**Stage 1.** Decide on the location of your number/s and position the fixing template accurately onto the required surface with masking tape. The weld studs on the reverse of the numbers are 3mm diameter and 12mm long.

**Stage 2.** Using a centre punch [or pencil] mark the fixing centres accurately following the marks on the fixing template.

Drill holes accurately with a 3mm drill bit to a depth of 12mm.

Offer the first number into position to check the accuracy of your drilling [it is important to drill the holes at right angles to the fixing surface so that the pins on the numbers can travel in easily without loosing alignment with each other. The black circles shown on the fixing template are the correct drilling positions.

Carefully check that the centre points of each of the weld studs are aligned with the two holes before proceeding to the next stage.

**Stage 3.** Add a small pea sized amount of Araldite [or suitable adhesive] into each hole at this stage if desired. It is recommended that you do this one number at a time in case complications delay your progress! Then gently guide the weld studs on the numbers into the holes by hand ensuring that the front surface of the number stays parallel to the fixing surface. *Push the number in by hand as far as it will go, ensuring that it travels equidistant [both top and bottom] to the vertical surface*. Finally, using a hammer with a piece of soft wood or fibre board to protect the surface of the number, *gently* tap the number until it stops flush to the wooden surface.

There should be no further cleaning required unless excessive glue has been used. The surface of the letters can be cleaned with stainless steel cleaner and a soft cloth at the end of the installation.