

**Posted as of March 19, 2024**

**Company:** Progress Luv2Pak International Limited

**Job Title**

Vice President, Contract Manufacturing & Optimization

**Work Location**

20 Tangiers Road, North York, Ontario M3J 2B2

**Annual Base Salary Range:** \$110,000 to \$120,000 per year, commensurate with experience (40 hours per week) - permanent/full-time

**Number of Positions: One (1)**

**Required Language Skills:** English (spoken and written)

**Key Responsibilities:**

- Utilize prior experience running manufacturing environments and sourcing to enable Progress Luv2Pak to have optimized working relationships with our contract manufacturers all over the world.
- Oversee the development and implementation of strategic plans and business objectives to optimize our outsourced, contract manufacturing relationships, processes and ensuring alignment with the company's goals and industry best practices.
- Oversee the development and execution of policies with regards to best practices for product sourcing, contract manufacturing and process improvement.
- Manage the allocation of materials, personnel, and financial resources to implement company policies and programs.
- Establish financial controls and manage a Research & Development budget of over \$500,000.
- Oversee the development and implementation of a standardized performance metric for process improvement.
- Establish Key Performance Indicators for the company's offshore factories' operational results, including safety, quality, cost and service.
- Oversee the implementation of lean manufacturing principles issue with overseas partners.
- Implement rigorous quality control standards to ensure minimal defects with our contract manufacturing partners.
- Assist the purchasing team in sourcing new partners and bringing them to the standard of our highest level suppliers
- Manage the identification of gaps and opportunities in current processes and work with the business to implement solutions.
- Work closely with the IT and Data Analytics teams on various projects that involve automation, batch jobs and process standardization in order to help improve the day-to-day operations within Supply Chain.

- Oversee the activities of, and provide leadership to a team of direct reports that will be initially comprised of a Director, Procurement, a Logistics Manager, two Senior Buyers and a Junior Buyer.

**Required Education and Experience:**

- Bachelor's Degree in Engineering, Business Administration, or a related field.
- 5+ years of experience overseeing paper converting and manufacturing operations, and in-depth understanding of paper and paper-converted products.
- 10+ years of experience in a senior management role within a large-scale, packaging manufacturing environment.
- Strong knowledge of lean manufacturing principles to analyze manufacturing costs and identify areas for cost optimization.
- Experience establishing financial controls and managing a budget within a manufacturing environment.
- Demonstrated leadership skills and employee development and engagement experience.
- Experience overseeing a team of 20+ employees.

**Benefits:**

- Bonus, based on profit-sharing model and subject to the company's achievement of financial performance targets.
- Extended medical & dental insurance, such as prescription drugs, paramedical services, medical services and equipment.
- RRSP matching up to 3%.
- Coverage for business-related expenses are covered.
- Vehicle allowance.
- 10 vacation days.

**How to Apply:**

Please submit your resume to/at : [hr@luv2pak.com](mailto:hr@luv2pak.com)