

This registration form is your gateway to a conference meticulously crafted to empower, enlighten, and elevate administrative professionals in the digital age.

Welcome to PACSA 2024!

DATE OF REGISTRATION

/ /

DELEGATE DETAILS

Full Name :

Surname:

Date of Birth : / / Job Title:

Email : Cell Number:

Are you a past PACSA delegate? Yes No

CONFERENCE PACKAGES

FULL CONFERENCE SINGLE ACCOMMODATION	Qty: <input type="checkbox"/>	FULL CONFERENCE SHARING ACCOMMODATION	Qty: <input type="checkbox"/>	CONFERENCE ATTENDANCE ONLY	Qty: <input type="checkbox"/>
R20,500.00 excl VAT.	<input type="checkbox"/>	R19,500.00 excl VAT.	<input type="checkbox"/>	R17,500.00 excl VAT.	<input type="checkbox"/>

DIETARY REQUIREMENTS

Vegetarian <input type="checkbox"/>	Kosher <input type="checkbox"/>	Gluten-free <input type="checkbox"/>
Vegan <input type="checkbox"/>	Halaal <input type="checkbox"/>	None <input type="checkbox"/>

TRANSPORTATION NEEDS

Shuttle Service Required No Transport Required

COMPANY DETAILS FOR INVOICING

Company Name:

Company VAT Registration Number:

Invoicing Manager (Full Name)

Postal Address:

Email : Phone Number:

APPROVING MANAGER DETAILS

Approving Manager (Full Name):

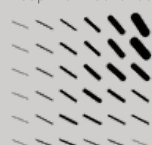
Job Title: CBM INTERNAL CODE

Email Address: Phone Number:

Delegate Signature

Date:

PACSA
Adaptive Excellence



Approving Manager Signature

Date:

Thank you for choosing PACSA 2024!

By completing and submitting this PACSA 2024 registration form, you acknowledge that you have thoroughly reviewed, comprehended, and agree to abide by PACSA 2024 terms and conditions (detailed in this registration form). Your submission signifies your commitment to attending this exceptional event. Please submit this registration form via email only once approval has been obtained, as your company will bear responsibility for incurred costs once this information and the submitted registration form are received by CBM Training Pty Ltd.

PACSA

Registration

Terms and Conditions

Unlock potential. Embrace innovation. Secure your spot.

Terms and Conditions

- 1. Registration Process:** The PACSA 2024 registration form must be completed in its entirety with relevant authorisations and submitted, including a valid purchase order number (if applicable), before registration can be processed.
- 2. Payment:** Once the registration process is complete, full payment is required no later than 30 working days before the conference commences. A VAT invoice will be issued to the company upon payment.
- 3. Notification of Absence:** CBM Training must be notified immediately if you are unable to attend the PACSA 2024 event for which you have been registered. You may send a substitute delegate in your place. Please inform us of the replacement delegate by submitting a signed registration form with their details at least two days before the conference.
- 4. Cancellation Policy:**
 - Written cancellations are accepted up to 14 working days before the conference takes place, subject to a 50% cancellation fee.
 - Cancellations within 14 days of the conference will be liable for the full conference fee.
 - No refunds, transfers, or credits will be given to delegates who do not attend without prior notice.
- 5. Changes and Postponements:** CBM Training reserves the right to change the date or postpone the conference due to unforeseen circumstances without any further liability.
- 6. Additional Fees:**
 - Special dietary requirements such as kosher, halaal, and vegan meals will incur an additional fee of R700 (excluding VAT) per day of the conference.
- 7. International Delegates:**
 - Confirmation letters for international delegates will only be issued once 100% of the conference fee has been paid, at least 1 calendar month or 30 days prior to the conference start date.
 - No refunds will be given to delegates whose visas are not approved in time. CBM Training is not liable for visa application processes.
- 8. Booking Confirmation:** Completing and submitting this online/electronic registration form for PACSA 2024 confirms your booking for the event. This form is not an enquiry form.
- 9. Liability:** By completing and submitting this online/electronic registration form, your company will be liable for the full fee per the invoice that will be issued upon receipt.
- 10. Communication and Privacy:**
 - Upon registration for PACSA 2024, you will receive notifications and conference information via email.
 - You can opt out of email notifications at any time.
 - CBM Training complies with the POPI Act and respects your privacy. Your personal information will only be shared internally for conference facilitation and promotional purposes with the conference venue, event stakeholders, and marketing suppliers.

For inquiries about our courses, please visit the Contact Us page on our website, initiate a LiveChat with one of our consultants online, call our offices at (011) 454 5505, or email info@cbm-training.co.za for more information.

PACKAGE 1

For the discerning attendee seeking a private sanctuary. Immerse yourself in the full PACSA experience with the comfort of a single occupancy room, ensuring restful nights amidst the splendor of The Garden Venue Boutique Hotel.



**FULL CONFERENCE
SINGLE ACCOMMODATION**

excl VAT.
R20,500.00

PACKAGE 2

Perfect for peers or those looking to forge new professional connections. Enjoy all the enriching activities and networking opportunities of PACSA 2024, with the added benefit of shared accommodation, fostering camaraderie and collaboration.



**FULL CONFERENCE
SHARING ACCOMMODATION**

excl VAT.
R19,500.00

The PACSA 2024 'Adaptive Excellence' Conference: A Transformative Journey

Embark on an extraordinary journey at the "Adaptive Excellence" conference. Equip yourself with cutting-edge tools, unparalleled knowledge, and a future-forward mindset.

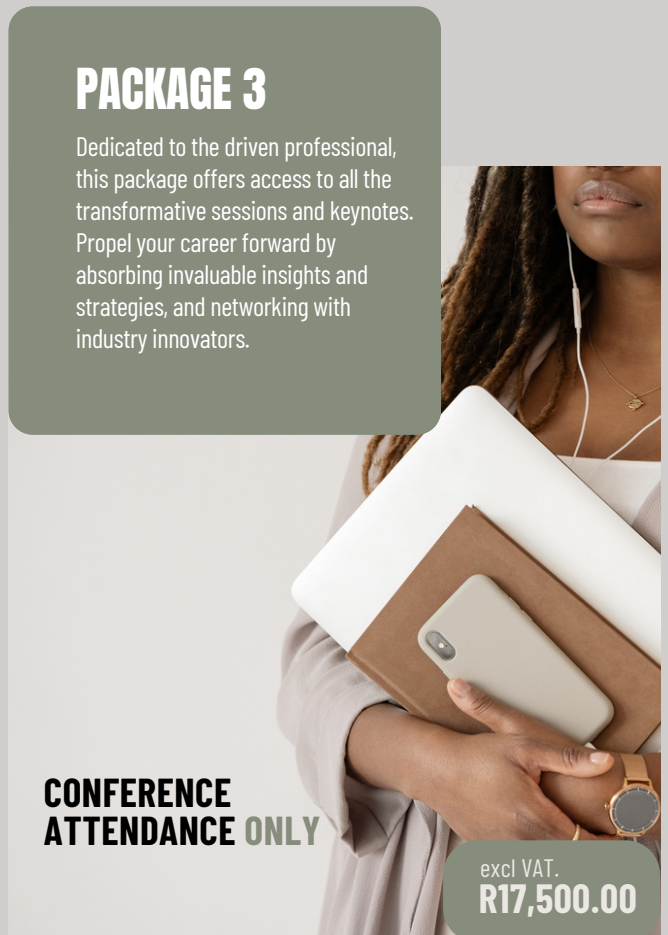
Step into a world where administrative professionals evolve into architects of the digital age, driving innovation and excellence in the modern workplace.

Your path to adaptive excellence and leadership awaits. Join us, and transform your professional trajectory at PACSA 2024.

Register Now!

PACKAGE 3

Dedicated to the driven professional, this package offers access to all the transformative sessions and keynotes. Propel your career forward by absorbing invaluable insights and strategies, and networking with industry innovators.



**CONFERENCE
ATTENDANCE ONLY**

excl VAT.
R17,500.00