

SEWA's SHE PROJECT  
vendor Handbook checklist

# SEWA INTERNATIONAL



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Sewa International's **Toilet and Hygiene Project for the Girl Child** was conceived to provide sanitation facilities to girls who belong to the vulnerable section of Indian society so that they can overcome social and cultural norms of the till now accepted practice of open defecation outside of the home.

Sewa believes in "Right to Sanitation Facilities", for women and girl children in India who face several challenges everyday just to attend nature calls in a safe and secure environment.

## CONSTRUCTION MATERIALS CHECKLIST

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### 1) Standardised Materials for the toilet construction:

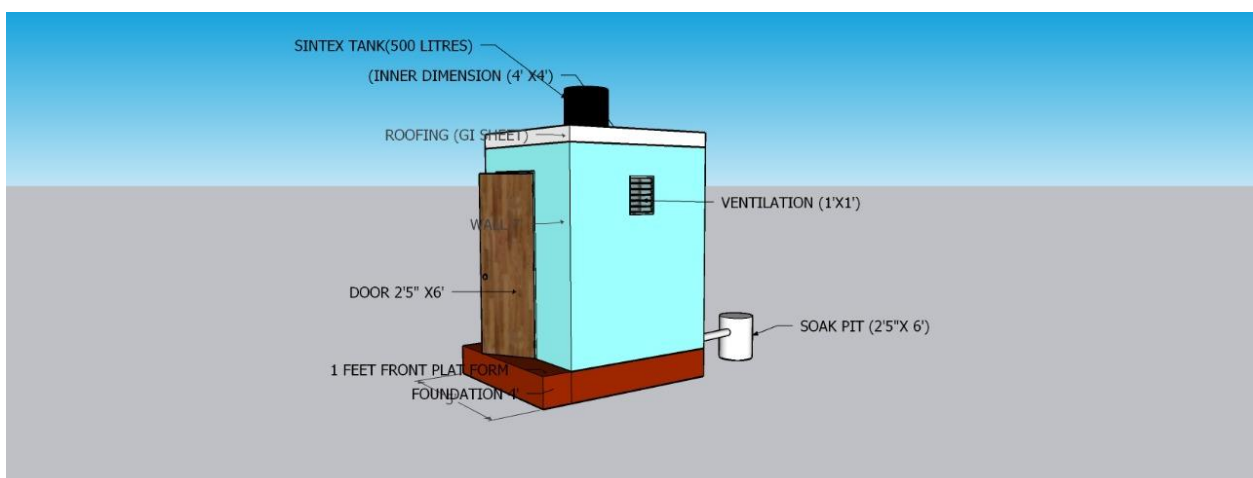
- Hallow block/bricks.
- Any good brand cement.
  - o Ultratech cement
  - o Ambuja cement
  - o ACC & Birla cement..etc..
- White sand/Sand.
- Stone pieces.
- Concrete moulding/Prefabricated galvanised aluminium sheet for roof & rust proof angles.
- Rust proof PVC/Zinc coated hinges, Nuts & bolts.
- Normal Paint/white coating with chalk/Red oxide coating.
- 4 inch good quality Sanitary Pipes & 2 inch good quality fresh water pipes.
  - o Ashirvad CPVC
  - o Finolex CPVC
  - o Astral CPVC
  - o Astral CPVC
- Concrete rings for soak pit/Bio Digester with concrete/Septic tank based on agreements.
- Wall(3ft) & floor tiles if needed.
- Rust proof painted metal doors/PVC doors/Wooden doors with rust proof metal coated sheets.
- Any good brand Indian toilet seat.
  - o Hindustan & TOTO
  - o Parryware, cera & Kohler etc.,

## 2) Standard Dimensions

- 2ft Deep foundation for toilets block/2 ft deep for an individual unit.
- walls should be min 7ft height.
- 6ft height doors.
- 4:4 Inner dimension for an individual toilet.
- Soak pit of min 5:6ft & 6 ft deep for an individual unit.
- Natural ventilators.
- Plasting Inside and outside as well.
- Small 2ft cement platform in front of the toilet.
- Concrete made Wash basin if needed.
- Kadapa stone for urinals partition.

### NOTE:

- All the materials are subject to availability.
- Construction plan and material brands and specifications needs to be discussed before the project.
- Design of toilets may vary based on locations.



3D Design of a toilet

### Process we follow for the Sanitation program under SHE project .

1. Survey form sent to Government schools (schools owned and managed by the Govt) which need Sewa's intervention ( toilet construction, water facility for sanitation & drinking etc) -  
<https://form.jotform.me/92061164851454>
2. Once we receive the survey data, a need analysis report is prepared and verified by Sewa team –  
[https://drive.google.com/file/d/1smFOw8iMzVHPwm7cl0zl\\_kw-EbgzSYtt/view?usp=share\\_link](https://drive.google.com/file/d/1smFOw8iMzVHPwm7cl0zl_kw-EbgzSYtt/view?usp=share_link)
3. Post due diligence, A Request letter sent by the school to Sewa International-  
[https://docs.google.com/document/d/1eXteYYmn\\_bRHw4q0J4tyILv8VuGECTAN/edit?usp=share\\_link&oid=101705588341687578843&rtpof=true&sd=true](https://docs.google.com/document/d/1eXteYYmn_bRHw4q0J4tyILv8VuGECTAN/edit?usp=share_link&oid=101705588341687578843&rtpof=true&sd=true)
4. A letter from the Government office ( Block education office ( BEO) or Rural education office ( MRO) or equivalent) giving permission to Sewa International to work in the identified schools . This is a new additional process that we are following post the revised FCRA regulations to ensure that the Govt offices are aware of the work Sewa International is executing in the identified schools  
[https://docs.google.com/document/d/1yJSuEdeHA-CZ4YupR5A0tYtgwmsgi5BB/edit?usp=share\\_link&oid=101705588341687578843&rtpof=true&sd=true](https://docs.google.com/document/d/1yJSuEdeHA-CZ4YupR5A0tYtgwmsgi5BB/edit?usp=share_link&oid=101705588341687578843&rtpof=true&sd=true)
5. Budget/Invoice from the contractor  
[https://drive.google.com/file/d/1jBMYJRwXAAALtvpaxrbk8GOrNSb6t9pbk/view?usp=share\\_link](https://drive.google.com/file/d/1jBMYJRwXAAALtvpaxrbk8GOrNSb6t9pbk/view?usp=share_link)
6. Post construction, letter from the school confirming that they will take the responsibility of long-term maintenance of the newly constructed toilets in their school . Sewa will need this letter along with regular photos, videos and testimonials from the school construction site.  
[https://docs.google.com/document/d/1AVJcK7W9fQhcMxx8clZ8YkcVtss-0YSV/edit?usp=share\\_link&oid=101705588341687578843&rtpof=true&sd=true](https://docs.google.com/document/d/1AVJcK7W9fQhcMxx8clZ8YkcVtss-0YSV/edit?usp=share_link&oid=101705588341687578843&rtpof=true&sd=true)