

# ELIE SAAB

## Job Description

### Designer

<b>Division</b>	Studio	<b>Department</b>	HC Studio
<b>Function</b>	Designer	<b>Location</b>	Beirut, Lebanon
<b>Reports to</b>	Head of H.C & Bridal Studios	<b>Position (s) Supervised</b>	NA
<b>Date Reviewed</b>	August 2020		

<b>Job Scope</b>	The Designer is responsible for assisting in the collection preparation, prototype sampling and supporting in special projects
<b>Main Duties and Responsibilities</b>	<ul style="list-style-type: none"><li>• Assist in the preparation of the mood boards of the Haute Couture and RTW Bridal by doing an extensive research in order to reflect the selected themes in coordination with Head of Studio.</li><li>• Create embroidery and fabrics artwork/layout.</li><li>• Draw digital sketches of the designs following the theme guidelines</li><li>• Assist with the placement of artwork on the pattern</li><li>• Coordinate directly with the Illustrator on the development of all HC collection illustrations and sketches</li><li>• Maintain open communication with all stakeholders</li></ul> <p>Perform other job related duties</p>

<b>Position Requirements</b>	
<b>Education</b>	Fashion Design Degree
<b>Experience</b>	3 – 5 years of Experience with Excellent command of Photoshop
<b>Competencies</b>	<ul style="list-style-type: none"><li>• Ability to work under pressure and meet deadlines</li><li>• Disciplined and flexible to change</li><li>• Advanced knowledge of Fabrics, embroidery</li><li>• Very good technical skills in pattern making and sewing</li><li>• Good command of hand drawing and digital drawing</li></ul>
<b>Additional Requirements</b>	<ul style="list-style-type: none"><li>• Fluency in spoken and written English and French</li></ul>

**Employee**  
*Signature*

**Line Manager**  
*Signature*

**Human Resources**  
*Signature*