



AFFILIATED CLUBS POLICY

Target Rifle South Australia (TRSA) recognises the importance and benefit of clearly articulated policies that provide membership information used in the operation of the Association.

In Accordance with TRSA's Constitution, Part 2, Definitions and Interpretation, states: -

- an **Affiliate Member** means a Club that is admitted as an Affiliate Member under clause 5.
- a **Club** means a Rifle Club made up of Individual Members who partake in activities governed by the sport's IF, NSO and Association.
- **Constituent Documents** means that Member's governing documents, including but not limited to, that Member's constitution and regulations and any other governing documents.
- **Individual Members** are registered members of Affiliated Members (Clubs) and have the right to receive notices of General Meetings and to be present and vote and to debate at General meetings.
- **IF** means the International Shooting Sport Federation (ISSF).
- **NSO** means Target Rifle Australia Ltd. (TRA)
- **Participants** means persons who participate in the Sport whether as players, coaches, umpires or other officials.
- **Sport** means the sport of Smallbore and Air Rifle Target Shooting.
- **SSO** means State Sporting Organisation (Target Rifle South Australia Inc).
- **TRA** means Target Rifle Australia Ltd.
- **TRSA** means Target Rifle South Australia Incorporated.

Membership

A club may apply to the Board for admission to Membership as an affiliate member.

To be or remain eligible for membership, an affiliate member, that is a club must: -

- Be incorporated or be in the process of incorporation.
If an Affiliate Member is not incorporated at the time of applying for membership, the process of incorporation must be completed within one year of applying for membership. If that process is not completed within that time, the Affiliate Member's membership will lapse but it may reapply on becoming incorporated.
- Recognise TRSA as the authority for the Sport in South Australia and TRA as the Sport nationally.
- Have and maintain a minimum number of five (5) individual members for six (6) months over a twelve (12) month period. This requirement is aligned with the South Australian Police (SAPOL) Firearms Regulations Part 9, Division 1 – Firearms Clubs, Paragraph 69 – Recognition of firearms clubs.
 - (4) states 'The Registrar may only refuse an application under this regulation if the Registrar is not satisfied that the club (b) has least 5 members.'
 - (6) states 'The Registrar may, if at any time the Registrar is satisfied that a recognised firearms club (b) no longer satisfies or has not satisfied the other requirements referred to in sub regulation (4).
- Apply for each of its members to be an Individual Member of the Association.

- Have included into their Club Constitution the requirement that it will apply for each of its members to be an Individual Member of the Association.
- Maintain, in a form acceptable to the Association, a register of its individual members and provide a copy of the register to the Board on request by the Board.
- If requested by the Board, provide the Association with copies of its audited accounts, annual financial reports and other associated documents as soon as practicable following the Affiliate Member's Annual General Meeting.

Discontinuance of Membership

A Club may have its membership discontinued for not complying with any clauses of the Constitution, Regulations or Policies of the Association. If a club falls below 5 members, the club is at risk of falling outside of the SAPOL recognition of a firearms club and are therefore non-compliant with this requirement.

Situations where a club is non-compliant could include, but is not limited to,

- the failure to pay any monies owed to the Association,
- disciplinary matters,
- the failure to comply with the Regulations or any resolutions or determinations made or passed by the Board or any duly authorised committee, and having fewer than five (5) members for six months in a twelve (12) month period

Process

- A club must advise the Board within 28 days of the club's membership becoming lower than the minimum five (5) individual members.
- When the Board becomes aware of a club's membership becoming less than five (5) members, it will contact the club within 28 days, and offer support and assistance for increasing membership.
- The responsibility, however, for increasing and maintaining membership is with the club.
- Where a club is unable to maintain minimum membership of five (5) individual members for six (6) months of the preceding twelve (12) month period AND membership continues below five (5) individual members, the Board will commence enquiries into the club's membership.
- Membership shall *not* be discontinued without the Board first giving the relevant club sufficient opportunity to explain and/or remedy the situation. The Club will be given 28 days to respond to a query of membership made by the Board.
- Where a club fails, in the Board's view, to adequately explain or remedy the breach, that club's membership shall be discontinued. The Association shall give two (2) months written notice of the discontinuance to the club. The club will be given reasonable opportunity to make written or oral submissions to the Board in relation to the proposed action.
- The membership register will be amended to reflect any discontinuance of membership as soon as practicable.
- A club whose membership has been discontinued may seek renewal or re-apply for membership and may be re-admitted as an Affiliate Member at the discretion of the Board.

Failure to re-affiliate

Membership of the Association may be discontinued by the Board if a club has not re-affiliated with the Association within one month of the reaffiliation falling due (and notice of such has been brought to the attention of the Affiliated member). In that case, the club's membership will be deemed to have lapsed from that time.

Version Control

Version	Issue Date	Comments	Created By	Approved By	Approval Date	Next Review Date
1.0	10 Aug 2023		W Venning			Aug 2025
1.1	18 Aug 2023		W Venning	TRSA Board	8 Sept 2023	Aug 2025