



121 EAST J STREET
 BENICIA, CALIFORNIA 94510
 P: (707) 590-7020

PROCESS FLOW CHART: EDISON MERCANTILE – DOCUMENT CONTROL

Effective Date: 01/02/24

Review Date:

Revision Date:

Approved Supplier – PC / CP / OCP

- Responsible Party: *PCQI / QC / Sales*
- Document: Supplier Questionnaire Completed
 - Product Specifications
 - Nutrition Fact Panel
 - Country of Origin
 - Letter of Guarantee



Supplier Questionnaire



Purchase Order

- Generated by: *Sales*
- Mutual Understanding
- Responsible Party: *Admin PCQI*
 - Approved Supplier Code
 - FSMA & Organic Forms on File



Purchase Order



Receiving Documents

- Responsible Party: *Admin PCQI*
 - CST, Warehouse Receipt, Inbound Weight Check, Pallet Tag



CST Inbound



Warehouse Receipt



Weight Check



Pallet Tag



Product Testing

- Responsible Party: *Warehouse PCQI / QC*
 - Lab Submission Form

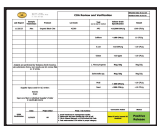


Tentamus Sample Submission Form



Review of Lab Analysis

- Responsible Party: *Production PCQI / QC*
 - Compare lab results with Supplier's Spec & Edison's Threshold
 - Issue written Positive Release or HOLD / Reject
 - Post lot specific COA online



Lab Results



COA

Decision Tree

- Responsible Party: *PCQI / QC / Production / Sales*
- Decision Tree results determine Production Protocol



Cleaning Process Decision Tree



Process Preventive Controls

- Production Work Order
- Calibration Logs
- Mechanical Cleaning Log
- Blending / Milling Log as needed
- Daily Production Log
- SSOP logs



Production Work Order



Optical Laser Color Sorter (OLCS) Process Log



Optical Laser Color Sorter (OLCS) Calibration Log



Daily Production Log



SSOP Logs



Finish Good Inspection

- Responsible Party: *PCQI / QC*
- Finished Good Inspection Form
- Deviation Protocol if necessary
- FSMA Mitigation Activities Form



QC Inspection Form



FSMA Activities Form



Inventory

- Responsible Party: *Warehouse / Production PCQI / Admin*