



SUBMISSION FORM

Diamond Authentic
 148 Atwood Ave. #301
 Cranston, RI 02920
 401-525-6559

CUSTOMER INFO		RETURN SHIPPING	OFFICE USE ONLY
Name/Company: _____	Name/Company: _____	Invoice #: _____	
Address: _____	Address: _____	Date Received: _____	
City: _____ State: _____	City: _____ State: _____	Order Type: _____	
Phone: _____	Phone: _____	Sales Rep: _____	
Email: _____		Payment Type: _____	

	QTY	SPORT	YEAR	CARD #	MANUFACTURER/SET	PLAYER	DECLARED VALUE
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							
20.							

Grading Pricing Options	Authenticity Pricing Options	Order Information	Billing Information
\$150 per card (Any Qty)	\$100 per card (Any Qty)	Total # of cards _____	Check/Cash: _____ Credit Card: _____
\$75 per card (1-20)	\$50 per card (1-20)	x grading fee _____	Name on card: _____
\$65 per card (21-99)	\$45 per card (21-99)	= Subtotal _____	Credit Card # _____
\$50 per card (100+)	\$35 per card (100+)	Return Shipping _____	Exp Date _____ CVV _____
\$25 per card (Any Qty)	\$20 per card (Any Qty)	Insurance _____	
\$20 per card (1-99)	\$15 per card (Any Qty)	Tax _____	
\$18 per card (100+)		Total _____	SIGNATURE

RETURN SHIPPING			
# of Cards	Express/Next Day	2-Day	Ground
1-10	\$55	\$40	\$24
11-20	\$65	\$45	\$26
21-50	\$80	\$50	\$28
51-75	\$95	\$60	\$32
76-99	\$100	\$80	\$35
Per 100	\$125	\$90	\$50

INSURANCE FEES	
Declared Card Value	Price
\$1 - \$1000	\$12
\$1001 - \$2000	\$24
Add \$12 per \$1000	\$36

NOTES

Submission Requirements & Instructions

- At this time, Diamond Authentic accepts and grades most licensed sports and entertainment cards of standard size and thickness. Please note cards showing evidence of counterfeiting, tampering or restoration will be charged the full amount of service and will not be slabbed.
- Cards should be submitted in oversized semi rigid holders only, such as card saver 1's, with penny sleeves for the maximum security of your collectible. DGA will not be responsible for any damage that may occur by the use of other holders. Hard acrylic and screw down casing will be rejected.
- All orders must include a completed submission form with payment information and full name and address for return shipment.
- Return shipping and insurance rates are attached to the bottom of this form and must be used for all orders. A physical street address is required for FedEx delivery.
- All cards must be listed in full on this form and additional forms may be used for quantity, note only one service level per order.
- When calculating your order total, please note local sales tax within your state unless proper Tax ID is provided and approved.
- Payment options include cash, money order, check or credit card. Payment is required in full at the time of order placement and your signature agrees to the amount charged and all terms and conditions of this form.
- Failure to comply and accurately complete this form will result in delayed processing times impacting turnaround. Please visit DiamondAuthentic.com for additional information or contact grading@diamondauthentic.com.
- DGA shall have no liability whatsoever to the customer for any damage to any cards that DGA can reasonably demonstrate occurred while not in the custody of Diamond Authentic. Customers must inspect all cards immediately upon receipt and report any damage, discrepancy or error to DGA within 3 days of delivery as the submitter will be financially liable for any and all losses and/or claims incurred by a card incorrectly identified.
- Diamond Grading & Authentication is a third-party authentication and grading service built upon expert experience with a goal to provide accurate and consistent grade evaluations held to the highest industry standards. Disputed grades are limited to only typographical errors on the label (Example: Set or Player Name)
- All turnaround times are represented as the amount of business days which orders are in the possession of DGA beginning from the date of arrival into the customer's account. This is usually the next business day after your package is received into our sort facility.
- At this time, DGA will not accept graded cards from other companies for crossover.
- A Diamond Preview or DPV, is an onsite grading service offered only on special event days at the location of an authorized DGA retailer. Cards are graded and secured in a card saver with a tamper proof serial numbered label. The DPV can later be sent in at the authentication only service level for full encapsulation.
- Visit www.DiamondAuthentic.com for frequently asked questions and a complete guide to submitting, packaging and shipping your cards to DGA.