

US Leather Cleaning Invoices

Completing invoices for submitting your work to US Leather Cleaning is an essential step in ensuring our staff can efficiently provide the necessary services for your customers. To streamline the process, it's crucial that each and every item sent to US Leather is accompanied by a fully completed ticket, either attached to the item or placed in its pocket. This ensures clarity and accuracy in our service delivery.

THIS SIDE GOES WITH ITEM

US LEATHER CLEANING

US Leather Cleaning is a division of Sunshine Cleaners Company

859.762.6331

Control Number: 1001001

8597814777

Wedding Gown and Preservation Services

Item Description (please circle):

Shawl/Wing	Train	Keepsake
Headpiece	Jacket/Sorella	Formal
Back Panel	Papers	Baptismal
Back Lace	Tiara	Chivstening
Shoes	Slip	Something blue
Garter	Other (describe)	Communion

Leather, Suede, Fur, Footwear, Handbags and Home Good Services

Item Type (please circle):

Leather	Suede	Natural Fur	Cloth	Faux	Down
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Item Description (please circle):

Jacket	Coat	Varsity	Pillow
Vest	Shirt	Boots	Pillow Shams
Pants	Dress	Shoes	Comforter
Skirt	Belt	Hat Cap	Featherbed
Slide	Lining	Handbag	Rug
Sweater	Hood	Gloves	Describe
Blouse	Collar	Wallet	

Customer Receipt Copy

859.762.6331 <----- Text Line

Control Number (if to give customer service): 1001001

Your Garment Tag Number: []

Your Invoice Number: []

Quick Wholesale Price Guide

Leather Jacket	\$ 47.00	Boots	\$ 35.00	Varsity Jacket	\$ 47.00
Suede Jacket	\$ 47.00	Handbag	\$ 45.00	Combo Garment	\$ 29.00
Fur Jacket	\$ 91.00	Suede Dress	\$ 91.00	Suede Pants	\$ 47.00
Fur Coat	\$ 98.00	Leather Dress	\$ 91.00	Leather Pants	\$ 47.00
Combo Handbag	\$ 38.00	Shearing Coat	\$ 65.00	#1 Zipper	\$ 52.00
Shearing Jacket	\$ 65.00	Faux Fur Jacket	\$ 39.00	#7 Zipper	\$ 58.00
Coatliner	\$ 38.00	Featherbed	\$ 65.00	#10 Zipper	\$ 75.00
Down Coatliner	\$ 38.00			Shorten Riv Plain	\$ 55.00
				Repair Only Min	\$ 20.00
				Alterations per hr	\$ 65.00

Instructions

- Invoices contain information to contact US Leather Cleaning by phone or preferably by text message.
 - We can answer any questions by text, especially when pictures are sent.
 - Scan the QR code with your phone's camera to send a text message or type in the number.
- This is the control number, much like your pin tag or heat seal number.
 - Use this number when contacting us for information.
 - The control numbers are one time use in our system.
- Checking these boxes indicates the work you are requesting to be completed.
- This section indicates more information for the item that you are sending.
- This section is your garment tag information and invoice information. We copy this into our system and it will be printed on the top of the invoice when we return the item.
- This section is to write repair instructions or inspection notes.
- Indicate here if there is an estimate needed for service. Remember you can text us prior to sending a piece for the estimate.

The left side of the invoice travels with the garment. The right side is your receipt.

Shipping to US Leather Cleaning

FedEx Ground is US Leather Cleaning's primary parcel delivery service.

US Leather Cleaning uses FedEx to provide pick up and delivery service throughout the United States. This provides timely service 52-weeks a year. FedEx is available to any customer at any time. Additional charges may apply. Please see the chart below (pricing subject to change if FedEx changes our rates).

Special request shipping is \$18

Express, Next Day, etc., shipments are billed at cost

Wedding gown shipping directly to retail customer: \$35.00

Scheduling a pickup with FedEx

To schedule a pickup with FedEx you will need to call 1-800-463-3339, when prompted, say "Ground Return Pickup". Answer questions when prompted. You will need the shipping label information and the approximate weight of the package. FedEx will come to your business to pick up the package. Be sure the package is ready to go. This process works with the orange labels provided called PRP labels. You do not need a FedEx account to ship items to US Leather Cleaning. All shipments are completed on our FedEx account. This ensures continuity of insurance. We can email shipping labels for printing locally.

You can schedule a pick up online at FedEx.com by selecting Schedule a Pick Up. You will need to create an online profile at FedEx.com to do this. You can drop the package at any FedEx drop off location. You can find drop locations at FedEx.com.

Rush Service, Special pickups, and more

Arrangements for special pickups or making special deliveries may be possible when requested. Please contact customer service for help with this service. Charges may apply. We ship more than 6000 packages a year, we are very experienced with shipping goods and are ready to assist.