

# HASLINGDEN CRICKET CLUB

## FUNCTION ROOM HIRE – TERMS & CONDITIONS

### 1. Noting Interest

We do not take provisional reservations, however we will note your interest. In the event that another client wishes to confirm a booking for the same date the first client will be contacted and given the opportunity to confirm their booking with payment. If the first client is unable to confirm the booking the date will be released to the other client in exchange for the immediate booking fee payment.

### 2. Confirmation of Booking

Full room hire payment is required to confirm your booking, this is non-refundable and non-transferable. Booking form must be completed and signed by both the "Hirer" and the "Club"

### 3. Room Hire

**Number of Guests** - We can accommodate up to a maximum of 100 guests (seated) and up to a maximum of 200 guests for all other functions.

**Bar Facilities** – We are fully licensed and offer a comprehensive bar and wine service, and in this respect, under no circumstances may guests bring their own drinks onto the premises or consume any drinks that may have been obtained by raffles, tombola prizes or other services offered. Glasses and bottles must be returned.

**Drugs** – The selling or using of drugs is forbidden whilst on Haslingden Cricket Club premises. Any person contravening this clause will be immediately expelled and banned from the Club.

**Fire Safety** – No smoking, including "e cigarettes" is allowed in the Function Room at any time. Please observe and adhere to the Club safety policies and guidelines displayed within the premises. Candles and open flame lights are not allowed due to insurance restrictions. In the event of a fire please evacuate the building in an orderly fashion and congregate by the artificial nets (Assembly Point B).

**Smoking** – smoking and the use of "e cigarettes" is permitted in the designated external smoking areas.

**Spray Aerosols** – Under no circumstances will spray, party string or similar aerosol sprays be permitted.

**Disco or Live Bands** – Any disco or live band booked by the client must adhere to the conditions of the Club's license and all electronic equipment must be PAT tested.

**Children** – Whilst always welcome, children who may be attending are to be kept under parental supervision, this is for their safety.

**Damaged Property** – The Hirer, in accepting these terms and conditions, assumes responsibility for any and all damage caused by them or any member of their party, whether in the Clubhouse or in any other part of the club grounds.

**Cancellation** – the Club reserves the right to cancel any bookings, on the understanding that a minimum of 7 days notice is given and claims for compensation will not be accepted provided the correct notice is given.

**Behaviour** – Should there be any need or cause to contact the local authorities because of disorderly behaviour, or the Bar Manager believes that behaviour is such that there is a risk to the Health and Safety of staff or other customers or that illegal activity is taking place, then we reserve the right to ask all members of the event to leave the premises. No refunds of monies shall be given.

**Catering** – We are happy to recommend caterers to you for your event. You are also free to select your own caterers or self cater. Due to insurance restrictions use of the club's kitchen facilities is NOT included with the room booking.

**Room Decoration** – the Hirer is welcome to decorate the function room for their event however, in order to prevent damage, please ensure that **ONLY** Blu-tack is used to secure decorations. No Sellotape, white-tack, double sided tape of pins should be used.

### 4. General

**Loss of/or Damage to Personal Property or Injury to Persons** – Haslingden Cricket Club is not responsible for any damage or loss of private property or equipment used or left on the premises or for personal injury (except in the case of negligence by the Club)

**Housekeeping** - The Hirer shall leave the Function Room in a clean and tidy state and must clear all belongings at the end of their function, including rubbish from the tables, carpets and all other areas of the club. Black bin bags can be provided on request. No food or belongings can be stored on the premises overnight.

**Private Facilities** – Please be aware that your booking is for the use of the Function Room (Chris Aspin Suite) only. The Members Bar is primarily for the use of our members, however, this facility may be available at the discretion of the Bar Manager at the time of your function should there be no Members present.

**Consideration to Others** – We respectfully request that your guests show consideration to our neighbours by avoiding unruly and noisy behaviour particularly whilst exiting the Club premises.

**Childrens Birthday Parties** – We welcome bookings for Childrens Birthday parties however these cannot be confirmed more than 4 weeks prior to the date of the function. Room Hire for Childrens Birthday parties is a minimum of £60 regardless of the length of the function. No Members discount allowed.

**18<sup>th</sup> Birthday Parties** – We will only accept bookings for 18<sup>th</sup> Birthday Parties on the strict condition that there will be a sufficient number of responsible adults in attendance to "police" the event and ensure the above terms and conditions are adhered to.