# Trademaster

#### Window & Sliding Door - Order Form

Name: Phone:	Invoice #:					
Address:	Date:					
Delivery or Pick-Up: Email:	Due Date:					
I confirm the below order details and dimensions to be correct - Customer Signature:						
Aluminium Colour:	Window Sizes: Timber Stud Sizes:					
Timber Reveal Details:	Comments:					

QTY	HEIGHT (mm)	WIDTH (mm)	WINDOW	SLIDING DOOR	TIMBER REVEAL	FLYSCREEN	LOCK

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### Note: Please carefully review your order along with our terms and conditions to ensure your requirements have been interpreted correctly.

#### **Conditions of Aluminium Window & Door Orders**

- 1. All orders must be paid in full before we begin production.
- 2. Orders will not be processed until full payment is made for the whole order.
- 3. All windows are made to measure, after you have purchased it there is no exchanges or refunds. Please choose you sizes carefully.
- 4. All windows and screens cannot be cut down or altered in any way after a purchase has been made. If a mistake has been made, we will need to make a brand new one.
- 5. Customers agree to pick up the goods within 5 working days after they have received a phone call to pick up. Failure to do so will incur a storage fee of \$20 per day, this is **NON-NEGOTIABLE.**
- 6. Deliveries are to be received by customers with a minimum of 2 people on site. Delivery times are from 7am 3pm only. We do not call before delivery; customers are expected to be there on the given delivery day. If a delivery goes out and the customer is not there with a minimum of 2 people to unload, you will be charged another delivery fee to send out again. If you decide to pick up your windows instead of getting them delivered a refund of the delivery charge will not be given.
- 7. Unless otherwise stated, Trademaster does not warrant that glass supplied in our windows and doors conforms with standards AS 1288-2021.
- 8. We refer to measurements in 2 ways, there is a **"Window Size"** and **"Timber Stud Size".** For example: a 600 high x 610 wide is a Window Size, if we add timber reveals on it, the overall size will change to 640 high x 650 wide. You must make it clear if your measurements are "Window Size" or "Timber Stud Size".
- Payment can be made by Cash, Card (1.1% Surcharge when selecting credit only) or Bank Transfer.
  Payment must be made before we begin production.