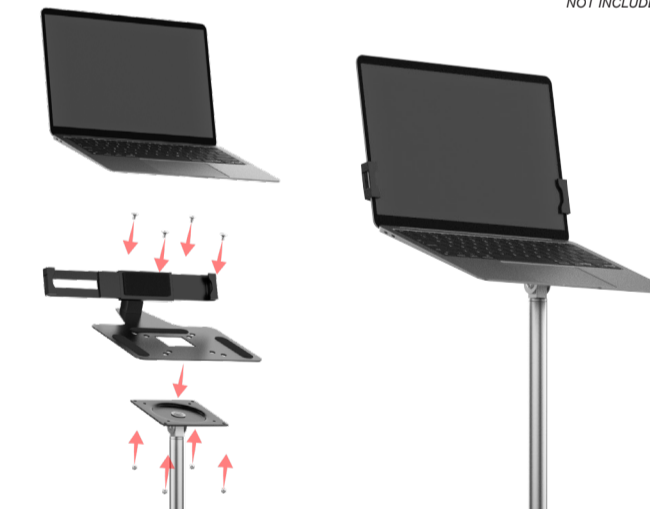
**Laptop shown for illustration and NOT INCLUDED.

6A. Align holder to Base VESA Plate and insert the screws (4) from top and the Nuts (4) from bottom and screw it clockwise to secure it.

Tilt Adjustability

Tilt front and backwards for preferred angles as needed.

Allen Key

**Laptop shown for illustration and NOT INCLUDED.

Loosen and tighten the screw of the hinge with Allen Key to adjust the angle of the holder as shown.

Height Adjustability

Slide up and down for preferred Height as needed.

**Laptop shown for illustration and NOT INCLUDED.

Turn the adjustment knob Counter-clockwise to loose the pole then slide it up and down to desired height and then turn it clockwise to secure it.