



ORDERING & CONTACT INFO

Call 260-490-2222 from 9:00 a.m. to 4:30 p.m. EDT, Monday through Friday.

Mail orders to:

Willowgreen
10351 Dawsons Creek Blvd. Suite B
Fort Wayne IN 46825.

Fax orders to: 260-497-9622.

Send emails to

orders@willowgreen.com.

Order on our Web site at

www.willowgreen.com.

Quantity Discounts. We offer generous volume discounts on most of our products. Please call for discount information.

Preview Policy. Preview videos for up to 10 days. Pay only the cost of shipping and handling based upon the purchase price of the product (see chart at right). Invoice for purchase will be sent when 10-day preview period expires.

Satisfaction Guaranteed. Return any saleable product within 30 days for full refund, less shipping and handling. We charge a restocking fee for *When Mourning Dawns Guidebook* and *A Helpers Guide to Grief: Presenter's Kit*. No returns on electronic products.

Credit Card Orders. Supply Visa, MasterCard or Discover number, expiration date, name on card, and 3-digit security code when placing order.

Shipping Method. We ship UPS ground or USPS. Delivery time is normally 5 – 10 business days.

Rush Orders must be placed by 10:00 a.m. EDT to ship that day. We can ship UPS 3-day, 2nd day air or overnight for an additional cost.

TYPES OF PERFORMANCE RIGHTS

Personal Use means you are purchasing the video for yourself or another strictly for individual use. It is not licensed for public use.

Professional Use gives you the rights to show a DVD on a video monitor or video projector to a group of people for educational or inspirational purposes. You may use multiple monitors within the same room. Professional Use also gives you the rights to use a DVD in a resource library to loan to individuals.

Closed Circuit TV Use includes rights for an organization to broadcast a Willowgreen presentation on a single-site CCTV system. If an organization has multiple physical sites, CCTV rights must be purchased for each site. Please call our office to inquire about how a CCTV contract works and the associated costs.

A – Order Form for discounted books or CDs (10 or more total)



(No discounts on DVDs, audios, books G235, K211, and presenter's kit R101)

Qty.	Item #	Title or Description	Price Each	Total Price
= Total number of books and CDs (use this number to find discount)			Subtotal A	\$
			Subtract quantity discount (if any)	
			Total A	\$

B – Order Form for non-discounted items.

Qty	Item #	Title or Description	Price Each	Total Price
			Total B	\$
			Add Totals A and B	\$
			Shipping and handling	
			Sub-total	\$
			Indiana residents sales tax (7%)	
			GRAND TOTAL	\$

RESIDENTIAL ADDRESS BUSINESS ADDRESS

SHIP TO:

Attention: _____ Organization: _____
 Street Address: _____
 City: _____ State/Province: _____ Zip/Postal Code: _____
 Telephone: _____ Purchase Order #: _____

Please pay in U.S. Dollars only.
 We request that all international orders be placed on a credit card.
 Checks must be drawn on a U.S. bank
 Please bill us. Check or money order enclosed. Credit card information attached.

Shipping and Handling Charges in the U.S.A.

(Charges are subject to change.)
 Total purchase before discounts:
 \$9.99 or less \$ 6.00
 \$10.00 to \$24.99 \$ 8.00
 \$25.00 to \$64.99 \$10.00
 \$65.00 to \$99.99 \$12.00
 \$100.00 to \$149.99 \$14.00
 \$150.00 to \$199.99 \$16.00
 \$200.00 to \$299.99 \$18.00
 \$300.00 to \$499.99 \$20.00
 \$500.00 & over will be calculated based on weight.

International Orders are calculated based on weight.

Quantity Discounts for Willowgreen Publishing Books, CD727 and CD706

10 to 99 copies 15% discount
 100 to 249 copies 20% discount
 250 to 499 copies 25% discount
 500+ copies Call for pricing

Please sign me up to receive *InSight*, Willowgreen's free email newsletter.

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Photocopy or cut along line to mail or fax order.