



10020 Reading Road
Cincinnati, OH 45241
513-607-6622
www.iSPACEstem.org

Get Ready to Blast Off!

We are eagerly awaiting the arrival of the 2024 campers!

WHAT TO BRING

- Lunch: All campers should bring a water bottle and a sack lunch/drink with them each day. Please be sure to label water bottles and lunches with your child's first and last name. Refrigeration is not available, so please pack non-perishable items or use a lunchbox with ice packs.
- A light jacket or sweatshirt is strongly suggested since classroom temperatures may vary throughout the day.

WHAT NOT TO BRING

iPods, video games, toys, etc., are not permitted at camp. iSPACE is not responsible for any valuables or money that may be lost or stolen. PLEASE leave these types of items at home. We strongly suggest that campers do not bring LEGO pieces or robots as well. It is challenging to keep a camper's personal LEGO pieces separated from all the other LEGO items at camp!

Cell phones are permitted. However, cell phones are not to be used during camp hours. Cell phones must be turned off or set to silent mode during these times. We encourage campers to leave their phone at home or keep it in a pocket or a backpack or lunchbox during camp hours. An instructor may take the cell phone during the camp session and return it at the end of the day to a parent/guardian if these guidelines are not followed.

BEHAVIOR CODE (As agreed upon when registering)

Campers are expected to demonstrate respect for all persons and property at all times. We reserve the right to dismiss any child from camp for the remainder of the week who is disruptive, disrespectful, or jeopardizes his/her own safety or the safety of any other camp participant or staff. If a student is dismissed from camp, iSPACE will not refund the camp fee.



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POTTY TRAINED (As agreed upon when registering)

All campers **must** be potty trained and free of accidents to attend our camps.

CAMP RULES (Please review with your child.)

1. Speak for yourself and not for anyone else.
2. Listen to others, and then they'll listen to you.
3. No put-downs - who needs them?
4. Participate in group activities and stay with the group.
5. Show respect! (Respect for the other campers, instructors, facility, and equipment is a must!)
6. Take charge of yourself - you are responsible for yourself!
7. Follow all safety rules.
8. Have Fun!

We ask for your cooperation and patience during all the drop-off and pick-up procedures so we may do our best to ensure all campers' safety. Your children are very important to us as well!

DROP OFF

- Information will be emailed to the parents two weeks before the camp begins with drop-off procedures.

PICK UP

- Information will be emailed to the parents two weeks before the camp begins with drop-off procedures.
- Camp ends at 3:00 p.m. Late Pick-up: If a camper is not picked up by 3:15 p.m., a late fee may be charged.

FREQUENTLY ASKED QUESTIONS

What is the procedure if a camper will be absent?

Please call 513-607-6622 before 8:45 a.m. and leave a message if your child will be absent. Please be specific, stating your child's full name and their camp group.



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What if a camper is arriving late or needs to be picked up early?

Please call 513-607-6622, and we can let you in or bring the camper out to you.

What if there is an emergency or late pick-up?

- If there is an emergency in which no one on your list can pick up your child, the primary parent/guardian must call 513-607-6622 and speak with an iSPACE staff member to allow another adult to pick up your child.
- During camp hours, the camp director may be in camp rooms, so please leave a message. Messages will be checked periodically during the day. Non-urgent messages may not receive a response until after camp hours.
- If an emergency arises that causes a delay in picking up your child, please call us so we can reassure them that you are on your way. If you pick-up your camper after **3:15 p.m.** from camp, a late fee may be charged.

What if the camper becomes ill or is injured?

If a camper becomes ill or injured at camp, we will notify the parent/guardians listed on the registration as soon as possible so you may pick up your child if necessary. If you are not available, we will call the emergency contacts. Please keep this information current. In an emergency, we will call 911.

What if the camper has special needs?

Please be sure we have been notified about any special needs or allergies (food, latex, etc.) The camp director will contact you before your child's camp starts to get more information on your child's particular needs.



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What if the camper needs medication(s)?

- Please notify the Camp Director in advance of your child's camp session(s) by phone or email that your child may need medication during the camp session.
- **NO** MEDICATION CAN STAY WITH YOUR CHILD IN THEIR CLASSROOM.
(Exception - EpiPens and inhalers will stay with the individual instructor or can be worn by the camper. Please let us know if the medication can remain at camp for the week or needs to be returned at the end of each day.)
- **ALL** medications must be given to camp staff upon arrival at drop-off. Only the Camp Director(s) may administer a camper's medication except for EpiPens and inhalers, which camp teachers can administer. Prescription medication must remain in the original packaging, indicating the patient's and prescribing physician's name, date of prescription, dosage, and medication name. Also, please indicate the time(s) and any special instructions for administering the medication.
- Over-the-counter medications will be administered only with the written consent of the camper's parent or guardian. Be sure to clearly indicate the dosage, time(s), and any special instructions for administering the medication.
- If you have any questions or concerns about the medication policy, please contact the Camp Director at campdirector@iSPACEstem.org at least a week in advance of your scheduled camp session.

Can I stay on campus during the camp day?

No, we will only be allowing campers into our camp buildings.

Can I speak with the camper's instructor?

We welcome questions and input; however, please wait until pick-up is over to speak with the individual instructor so that the pick-up process runs as smoothly and quickly as possible. Please keep in mind that the Camp Director can answer most questions via a phone call or email.

SUMMER DAY CAMP CONTACTS

Camp Director and General Information: 513-607-6622,
campdirector@ispacestem.org or info@iSPACEstem.org.