

Thank you for buying this product.

Please read this manual carefully before using your guillotine, and keep it for future reference.

Model	ARTGA3
Maximum paper size	A3 - 420 x 297mm
Cutting length	460mm
Maximum cutting capacity	10
Cutting table dimensions	380 x 460mm
Weight	3.6 Kgs

### Please read before using your guillotine

#### To avoid damaging the guillotine

**1** Attempting to cut more than the recommended 10 sheets of paper could cause permanent damage to the blade.

**2** This product is intended for cutting paper and thin card. Do not use the product for any other purpose.

3 Remove paper clips and staples from paper before cutting.

**4** Do not expose the guillotine to humidity, water and other liquids (except when cleaning - see Maintenance).

Note: After extensive use, the protective black finish on the cutting blade may wear.

# To avoid the risk of personal injury

**5** When not in use, the guillotine blade should be left in the closed (down) position.

6 This product is not intended for use by children. KEEP THE GUILLOTINE OUT OF THE REACH OF CHILDREN.

7 Always operate the guillotine on a flat, level and stable surface.

8 Always operate the guillotine with the translucent paper grip and guard in place.

**9** Never carry the guillotine by the blade.

**10** Never carry the guilotine by the blade handle.

# Instructions for using your guillotine OVERLEAF

### Instructions for using your guillotine

**1** Before operating your guillotine, choose a flat, stable surface at a comfortable operating height.

**2** Raise the cutting blade to the maximum height, and ensure it retains that position before you proceed.

**3** Place the paper you wish to cut on the cutting table, and slide it **beneath** the translucent plastic guard, keeping the top edge of the paper against the guide - **see A** 

**4** Adjust the position of the paper until you are satisfied with the measurement, and place the separate magnetic paper grip over the paper if required.

**5** With your fingertips on the moulded words 'PRESS', press the plastic guard down to grip the paper, and with the other hand grip the blade handle and lower the blade smoothly in one movement until it stops at the bottom position - **see B** 

# Maintaining your guillotine

1 Clean your guillotine with a dry cloth, taking care to avoid touching the blade cutting edge. Never use solvents or water.

2 To prolong the life of the blade, carefully apply silicone fluid, liquid Vaseline or specialist rust-preventing treatments. Be aware that excess residues may affect the edges of trimmed paper.

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