

Instruction manual



With the purchase of this Cathedral Paper shredder you have selected a high quality technical device which has been manufactured using the latest engineering processes and with reliable, cutting-edge electronic parts. Please take a few minutes to read the following operating instructions before switching on and using this device.

Cautions:



1. Read through these operating instructions carefully and completely before using the machine for the first time.
2. Always be sure to keep all loose objects such as clothing, ties, jewellery, hair and all other small objects away from the feed slot in order to avoid injury.
3. Disconnect the mains plug if the document shredder is not to be used for a long period of time.
4. Remove all paper clips and staples before inserting the paper.
5. Always be sure to keep your fingers and hands away from the feed slot in order to avoid serious injury.
6. The document shredder should always be turned off and disconnected after use.
7. Empty the waste basket frequently, otherwise the shredder may jam. Please disconnect the mains plug in order to empty the basket.
8. Attention: The paper shredder is not suitable for shredding of cassettes and disks.
9. Please do not leave the document shredder unattended in the event that children or pets are nearby.
10. The document shredder is only suitable for shredding paper, please do not insert any other materials, the paper must be dry and clean.
11. Never open the casing. In the event of problems with the device, please contact the retailer.
12. The device should not be operated with a damaged power cord.
13. For indoor use only.

Advice: For optimum results and to protect the machine, we suggest the user to operate it for 3 minutes and then rest for 15 minutes.

Electrical safety guidelines:

- Please disconnect the mains plug when not using the device for a prolonged period of time!
- In the event of damage to the mains cord, mains plug or the device itself, please cease operating the device (risk of injury)!
- Please never attempt to repair the device yourself!
- Please do not overload the recommended capacity of the socket!
- The mains connection of the device must be freely accessible!
- Do not modify the mains cord in any way as it complies with the prescribed grid voltage!

Setting up the document shredder:

1. Securely mount the document shredder on the waste basket included. In the process, ensure that you do not catch your fingers between the top edge of the waste basket and the shredder. The top part is quite heavy.
2. Set the document shredder on the basket, which is situated on a secure and even surface so that the device is not able to tip over.
3. Connect the mains plug to a standard 230-240 volt AC socket.

Starting up the document shredder:

The Main Switch is located on the top of the shredder. The Main Switch has three settings

1. When **AUTO** is selected, the shredding process is started automatically by inserting the paper into the feed opening. The shredder will stop automatically when the paper has completed its travel through the feed opening.
2. When **OFF** is selected, the shredder will stop shredding accordingly. This position is also recommended when emptying the wastebasket or when the shredder is not in use for a prolonged period of time.
3. **REV (REVerse direction)** is used to assist in the removal of a paper jam, reverses the shredding process prior to a completed cycle, thus clearing the cutters.

Furthermore, the document shredder features a “Clear” switch. Please press this if the shredding operation ends before the paper has been completely shredded. With the help of the clear switch, the paper is then completely ejected into the waste basket.

Capacity of the document shredder:

SHCC5 shreds up to 5 sheets of paper (DIN A4, 80gsm) in approx. 4*40 mm wide strips. For thicker types of paper, the number of sheets to be inserted is reduced accordingly. The paper width may comprise up to 22 cm (DIN A4).

Please ensure that never more than the above-mentioned maximum quantity is inserted in the shredder. Otherwise the device may sustain damage.

Specifications:

Shred Type:	Cross cut
Shred width:	4x40 mm
Shred capacity:	5 sheets (80 g-paper)
Feed opening:	220 mm
Input:	230~240 Volt / 50 Hz 0.8A

Cleaning and Maintenance of the equipment shredder:

- Paper shredder: The cutting part of the shredder is maintenance-free. Please do not apply shredder oil or other oil to this shredder. The equipment should be wiped with a dry cloth. Do not use abrasive or flammable cleaning agents.
- Waste-paper basket: Please regularly clear the waste paper basket. A full basket disturbs the function of the equipment. The waste paper basket can be easily cleaned with damp cloth.

Note: Please disconnect the power plug from power supply before cleaning.

Disposal:



Guideline 2002/96/CE concerning the handling, collection, recycling and disposal of electrical and electronic equipment and their components ('waste electrical and electronic equipment', known as WEEE). The crossed symbol on a rubbish container indicates that the machine or device is not allowed to be disposed of but it must be handed over to a suitably equipped collection centre for proper recycling or disposal

Directives:



This machine corresponds to the requirements according to EU Guideline 2004/108/EC entitled 'Electro-Magnetic Compatibility' 2006/95/EC entitled 'Low-Voltage Guidelines'.