



LET'S PLAN YOUR PROGRAM

A HOLIDAY BUDGET WORKSHEET

Before you begin, What are your goals for the season? What are you currently using and can answer these questions: anything be repurposed? What should be included in your three-year vision?

YES NO

- Do you have infrastructure
- Do you need installation/removal
- Do you need a focal point tree
Size: _____
- Do you have colors or a theme

How will you store the décor:

Current inventory:

What to expect when planning your holiday program:

1 We are here!

Discover Meetings

- Introduction to the Property
- Site Walk
- Review of Goals & Needs
- Budget Discussion

2

Build the Program

- Present Initial Program Ideas
- Present Budget
- Revise Both As Needed
- Final Approvals

3

Site Verification

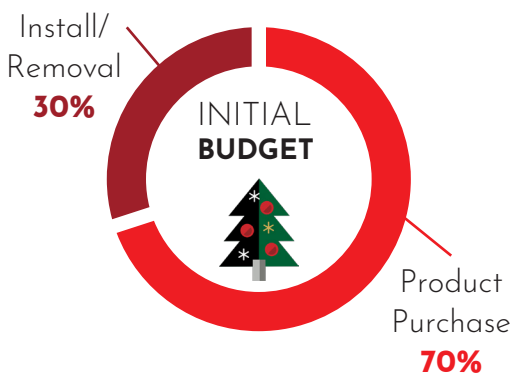
- Site Survey
- Troubleshooting
- Program Revisions As Needed
- Scope Creation
- Install Schedule

4

Logistics

- Program Kick-Off
- Shipping Schedule
- Installation
- Maintenance/Removal
- Refurb and Next Season Planning

Program Planning Estimates



OTHER EXPENSES

- Freight** 10-18% of the Product
- Storage** Local Sq Ft Rate
- Infrastructure** Power, Permits Equipment, Engineering
- Annual Install/Removal** 30% of Product Purchase
- Annual Refurbishment** 30% of Product Purchase

Program Totals

Product with Tax	\$ _____
Install/Removal	\$ _____
Freight	\$ _____
Storage	\$ _____
Infrastructure	\$ _____
Current Budget	\$ TOTAL ABOVE _____
Annual I/R	\$ _____
Annual Refurb	\$ _____



To learn more and to find inspiration, visit dekra-lite.com. To speak directly with an elf, contact us at **1 (800) 436-3627** and mention you need help with budgeting!